

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – AUGUST 24, 2017 MEETING No. 369

Commissioners Present: Neal Berlin, President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner

Staff Present: Antoinette Torres-Janke, Human Resources Manager
Jeff Wilson, Senior Human Resources Data Analyst
Felisa Urdiales, Senior Human Resources Data Analyst
Susan Billotte, Human Resource Technician II
Patricia Montanez, ASA IV

Guests: Bob Wolf, CAO
Desmond Fulton, Division Chief DFD
Wendi Smith, Engineer DFD
Ahmid Nunn, Lt. DFD
Kelly Fournier, Lt. DFD
Kurt Buhler, Lt. DFD
Greg Pixley, Captain DFD
Nancy Calvo, Technician DFD

Commissioner Berlin, called the meeting to order at 9:30am. Commissioners Flores, Sandoval, and Trujillo were present.

OPENING:

- Approval of Minutes—August 10, 2017.

President Berlin noted that a motion was in order to accept the minutes of the meeting of August 10, 2017. Commissioner Trujillo so moved; Commissioner Sandoval seconded the motion. Motion passed.

NEW BUSINESS

- Approval of Announcement of Examination for 2018 Fire Captain*

Jeff requested that the Commissioners approve the announcement of the 2018 Fire Captain Exam. Commissioner Flores so moved; Commissioner Sandoval seconded. The motion passed unanimously.

INFORMATIONAL ITEMS:

- Executive Director

Earl reported that he was hiring a few more Background Investigators. He updated everyone on the citywide roll-out of Workday, as a single, unified system within the City. He noted that the OHR and Recruiting functions of Workday were now in the building and implementation stages, with a "live" date of 1st Quarter 2018. CSC staff will be participating in Workday meetings, such that the agency's specific needs can be met; the intention is to migrate from iCIMS to Workday for police and fire applicant processing. One noted issue, is a missing scheduling component. Workday team will address the issue.

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Earl reported that the Colorado Supreme Court upheld the CSC Commissioners decision amending Rule 12, that shifted the responsibility of appealing a decision to the employee; no longer a de novo hearing.

- Calendar

Chief Fulton added that there is a DFD Promotional Ceremony on September 15, 2017 at 10:30am at the Glass House.

- Comments from Staff/Public

President Berlin noted that the next Commission Meeting, September 14, 2017 would occur during Assessment Center Testing, and that conference room 761 would be in use. Susan said she'd schedule the Market Street conference room for the next Commission Meeting. Felisa added that a Special Meeting (Executive Session only), needs to be scheduled for September 21, 2017 for Commissioners to vote on another group of (20+) police officers.

At 9:45am, Commissioner Trujillo moved to go into Executive Session; Commissioner Sandoval seconded.

EXECUTIVE SESSION:

- Preliminary Review—(3) Police Officers
- Deliberative Review—(25) Police Officers
- Disciplinary Update & Review

At 10:25am, Commissioner Trujillo moved to go out of Executive Session; Commissioner Sandoval seconded.

Commissioner Trujillo moved to fail (3) police applicants in Preliminary Review. Commissioner Sandoval seconded; the motion passed.

Commissioner Trujillo moved to pass (24) police officer applicants and fail (1) police officer applicant in Deliberative Review. Commissioner Sandoval seconded; the motion passed.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of August 24, 2017 was adjourned at 10:30am on the motion of Commissioner Trujillo; seconded by Commissioner Flores.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, President

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Anna Flores

Anna Flores, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner

/s/ Earl Peterson

Earl Peterson, CSC Executive Director

/s/ Susan Billotte

Susan Billotte, HR Technician II