Commissioners Present: Sylvia (Niecy) Murray, Commissioner  
Joseph G. Sandoval, Commissioner  
Kelsey A. Green, Commissioner

Staff Present: Earl Peterson, Executive Director  
Abby Rainer, Senior Human Resources Data Analyst  
Jeanette Giron, Human Resources Data Analyst  
Susan Billotte, Human Resources Data Analyst  
Patricia Montanez, Human Resources Technician  
Miguel Jara-Garcia, Human Resources Technician

Guests: Tonya Kesterson, DFD Lieutenant  
Fernando Martinez, DFD Engineer/Treasurer  
Jamie Markham, DFD Lieutenant (phone)  
Sherri Catalano, CAO  
Rodney Sherrod, DFD Lieutenant

Commissioner Sandoval, called the meeting to order at 9:35am. Commissioners Green, and Murray were present. Commissioner Green made a motion to approve the Minutes of the Commission Meeting of March 28, 2019; Commissioner Murray seconded. The motion passed unanimously.

OLD BUSINESS

Earl reviewed the proposed language change to Rule 5 - Examination, Screening and Other Requirements for Original Appointment, to provide current Sheriff’s Special Skill Preference Points. The purpose of the proposed language to Rule 5 is to increase retention in the Sheriff’s department and to provide service awards to Sheriff’s

Some of the information shared by Earl regarding the proposed language change includes eligibility criteria: two years in the department, good standing, no disciplinary issues. Under the current language of Rule 5, military services is not being awarded.

Commissioner Sandoval had a question whether candidates can earn veteran and sheriff points. The question was answered by Earl when he shared a summary of the proposed language change of Rule 5.

Per Commission Rule 2, the proposed language for Rule 5 will need to be posted publicly for 21 days. The public hearing is anticipated for May 9, 2019. If there are no objections, then we will proceed with the change.

Commissioner Green asked Earl if he anticipates any concerns. Question was answered by Earl saying he doesn’t expect any concerns.
Commissioner Sandoval made a comment of the proposed change of language to Rule 5 by saying it will be an incentive to Sheriff’s themselves to have great performance.

Commissioner Sandoval made a motion to approve the proposed change of language to Rule 5

Commissioner Murray seconded. The motion passed unanimously. The Commission will set a public hearing.

INFORMATIONAL ITEMS

- Executive Director
- Calendar

Susan relayed a calendar message in Antoinette’s absence. There is nothing new for April Commission Calendar.

Susan noted the upcoming Fire orientation 1.0 on Saturday at the GlassHouse. Commissioner Sandoval and Commissioner Green will be in attendance at Saturday’s orientation.

As of today, Susan noted there will not be an April 18 special Commission Meeting. Susan will notify in 48 hours if anything will change.

There will be an April 25 Commission meeting as scheduled. An announcement for the next Commission President and Vice-President will be made at this meeting.

There will be a May 2 Special Commission meeting.

There will be a Fire orientation 1.0 at Glasshouse on May 4, 2019. This will be the last orientation prior to the new Fire testing cycle.

On May 10 there will be a Police Graduation at the Police Academy

A Police memorial will take place on May 16 at the Police Plaza at Police headquarters. It is recommended to arrive there by 9:30am, the memorial ceremony begins promptly at 10am.

EXECUTIVE SESSION

- Deliberative Review – (12) Entry-Level Firefighters
- Deliberative Review – (1) Lateral Firefighter
- Disciplinary Update & Review

Commissioner Sandoval made a motion to go into Executive Session. Commissioner Green seconded. The motion passed unanimously.

Commissioner Murray made a motion to go out of Executive Session. Commissioner Green seconded. The motion passed unanimously.

Commissioner Murray made a motion to pass 12 Entry-Level Firefighters and 1 Lateral-Level Firefighter. Commissioner Green seconded. The motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of April 11, 2019 was adjourned at 10:15am on the motion of Commissioner Murray; seconded by Commissioner Green.
CIVIL SERVICE COMMISSION:

/s/ Joseph G. Sandoval
Joseph G. Sandoval, Commissioner

/s/ Sylvia Murray
Sylvia Murray, Commissioner

/s/ Earl Peterson
Earl Peterson, Executive Director

/s/ Miguel Jara Garcia
Miguel Jara Garcia, HR Technician II

/s/ Kelsey Green
Kelsey Green, Commissioner