

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – AUGUST 23, 2018 MEETING No. 392

- Commissioners Present:** Neal Berlin, Commissioner (via Conference Call)
Kelsie Green, Commissioner
Sylvia (Niecy) Murray, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner
- Staff Present:** Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Supervisor
Felisa Urdiales, Senior Human Resources Data Analyst
Abby Rainer, PhD, Senior Human Resources Data Analyst
Jeannette Giron, Human Resources Data Analyst
Susan Billotte, Human Resources Technician II
Trish Montanez, ASA IV
- Guests:** Robert Wolf, CAO
Desmond Fulton, Division Chief DFD
Greg Pixley, Captain DFD
Robbie Turner, Lieutenant DFD
Sean Baker, Lieutenant DFD
Wendi Smith, Engineer DFD
Ron Saunier, Division Chief DPD
Anthony Norman, Technician DPD
Chris Avitia, Technician DPD

Commissioner Sandoval, called the meeting to order at 9:30am. Commissioners Murray, Green, and Trujillo were present. Commissioner Berlin was present via conference call.

OPENING:

- Introductions
- Approval of Minutes—August 9, 2018.

Commissioner Berlin moved to approve the minutes of the regular August 9, 2018 Commission Meeting; Commissioner Murray seconded. The motion passed unanimously.

NEW BUSINESS

- Selection of Consultant—Fire Lieutenant Promotional Exam 2019

Abby mentioned that she would send the Commissioners a matrix and more information on the three consultants in consideration:

- Ergometrics
- FirstIdea
- Stanard & Associates

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Selection and voting will be tabled to a future Commission Meeting.

INFORMATIONAL ITEMS:

- Executive Director

Earl reported former Commissioners Mascarenas and Flores were being inducted into the Latina Legacy Circle this evening at a celebration at the Rodolfo Gonzales Branch Library. He would be attending with Antoinette and Susan. Commissioners Murray and Sandoval mentioned that they would also be there.

Earl noted that a Special Commission Meeting will be held on August 30, 2018, to vote on police applicant files. He added that the selection of a consultant for the 2019 Fire Lt. Exam could be added to the Agenda.

- Calendar
- Comments from Staff/Public

Anthony Norman reported that 700 individuals are interested in the April 22 DPD academy; 476 slots will be available for the September/October testing. He noted that (12) conditional job offers have been already sent for the November 2018 DPD academy. He added that there will be (3) academies in 2019: (2) entry-level, and (1) lateral.

Susan updated everyone about the upcoming (3) 2019 DFD academies: January Entry-Level, Spring Lateral, Fall Entry-Level.

Abby reported that an RFP will be going out for a new Entry-Level Fire written exam. She added that the Assistant Fire Chief exam will be held October 22, with Assessment Center following on October 23-25, 2018.

Commissioners Sandoval and Trujillo mentioned that they would be unavailable for the next Commission Meeting of September 13, 2018.

EXECUTIVE SESSION

- Preliminary Review—(2) Entry-Level Police Officers
- Deliberative Review—(18) Entry-Level Police Officers
- Disciplinary Update & Review

At 9:50am, Commissioner Murray made a motion to go into Executive Session. Commissioner Green seconded. Motion passed unanimously.

At 10:05am, Commissioner Trujillo made a motion to go out of Executive Session. Commissioner Green seconded. Motion passed unanimously.

Commissioner Trujillo moved to fail (2) Entry-Level Police applicants in Preliminary Review. Commissioner Green seconded. The motion passed unanimously.

Commissioner Trujillo moved to pass (14)/fail (3)/defer (1) Entry-Level Police applicants in Deliberative Review. Commissioner Green seconded. The motion passed unanimously.

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There being no further action taken and no other business to be heard, the Civil Service Commission meeting of August 23, 2018 was adjourned at 10:10am on the motion of Commissioner Green; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, Commissioner

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Kelsie A. Green

Kelsie A. Green, Commissioner

/s/ Sylvia Murray

Sylvia Murray, Commissioner

/s/ Larry D. Trujillo

Larry D. Trujillo, Commissioner

/s/ Earl Peterson

Earl Peterson, Executive Director

/s/ Susan Billotte

Susan Billotte, HR Technician II