



Denver Community Planning and Development *Records Request*

To request records under the Colorado Open Records Act or “CORA” (Colorado Revised Statutes §24-72-201, et seq), please complete and return this form. Most records requests will be fulfilled within 3 business days; if extenuating circumstances prevent a 3-day turnaround, staff will provide a timing estimate.

Fees may apply. Please see the Denver Community Planning and Development public records page on DenverGov.org/CPD for information about fees, delivery methods and payment.

1 Your Request

Today's date:

Records requested (please be specific):

Date range of records:

I am (check one): Requesting electronic records Asking to inspect records in person*

2 Your Contact Information

Name:

Agency/Company:

Street Address:

City:

State:

Zip:

Phone 1:

Phone 2:

Email:

3 Please send your request to the proper records custodian:

- Building permits and building inspection records: 720-865-2790 or cpd.permitrecords@denvergov.org
- Planning records: 720-865-2983 or planningservices@denvergov.org
- Landmark Preservation records: 720-865-2709 or landmark@denvergov.org
- Zoning records: 720-865-3000 or zoning.review@denvergov.org
- Neighborhood inspection records: 720-865-2505 or Neighborhood.inspection@denvergov.org
- Accounting (fines and liens imposed by CPD): 720-865-2775 or CPDaccounting@denvergov.org
- All requests from the news media: laura.swartz@denvergov.org, alexandra.foster@denvergov.org, or amanda.weston@denvergov.org

**To inspect records in person, please schedule an appointment in advance with the associated group listed above. Fees may apply.*