

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – JANUARY 11, 2018 MEETING No. 377

- Commissioners Present:** Neal Berlin, President (via conference call)
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner
- Staff Present:** Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Manager
Felisa Urdiales, Senior Human Resources Data Analyst
Jeannette Giron, Human Resources Data Analyst
Susan Billotte, Human Resource Technician II
Trish Montanez, Administrative Support Asst. IV
- Guests:** Bob Wolf, CAO
Desmond Fulton, Division Chief DFD
Greg Pixley, Captain DFD
Ahmid Nunn, Lt. DFD
Kelly Fournier, Lt. DFD
Wendi Smith, Eng. DFD
Sean Baker, Lt. DFD
Anthony Norman, Technician DPD

Commissioner Berlin, called the meeting to order at 9:30am, via conference call. Commissioners Sandoval and Trujillo were present. Commissioner Flores arrived at approximately 9:45am.

OPENING:

- Approval of Minutes—December 28, 2017.

President Berlin noted that a motion was in order, to accept the minutes of the meeting of December 28, 2017. Commissioner Trujillo so moved; Commissioner Sandoval seconded the motion. Motion passed.

INFORMATIONAL ITEMS:

- Election of Commission President/Designation of VP

Commissioner Sandoval moved that Commissioner Berlin be elected President, and Commissioner Flores be designated Vice President. Commissioner Trujillo seconded the motion. Motion passed.

- Proposed Changes to Commission Rules 3, 4, 6, 7

Earl reported on the proposed revisions; copies were distributed to attendees. Chief Fulton thanked Civil Service for hearing DFD concerns and collaboratively creating the proposed changes. Commissioner Trujillo expressed concern about making the rules' language too complicated; he added that he also had concerns about the timelines for drug usage. Commissioner Flores agreed. Commissioner Berlin noted that a public hearing would afford more discussion, and suggested that a public hearing of the Rules changes be scheduled ASAP. Jeannette responded that a Public Hearing would be scheduled for the morning of February 22, 2018, before the regular CSC Commission Meeting, and that she'll post a notice, and notify both DFD and DPD.

RECORD OF PROCEEDINGS

- Executive Director

Earl mentioned that CSC staff, SMEs, and outside consultants were preparing for several upcoming 2018 promotional exams.

- Calendar

Antoinette announced that Entry-Level Firefighter testing would be starting January 16 through February 2, 2018. She reminded everyone about the PEDRC meeting on January 18, 2018 at 9:30 in Conference Room 761. She added that the current application for the Cadet program is being extended to January 15, 2018.

- Comments from Staff/Public

Technician Norman mentioned that the next police application will open February 20, 2018. He added that DPD was conducting 1-hour presentations about the department, and preparing for the written exam, to prospective police applicants. He noted that (300) individuals had signed up for these orientation sessions.

EXECUTIVE SESSION

- Preliminary Review—(4) Police Officers
- Deliberative Review—(26) Police Officers
- Disciplinary Update & Review

At 10:05am, Commissioner Berlin noted that a motion was in order, to go into Executive Session. Commissioner Trujillo so moved; Commissioner Flores seconded. Motion passed unanimously.

At 10:29am, Commissioner Berlin noted that a motion was in order, to go out of Executive Session. Commissioner Flores so moved; Commissioner Sandoval seconded. Motion passed unanimously.

Commissioner Sandoval moved to fail (4) Police Officers in Preliminary Review. Commissioner Trujillo seconded. Motion passed unanimously.

Commissioner Sandoval moved to pass (22) Police Officers and fail (4) Police Officers in Deliberative Review. Commissioner Trujillo seconded. Motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of January 11, 2018 was adjourned at 10:30am on the motion of Commissioner Sandoval; seconded by Commissioner Trujillo.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, Commissioner

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Anna Flores

Anna Flores, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner

/s/ Earl Peterson

Earl Peterson, CSC Executive Director

/s/ Susan Billotte

Susan Billotte, HR Technician II