

## RECORD OF PROCEEDINGS

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### CIVIL SERVICE COMMISSION DENVER, COLORADO – SEPTEMBER 19, 2014 MEETING No. 303

Commissioners Present: Cecilia E. Mascarenas, President  
Neal G. Berlin, Vice-President  
Hillary Potter, Commissioner  
Federico Alvarez, Commissioner

Staff Present: Earl Peterson, Executive Director  
Antoinette Torres-Janke, H.R. Supervisor  
Brian Kellogg, Senior H.R. Professional  
Jeff Wilson, Senior H.R. Professional  
Felisa Urdiales, Associate H.R. Professional  
Jeannette Madrid-Echave, Staff H.R. Professional

Guests: Robert Wolf, City Attorney  
Bill Mitchell, Lieutenant, DPD  
Sylvia Sich, Captain, DPD  
Desmond Fulton, Assistant Chief, DFD  
Greg Pixley, Captain, DFD  
Eranda Piyasena, Technician, DPD  
Raquel Lopez, Police Officer, DPD  
Ray Mix, Engineer, DFD  
Gary Pierce, Lieutenant, DFD  
Rodney Sherrod, Lieutenant, DFD

President Mascarenas called the meeting to order at 9:30 a.m. Commissioners Mascarenas, Alvarez, Berlin and Potter were present. Commissioner Flores was absent and excused.

#### Opening:

Officer Raquel Lopez, DPD was introduced as Denver Police Department's newest Recruiter. She will begin working with Technician Eranda Piyasena, and Lt. Bill Mitchell recruiting candidates and looks forward to the new challenge.

The Commissioners approved the minutes of the meeting held September 5, 2014.

#### New Business:

Antoinette Torres-Janke provided a draft of the Rule 3 revisions as discussed by Denver Police and Fire, city attorney Robert Wolf and staff to the Commissioners. Denver Police and Fire recruiters received their draft for review and revisions prior to the Civil Service Commission meeting. She

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added that Denver Fire discussed additional testing to be added to testing processes. The Commissioners and Civil Service staff will review and discuss changes at the October 3, 2014 for final approval of all revisions at the October 17, 2014 Civil Service Commission meeting for the public hearing that will be held on Friday, November 21, 2014. Brian discussed several proposed revisions and provided extra handouts to those who attended the meeting. Commissioner Mascarenas expressed her thanks to those who participated in the revision process of Rule 3. Commissioner Alvarez discussed his concerns regarding expunged records.

### Informational Items:

- Executive Director Report:

Earl Peterson discussed our new applicant system and gave special thanks to Felisa Urdiales for her hard work while setting it up for the staff. Felisa has managed to set it up according to what we had in place and felt this software will be a huge benefit to our office and together with Denver Police Department we'll be able to share applicant information during recruiting and testing periods. Felisa added the software is user friendly and will be easier for Civil Service to track applicants. Technician Eranda Piyasena expressed his gratitude that we're onboard with the same tracking system as Denver Police.

- Comments from Commissioners:
- Comments from Staff/Public:

### Executive Session:

- Disciplinary Appeal Update and Review
- Preliminary File Review– One (1) Lateral Entry-level Police Officer Applicant-Request to Stop.
- Deliberative File Review –Fifty-two (52) Entry-Level Police Officer Applicant Files.

### Open Session:

As a result of the Preliminary File Review– Lateral Entry-level Police Applicant-Request to Stop Background Request, Commissioner Alvarez made a motion to approve stop background request for one (1) Lateral Entry-Level Police Officer Applicant. The motion was seconded by Commissioner Berlin and approved. The motion passed unanimously.

As a result of the Deliberative Review– Entry-level Police Applicant files, Commissioner Alvarez made a motion to approve three (3) Cadets, two (2) Entry-Level Lateral applicants, thirty-one (31) Entry-level applicants, and deny fifteen (15) Entry-Level Police Officer applicants. The motion was seconded by Commissioner Berlin and approved. The motion passed unanimously.

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There being no further action taken and no other business to be heard, the Civil Service Commission meeting of September 19, 2014 was adjourned at 11:25 a.m.

### CIVIL SERVICE COMMISSION:

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Cecilia E. Mascarenas, Commissioner/President

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Neal G. Berlin, Commissioner/Vice-President

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Federico Alvarez, Commissioner

ATTEST: \_\_\_\_\_  
Earl E. Peterson, Executive Director

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Jeannette Madrid-Echave,  
Staff H.R. Professional