

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – DECEMBER 13, 2018 MEETING No. 398

- Commissioners Present:** Neal Berlin, Commissioner 137574
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner (via conference call)
- Staff Present:** Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Supervisor
Abby Rainer, Senior Human Resources Data Analyst
Felisa Urdiales, Senior Human Resources Data Analyst
Jeannette Giron, Human Resources Data Analyst
Susan Billotte, Human Resources Technician II
Trish Montanez, Human Resources Technician II
- Guests:** Bob Wolf, CAO
Jennifer Cockrum, DOS OHR
Wendy Smith, DFD
Fernando Martinez, FIRE
Anthony Norman, DPD

Commissioner Berlin, called the meeting to order at 9:30am, Commissioner Sandoval was present. Commissioner Trujillo was present via conference call. Commissioners Green and Murray were absent.

OPENING:

- Introductions
- Approval of Minutes—November 8, 2018.

Commissioner Sandoval moved to approve the minutes of the regular November 8, 2018 Commission Meeting; Commissioner Berlin seconded. The motion passed unanimously.

NEW BUSINESS

- Proposed Change to Rule 5

Jennifer Cockrum from DOS OHR, presented a proposed change to Rule 5, that would award special skills preference points to Denver Deputy Sheriffs who want to transition to the Denver Police Department. She noted that Deputy Sheriffs would be required to have a minimum of (3) years in uniform. Restrictions regarding past discipline/suspensions would apply. She added that the proposal was reviewed by the EDOS, DSD Sheriff Firman, DPD Chief Pazen and the City Attorney's Office. Commissioner Sandoval asked if the employee unions had been made aware of the proposal. Jennifer responded that they had not.

Earl stated that the next steps in the process, included:

1. Posting notice and holding a public hearing.

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INFORMATIONAL ITEMS:

- Executive Director

Earl reported that a meeting was scheduled to discuss the transition to Workday. The EDOS, DPD & DFD chiefs, OHR staff, and select CSC staff will attend. Earl noted that he, Felisa, and Gloria would represent CSC.

- Calendar
- Comments from Staff/Public

Felisa reported that (110) Police Laterals were testing for DPD this week. Earl noted that there was concern among other local departments about losing officers to DPD. He added that DPD intended to have a Lateral Academy of only (17).

Susan updated everyone on the (3) DFD academies currently in process. Abby added that to-date (25) Firefighters had participated in the validation & transportability study for the new Entry-Level written test planned for implementation in April 2019. She noted that there is still time for more firefighters to complete the survey.

Abby updated everyone on the upcoming Fire Lieutenant promotional exam:

1. The application will close January 7, 2019.
2. The reading list is available on the Civil Service website.
3. The Servant Leadership book is available for free on the City's CityU site.

Abby added that firefighters hired from the Inter-Governmental Agreement with Englewood in 2015, will be eligible to take the Fire Lieutenant exam.

EXECUTIVE SESSION

- Disciplinary Update & Review

There were no items to review, so no Executive Session was held.

OPEN SESSION

- Commissioners Computer Training

The Commissioners' Cyber-Security training was rescheduled for December 27, 2018. Their Workday training was rescheduled to January 10, 2019.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of December 13, 2018 was adjourned at 10:15am on the motion of Commissioner Berlin; seconded by Commissioner Sandoval.

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CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, Commissioner

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner

/s/ Earl Peterson

Earl Peterson, Executive Director

/s/ Susan Billotte

Susan Billotte, HR Technician II