



**Community Planning & Development**  
 Contractor Licensing  
 201 W Colfax Ave Dept 205  
 Denver, CO 80202  
 P: (720) 865-2770  
[www.denvergov.org/contractorlicensing](http://www.denvergov.org/contractorlicensing)

## License Renewal Form

**Only an owner or an officer is permitted to submit changes of license information.**

Fee amounts can be found on the website by clicking on the Fees link.

Please indicate any and all changes by checking the "box(es)".

Company Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

License Number	License Type	Expiration Date	Amount Due
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### REQUIRED DOCUMENTS: Submit all that apply.

- Corporations and Limited Liability Companies:** Submit a validated copy of the Periodic Report dated within the past year. **NOTE: PLEASE DO NOT SEND IN CERTIFICATES OF GOOD STANDING. The REPORT can be downloaded and printed from the Secretary of State’s website at [www.sos.state.co.us](http://www.sos.state.co.us).**
- Sole Proprietors:** If using a trade name, submit a validated trade name registration from [www.sos.state.co.us](http://www.sos.state.co.us).
- Fire Protection A & B Contractors:** Submit a current copy of your State Fire Suppression certificate.
- Plumbing or Electrical Licenses:** Submit a valid copy of your State Plumbing Contractor card and copy of Master’s Drivers License.
- Right of Way and Sewer License:** Submit a current Certificate of Liability Insurance designating the City and County of Denver as “additional insured”.

**Note: If there has been a change of legal entity of the company or a change of officers, partners, or supervisor of record, or if the company has been sold, please contact our office before submitting renewal documents and payment.**

\_\_\_\_\_  
 Owner or Officer Signature Title Date

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Checks Payable to “Manager of Finance”