

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – JULY 18, 2014 MEETING No. 298

Commissioners Present: Cecilia E. Mascarenas, President
Neal G. Berlin, Vice-President
Anna Flores, Commissioner
Hillary Potter, Commissioner

Staff Present: Earl Peterson, Executive Director
Antoinette Torres-Janke, H.R. Supervisor
Brian Kellogg, Senior H.R. Professional
Jeff Wilson, Senior H.R. Professional
Felisa Urdiales, Associate H.R. Professional
Jeannette Madrid-Echave, Staff H.R. Professional

Guests: Robert Wolf, City Attorney
Desmond Fulton, Assistant Chief, DFD
Greg Pixley, Captain, DFD
Bill Mitchell, Lieutenant, DPD
Anthony Parisi, Sergeant, DPD
Estevan Valdez, Technician, DPD
Sylvia Sich, Captain, DPD
Terrance Halliwill, Police Officer, DPD
Jess Leuthauser, Sergeant, DPD
Ray Mix, Engineer, DFD
Steve Holtz, Captain, DFD

President Mascarenas called the meeting to order at 9:30 a.m. Commissioners Mascarenas, Berlin, Flores and Potter were present. Commissioner Alvarez was excused.

Opening:

The Commissioners approved the minutes of the meeting held June 20, 2014.

New Business:

Commissioner Mascarenas invited Officer Terrance Halliwill and Sergeant Jess Leuthauser of the Denver Police Department to speak on their behalf regarding the special awareness they received by the press while working on duty. Officer Halliwill responded to a call about a stolen bike and found they were unable to prove the bike belonged to the boy it was stolen from. One week later he purchased a bicycle for the boy to replace his stolen bike. Sgt. Leuthauser and his partner noticed a fire and were told one person was still inside, Sgt. Leuthauser and his partner didn't hesitate to

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rescue a civilian who was unable to evacuate. The Civil Service Commission commended both Officer Halliwill and Sgt. Leuthauser for their great work with the public. Commissioner Mascarenas also commented it's nice to have positive interaction at Commission meetings and appreciated knowing these two were willing to go above and beyond their call of duty.

Jeff Wilson asked that the Commission reaffirm their prior vote for ratification for Approval of 2014 Police Lieutenant Eligible Register for Posting on July 17, 2014. Motion to approve made by Commissioner Potter, seconded by Commission Flores. The motion passed unanimously.

Jeff Wilson requested a Consultant be selected for the 2015 Fire Lieutenant Examination. Jeff indicated that sixteen (16) Requests for Proposals were solicited for the 2015 Fire Lieutenant Exam and the Commission received two (2) sealed proposals from Booth Research Group at \$22,500 and CWH Research, Inc. (Lone Tree, CO) at \$31,500. . Commissioner Flores made a motion to select Booth Research Group at a bid of \$22,500.00. The motion was seconded by Commissioner Potter and the motion carried unanimously.

Informational Items:

- Executive Director Report:

Earl Peterson stated that on June 27, 2014 he attended the Police Academy Graduation and the Cadet Graduation ceremony. Also, on July 10, 2014 the Denver Fire Department held a promotional ceremony. Earl was unable to attend but Commissioner's Alvarez, Mascarenas and Flores attended along with Jeff Wilson.

Earl also stated that on July 14, 2014 Mayor Hancock held a State of the City Address and mentioned a wide range of issues but noted that Denver Police will be hiring 110 new police officers as a commitment to the city. The Commission will continue to diligently work on this.

- Comments from Commissioners:

Commissioner Mascarenas asks Jeff Wilson to comment on the 2014 Police Lieutenant Assessor/Candidate Survey Results. He stated there were favorable comments regarding the staff and the process. There were some minor suggestions that the Commission will take into consideration for the next assessment to make it a smoother process.

- Comments from Staff/Public:

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Executive Session:

- Preliminary File Review - Entry-level Firefighter Applicant-Request to Stop
- Final Deliberative Review – Entry-level Firefighter Applicants
- Disciplinary Appeal Update and Review

Open Session:

As a result of the Preliminary File Review – Entry-level Firefighter Applicant – Request to Stop Background in Executive Session and as a result of the Final Deliberative Review – Entry-level Firefighter Applicants in Executive Session, Commissioner Potter made a motion to: deny one (1) Firefighter applicant from further consideration in the testing and screening phases; and to pass twenty-nine (29) civilian Firefighter applicants and to fail six (6) civilian Firefighter applicants. The motion was seconded by Commissioner Flores. The motion passed by a quorum consisting of Commissioner's Flores, Mascarenas and Potter. Commissioner Berlin who was present via conference call was not available for the recording of the final vote in open session.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of July 18, 2014 was adjourned at 10:50 a.m.

CIVIL SERVICE COMMISSION:

Cecilia E. Mascarenas, Commissioner/President

Neal G. Berlin, Commissioner/Vice-President

Anna Flores, Commissioner

ATTEST: _____
Earl E. Peterson, Executive Director

Jeannette Madrid-Echave,
Staff H.R. Professional