

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – MAY 11, 2017 MEETING No. 362

Commissioners Present: Neal Berlin, President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner

Staff Present: Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Manager
Jeff Wilson, Senior Human Resources Data Analyst
Gloria Griffith, Associate IT Systems Administrator
Susan Billotte, HR Technician II

Guests: Ahmid Nunn, Lieutenant DFD
Wendi Smith, Engineer DFD
Greg Pixley, Captain DFD

President Berlin, called the meeting to order at 9:30am. Commissioners Berlin, Flores, and Sandoval were present. Commissioner Trujillo was absent.

OPENING:

- Approval of Minutes—April 27, 2017.

President Berlin noted that a motion was in order to accept the minutes of the Meeting of April 27, 2017. Commissioner Flores so moved; Commissioner Sandoval seconded the motion. Motion passed.

INFORMATIONAL ITEMS

- Executive Director

Earl reported that the City plans to adopt a new applicant tracking system through Workday, which will replace NeoGov; it will be launched in January 2018. He mentioned that Chris Longshore from OHR was spearheading the implementation, and added that the next rollout through Workday will be Financial and Contracts. CSC will participate in planning discussions as Public Safety has not yet been incorporated in the Workday implementation plans.

Earl said that the Civil Service Commission is exploring the possibility of replacing iCIMS (our current applicant tracking system) with Workday, if the new system could be modified to meet the unique applicant processing needs of the agency. He noted the benefits include: greater tech support, cost efficiency (not having/paying for a separate system), and internal citywide support. Earl intends to have a follow-up meeting scheduled between Chris Longshore, a Workday representative, and CSC staff.

Earl stated that a 2018 Budget Meeting was scheduled for 11:30am, following the Commission Meeting. The main discussion will center around obtaining new equipment for the Testing Lab. Gloria noted that the current computers were too old for the City's implementation of Windows10. She described the several options CSC was considering, including: "dumb" terminals that are connected to one specific server and micro mini computers that are independently controlled/managed. She added that having one (1) central control point was better than (34) individual control points. Earl noted that if budget surplus allows, the proposed new computers may also be purchased from the 2017 budget.

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- Calendar
- Comments from Staff/Public

At 9:50am, Commissioner Flores made a motion to go into Executive Session. Commissioner Sandoval seconded.

EXECUTIVE SESSION

- Preliminary Review—(1) Firefighter
- Deliberative Review—(18) Firefighters
- Disciplinary Update & Review

At 10:05am, Commissioner Sandoval made a motion to go out of Executive Session. Commissioner Flores seconded the motion.

Commissioner Sandoval moved to fail (1) firefighter applicant in Preliminary Review. Commissioner Flores seconded; motion passed unanimously.

Commissioner Sandoval moved to pass (14) firefighter applicants and fail (4). Commissioner Flores seconded; motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of May 11, 2017 was adjourned at 10:10am on the motion of Commissioner Flores; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin
Neal Berlin, Commission/ President

/s/ Anna Flores
Anna Flores, Commissioner

/s/ Joseph G. Sandoval
Joseph G. Sandoval, Commissioner

ATTEST:

Earl E. Peterson
Earl Peterson, CSC Executive Director

Susan Billotte
Susan Billotte, CSC Staff HR Professional