

## RECORD OF PROCEEDINGS

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### CIVIL SERVICE COMMISSION DENVER, COLORADO – JULY 17, 2015 MEETING No. 320

Commissioners Present: Neal G. Berlin, President  
Hillary A. Potter, Vice President  
Anna Flores, Commissioner  
Federico C. Alvarez, Commissioner  
Joseph G. Sandoval, Commissioner

Staff Present: Earl Peterson, Executive Director  
Antoinette Torres-Janke, H.R. Supervisor  
Jeff Wilson, Senior H.R. Professional  
Jeannette Madrid, Staff H.R. Professional  
Gloria Griffiths, IT Systems Administrator

Guests: Bob Wolf, City Attorney  
Chief Tade, Chief, DFD  
Rodney Sherrod, Lieutenant, DFD  
Greg Pixely, Captain, DFD  
Karla Pierce, Assistant City Attorney  
Jennifer Jacobson, Assistant City Attorney

President Berlin called the meeting to order at 9:30 a.m. Commissioners Potter, Flores, Alvarez and Sandoval were present.

#### Opening:

The Commissioners approved the minutes of the meeting held June 19, 2015.

#### Old Business:

The Commissioners discussed the amendments to Rule 14: Hearing Officer Qualifications and Selection. No one spoke in opposition of the amendment to Rule 14 and Commissioner Alvarez made a motion to approve the amendment to Rule 14, which was seconded by Commissioner Flores. The motion passed unanimously.

#### New Business:

Jeff Wilson requested a Consultant be selected for the 2015 Fire Captain Examination. Jeff indicated that the Commission received two (2) sealed proposals from Booth Research Group at \$32,500 and ERGONMETRICS & Applied Personnel Research, Inc. (Lynwood, WA) at \$35,260. Commissioner Alvarez made a motion to select Booth Research Group at a bid of \$32,500.00. The motion was seconded by Commissioner Flores and the motion carried unanimously.

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### Informational Items:

- Executive Director Report

Earl expressed his condolences to the Whalen family and the Denver Fire Department for their loss. Earl Peterson also stated that due to the untimely death of Firefighter Whalen, the scheduled assessment testing for Fire Lieutenant would be postponed to a later date. Chief Tade thanked the Civil Service Commission for their willingness to allow the assessment testing to be postponed and stated he would like his staff that is participating in the assessment testing to be in the right state of mind and be successful.

- Comments from Commissioners:
- Comments from Staff/Public:

Antoinette Torres-Janke welcomed our newest staff member, Gloria Griffith as our IT Systems Administrator.

### Executive Session:

\*Disciplinary Appeal Update and Review

### Open Session:

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of July 17, 2015 was adjourned at 11:00 a.m.

### **CIVIL SERVICE COMMISSION:**

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Neal G. Berlin, Commissioner/President

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Hillary A. Potter, Commission/Vice President

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Anna Flores, Commissioner

ATTEST: \_\_\_\_\_  
Earl E. Peterson, Executive Director

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Joseph G. Sandoval, Commissioner

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Jeannette Madrid, Staff HR Professional

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Federico Alvarez, Commissioner