

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – DECEMBER 5, 2014 MEETING No. 307

Commissioners Present: Cecilia E. Mascarenas, President
Neal G. Berlin, Vice-President
Anna Flores, Commissioner
Federico Alvarez, Commissioner
Hillary Potter, Commissioner

Staff Present: Earl Peterson, Executive Director
Antoinette Torres-Janke, H.R. Supervisor
Jeff Wilson, Senior H.R. Professional
Felisa Urdiales, Associate H.R. Professional
Jeannette Madrid-Echave, Staff H.R. Professional
Brian Kellogg, Senior H.R. Professional

Guests: Robert Wolf, City Attorney
Estevan Valdez, Technician, DPD
Dawn Miquel, CSA, DPD
Desmond Fulton, Assistant Chief, DFD
Bill Mitchell, Lieutenant, DPD
Eranda Piyasena, Technician, DPD
Raquel Lopez, Technician, DPD
Rodney Sherrod, Lieutenant, DFD

President Mascarenas called the meeting to order at 9:30 a.m. Commissioners Mascarenas, Alvarez, Berlin, Potter and Flores were present.

Opening:

The Commissioners approved the minutes of the meeting held November 21, 2014.

New Business:

Jeff Wilson requested the Commissioners approve the Eligible Register for Assistant Superintendent of Fire Alarm for Denver Fire Department to become effective December 5, 2014. Commissioner Berlin made a motion to approve the Eligible Register for Assistant Superintendent of Fire Alarm. The motion was seconded by Commissioner Flores, and the motion carried unanimously.

Jeff Wilson also requested the Commissioners set a cut-off score for the 2015 Fire Systems Technical Specialist (Electronic Technician) Written Examination at 50.8333%. Commissioner Alvarez made a motion to set the cut-off score at 50.8333% for the 2015 Fire Systems Technical Specialist (Electronic Technician) Written Examination. Commissioner Berlin seconded the motion. The motion passed unanimously.

RECORD OF PROCEEDINGS

Informational Items:

- Comments from Commissioners:

Commissioner Berlin raised an issue pertaining to ~~with~~ the City Attorney's Office and their submittal of an Opening Brief that was unreadable due to the font style utilized. Commissioner Berlin commented that this action was unprofessional and unnecessary. Commissioner Berlin recommended the City Attorney's Office resubmit the brief using an appropriate business font. It was ordered by the Commissioners that the Assistant City Attorney would have ten (10) days to resubmit the Opening Brief for their review.

- Comments from Staff/Public:

Executive Session:

- *Deliberative File Review – Two (2) Entry-Level Firefighter Applicants
- *Preliminary File Review – One (1) Entry-Level Firefighter Applicant
- *Entry-Level Police Lateral - Juvenile Exemption Review
- *Disciplinary Appeal Update and Review

Open Session:

As a result of the Deliberative Review– Entry-level Firefighter Applicant files, Commissioner Alvarez made a motion to approve one (1) Cadet Entry-level Firefighter and one (1) Civilian Entry-level Firefighter Applicant, approve one (1) Request to Stop Background on a Preliminary File Review for a Firefighter Applicant and deny one (1) Juvenile Exemption Review of an Entry-Level Police Lateral. The motion was seconded by Commissioner Berlin. The motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of December 5, 2014 was adjourned at 10:34 a.m.

CIVIL SERVICE COMMISSION:

Cecilia E. Mascarenas, Commissioner/President

Neal G. Berlin, Commissioner/Vice-President

ATTEST: _____
Earl E. Peterson, Executive Director

Federico Alvarez, Commissioner

Jeannette Madrid, Staff HR Professional

Anna Flores, Commissioner

Hillary Potter, Commissioner