

## RECORD OF PROCEEDINGS

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### CIVIL SERVICE COMMISSION DENVER, COLORADO – APRIL 27, 2017 MEETING No. 361

Commissioners Present: Neal Berlin, President  
Anna Flores, Commissioner  
Joseph G. Sandoval, Commissioner

Staff Present: Earl Peterson, Executive Director  
Felisa Urdiales, Senior Human Resources Data Analyst  
Jeannette Giron, Human Resources Data Analyst  
Patricia Montanez, Administrative Support Assistant IV  
Susan Billotte, HR Technician II

Guests: John MacDonald, Lieutenant DPD  
Wendi Smith, Engineer DFD  
Greg Pixley, Captain DFD

President Berlin, called the meeting to order at 9:30am. Commissioners Berlin, Flores, and Sandoval were present. Commissioner Trujillo joined via conference call.

#### OPENING:

- Approval of Minutes—March 23, 2017.

President Berlin noted that a motion was in order to accept the minutes of the Meeting of April 13, 2017. Commissioner Flores so moved; Commissioner Sandoval seconded the motion. Motion passed.

#### PUBLIC HEARING

- Approval of Revisions for Rules 3, 12 and 16

At 9:32, Commissioner Berlin called for a motion to open a Public Hearing. Commissioner Sandoval so moved; Commissioner Flores seconded. Commissioner Berlin read the rules of order regarding Public Hearings. He announced that Commission Rules 3, 12, and 16 were being revised. He asked for comments from the room. Hearing none, Commissioner Berlin called for a motion to close the Public Hearing. Commissioner Sandoval so moved; Commissioner Flores seconded. It should be noted that there were no members of the general public in attendance at the meeting.

#### INFORMATIONAL ITEMS

- Executive Director

Earl reported that several members of the staff were attending conferences; Antoinette and Gloria were at IPMA in Las Vegas, and Jeff was at a convention of Industrial Psychometrists in Orlando. Earl added that Antoinette, Gloria, and Jeff would return Monday, and share what they learned, with the rest of CSC staff.

Earl thanked Felisa, Trish, and Commissioner Sandoval for attending the recent Police orientation sessions. Lt. MacDonald added his thanks to CSC staff for their hard work in filling the next police academy.

- Calendar

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In Antoinette's absence Susan reviewed the May calendar with the Commissioners and staff, highlighting the PEDRC Meeting on May 4, and the Police Memorial on May 18.

- Comments from Staff/Public

Commissioner Berlin mentioned an interesting article he'd read in yesterday's Wall Street Journal, regarding Marijuana use and minimum requirements for law enforcement officers. Although it focused on police officers in Maryland, it has implications for other jurisdictions as well. Earl added that Denver follows the (3) year prohibition employed by the FBI.

At 9:40am, Commissioner Flores made a motion to go into Executive Session. Commissioner Sandoval seconded.

### EXECUTIVE SESSION

- Deliberative Review—(5) Firefighters
- Disciplinary Update & Review

At 9:45am, Commissioner Sandoval made a motion to go out of Executive Session. Commissioner Flores seconded the motion.

Commissioner Sandoval moved to pass five (5) firefighter applicants. Commissioner Flores seconded; motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of April 27, 2017 was adjourned at 9:46am on the motion of Commissioner Flores; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, Commission/ President

/s/ Anna Flores

Anna Flores, Commissioner

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner

ATTEST:

Earl E. Peterson

Earl Peterson, CSC Executive Director

Susan Billotte

Susan Billotte, CSC Staff HR Professional