

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – MARCH 22, 2018 MEETING No. 382

Commissioners Present: Neal Berlin, President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner (via conference call)

Staff Present: Earl Peterson, Executive Director
Susan Billotte, Human Resource Technician II

Guests: Robert Wolf, CAO
Wendi Smith, Eng. DFD
Sean Baker, Lt. DFD
Greg Pixley, Captain DFD
Anthony Norman, Technician DPD

Commissioner Berlin, called the meeting to order at 9:50am. Commissioners Flores and Sandoval were present. Commissioner Trujillo joined via conference call.

OPENING:

- Approval of Minutes of Special Meeting—March 1, 2018
- Approval of Minutes— March 8, 2018.

President Berlin noted that a motion was in order, to accept the minutes of the special meeting of March 1, 2018. Commissioner Sandoval so moved; Commissioner Flores seconded. Motion passed unanimously. President Berlin noted that a motion was in order, to accept the minutes of the meeting March 8, 2018. Commissioner Flores so moved; Commissioner Sandoval seconded the motion. Motion passed unanimously.

NEW BUSINESS

- Recognition of Service—Commissioner Flores

Earl presented Commissioner Flores with a plaque commemorating her (15) years of service to the Civil Service Commission (2003-2018). Her last official meeting will be DFD CPAT orientation on Saturday morning, March 24, 2018.

INFORMATIONAL ITEMS:

- Executive Director

Acknowledging that parking in our area is an ongoing issue, Earl stated that CSC can purchase several parking space validations in the Denver Post Building for \$150.00. All (4) Commissioners approved the expenditure.

Earl reported that he has a highly qualified applicant to fill the Senior HR Data Analyst position, who is currently going through a background investigation. He added that he has (3) additional individuals who are also qualified.

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- Calendar

In Antoinette's absence, Susan presented the balance of the March calendar, and all of the April calendar.

- Comments from Staff/Public

Captain Pixley reported that (2) recruits left from the current DFD academy, bringing the total from (20) to (18). He noted that one individual decided to return to police work; the other individual was unsuccessful in the academy.

EXECUTIVE SESSION

- Preliminary Review—(1) Firefighter
- Disciplinary Update & Review

At 10:05am, Commissioner Berlin noted that a motion was in order, to go into Executive Session. Commissioner Flores so moved; Commissioner Sandoval seconded. Motion passed unanimously.

At 10:15am, Commissioner Berlin noted that a motion was in order, to go out of Executive Session. Commissioner Flores so moved; Commissioner Sandoval seconded. Motion passed unanimously.

Commissioner Sandoval moved to fail (1) Firefighter in Preliminary Review. Commissioner Flores seconded. Motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of March 22, 2018 was adjourned at 10:16am on the motion of Commissioner Sandoval; seconded by Commissioner Flores.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, Commissioner

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Anna Flores

Anna Flores, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner

/s/ Earl Peterson

Earl Peterson, CSC Executive Director

/s/ Susan Billotte

Susan Billotte, HR Technician II