



IMMIGRANT & REFUGEE COMMISSION

DENVER HUMAN RIGHTS & COMMUNITY PARTNERSHIPS

The **mission** of the Denver Immigrant & Refugee Commission is:

- To develop collaborative and partnership potential between Denver’s immigrant and refugee communities and the City & County of Denver and to identify and impact mutual community challenges and opportunities.

The Commission has the following powers and duties:

- Advise the Mayor and the Executive Director of the Agency for Human Rights & Community Partnerships on the issues and opportunities of its respective constituent group.
- Recommend necessary procedures, programs, local legislation or administrative action and to promote equal rights and opportunity for the people of the city to the Executive Director.
- Develop and present goals and objectives of the commission to the Executive Director and the Advisory Board annually.

The Commission seeks individuals who are committed to representing their community **AND** working collaboratively with other immigrant and refugee communities and commissions toward common goals.

Commissioner expectations:

- Either live or work within the City and County of Denver
- Serve a 2-year term (Commissioners may serve for a total of up to 6 years or 3 terms)
- Serve without compensation – this is a volunteer Commission
- Attend All Commission Meetings: Commissioners may be considered for removal if absent for 3 or more official meetings (this is not inclusive of events).
- Represent the commission at community events and engage the constituents in both problem identification and problem solving.
- Attend a monthly 2-hour meeting and an annual strategic planning retreat.
- Attend additional meetings or events as determined by the Commission.
- Attend the annual Commission Partnership Day
- Attend the annual Diversity Awards Event – typically in October
- Attend a New Commissioner Orientation.
- Participate in collaborative initiatives with other commissioners.

Interested applicants should complete the online application which can be found at
<http://bit.ly/2rxCGii>

or go to www.denvergov.org and search for “Boards & Commissions”

Additionally, please submit the questionnaire and a resume to
Jamie Torres, Deputy Director of the Agency for Human Rights & Community Partnerships at
720.913.8471 or Jamie.Torres@denvergov.org



New Applicant Questionnaire

Name:

Country of Origin:

Field of Expertise:

1. Tell us about your expertise in the immigrant or refugee community in Denver
2. Tell us about your expertise in your professional field.
3. What strengths do you feel you bring to the Commission?
4. What are the biggest challenges you see facing immigrant and refugee communities?
5. What are some of the issues or opportunities immigrants & refugees can address together?
6. How do you work among a diverse group of people? (The Denver Immigrant & Refugee Commission seeks diversity in Country of Origin, Gender, Age and Professional Background/Skills)
7. How do you engage with a person who's opinions are different than your own?
8. Describe a project or initiative in your field of expertise that you led or played a significant role in, and what was the result
9. Describe a project or initiative in your community that you led or played a significant role in, and what was the result.
10. How much time per month could you commit to the work of the Denver Immigrant & Refugee Commission?
11. When are you available to participate? Circle all that apply: During the work day M-F | After work M-F | Weekends