

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – JULY 13, 2017 MEETING No. 366

Commissioners Present:

Neal Berlin, President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner

Staff Present:

Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Manager
Jeff Wilson, Senior Human Resources Data Analyst
Jeannette Giron, Human Resources Data Analyst
Gloria Griffith, Associate IT Systems Administrator
Susan Billotte, Human Resource Technician II
Patricia Montanez, ASA IV

Guests:

Bob Wolf, CAO
Greg Pixley, Captain DFD
Wendi Smith, Engineer DFD
Kurt Buhler, Lieutenant DFD
Kelly Fournier, Lieutenant DFD
Juan Vigil, Lieutenant DFD

President Berlin, called the meeting to order at 9:30am. Commissioners Berlin, Flores, Sandoval, and Trujillo were present.

OPENING:

- Approval of Minutes—June 22, 2017.

President Berlin noted that a motion was in order to accept the minutes of the Meeting of June 22, 2017. Commissioner Flores so moved; Commissioner Sandoval seconded the motion. Motion passed.

NEW BUSINESS

- Approve 2016 Civil Service Commission Annual Report

Susan Billotte noted that the Commissioners and CSC Staff had been provided with copies of the 2016 Civil Service Commission Annual Report, for review. Per Commission rule, the annual report needs to be approved at the first Commission meeting in July, and posted publicly. Commissioner Sandoval moved to accept the Annual Report as submitted. Commissioner Trujillo seconded; the motion passed unanimously.

- Approve Consultant for 2018 Fire Captain Promotional Examination

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Jeff reported that (13) RFPs were sent out to consultants; only (2) bids were returned. Jeff noted that with all details being equal for both, FirstIdea was the lower bid. Commissioner Sandoval moved to accept the bid from FirstIdea for Consultant for the 2018 Fire Captain Promotional Examination. Commissioner Flores seconded; the motion passed unanimously.

INFORMATIONAL ITEMS

- Executive Director

Earl reported about upcoming City Charter revisions which will reduce some of the current restrictions for lateral police officers, including required patrol experience and pay grades. Earl is collaborating with Captain Eric Rubin, DPD, on a draft of the revision, which will be reviewed by EDOS, DPD, employee union, other employee groups, and other stakeholders; it is anticipated to be on the ballot for November 2018. The goal is to be competitive with other cities, to attract qualified lateral applicants.

Earl noted that CSC was well-represented at the Mayor's State of the City address; Commissioners Flores & Trujillo, Earl, Antoinette, and Susan attended.

Earl mentioned that he would be attending Saturday's DFD Orientation; he confirmed that Commissioners Flores, Sandoval, and possibly Commissioner Trujillo would be there, as well.

Earl announced that CSC received (35) new computers for the testing lab; they are much smaller than the old ones. Gloria added that she was working with Tech Services to image and install these micro computers.

- Comments from Staff/Public

Captain Pixley introduced Lt. Kelly Fournier as a new member of the DFD Recruiting team. He added that he was assuming a PIO position as spokesperson for DFD, as well as continuing his recruiting duties. He mentioned that the DFD Summer Camp will be starting in (2) weeks in cooperation with Firefighters Inc. for Racial Equality. He noted that some of the grant money for camp was being used for CPR and First Aid Certifications for campers.

Captain Pixley reported that Saturday's orientation (7/15/17) was the largest to date, with (140) individuals confirmed. He added that the CAP program is going well; participants have been involved in/assisted with numerous City activities, including City Council events, and the Mayor's State of the City address. He offered CAP participant services to the CSC, if needed.

At 10:00am, Commissioner Flores moved to go into Executive Session; Commissioner Sandoval seconded.

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EXECUTIVE SESSION

- Preliminary Review—(3) Police Officers
- Deliberative Review—(27) Police Officers
- Disciplinary Update & Review

At 10:20am, Commissioner Trujillo moved to go out of Executive Session; Commissioner Flores seconded.

Commissioner Trujillo moved to fail (3) police applicants in Preliminary Review. Commissioner Sandoval seconded; the motion passed.

Commissioner Trujillo moved to pass (22) and fail (5) police officer applicants in Deliberative Review. Commissioner Flores seconded; the motion passed.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of July 13, 2017 was adjourned at 10:25am on the motion of Commissioner Trujillo; seconded by Commissioner Flores.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, Commission/ President

/s/ Earl Peterson

Earl Peterson, CSC Executive Director

/s/ Anna Flores

Anna Flores, Commissioner

/s/ Susan Billotte

Susan Billotte, HR Technician II

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner