

Project Address: \_\_\_\_\_

Applicant Name & Company: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number (including area code): \_\_\_\_\_

Does the proposed project entail any of the following scopes of work? Use the Landmark Quick Review Application only for these 7 project types. Please use a standard Landmark application for all other project types.

Reroofing (same materials)

Existing materials and color: \_\_\_\_\_

Proposed materials and color: \_\_\_\_\_

Gross square footage of the building: \_\_\_\_\_

Replacing rear-yard decks (same location, size and materials)

Existing materials: \_\_\_\_\_

Proposed materials: \_\_\_\_\_

Replacing existing rear-yard fencing (same location, size and materials)

Existing materials: \_\_\_\_\_

Proposed materials: \_\_\_\_\_

HVAC replacement (same location and size)

Existing dimensions: \_\_\_\_\_

Proposed dimensions: \_\_\_\_\_

Installing 1-2 new flat-profile skylights on a side or rear roof

Installing rear-yard sheds not on foundations (less than 100 sq. ft.)

Simple exterior mechanical work

Simple exterior electrical work at the rear of the building

### Landmark Quick Review Process

1. Applicant completes the Landmark Quick Review application with a complete description and sketch, or attaches a drawing showing the proposed work.
2. Applicant submits completed form. Any other information that describes the proposal may also be submitted.  
By Email: Send to [landmark@denvergov.org](mailto:landmark@denvergov.org). Electronic submission should include one attachment: one PDF with the completed form ("youraddress-app.pdf"). Include address of property in subject line of email. File size should not exceed more than 25 MB combined.  
In person: Records Counter, 2nd floor, Webb Municipal Building, 201 W. Colfax Ave., 7:30am – 4:30pm, Monday – Friday excluding holidays.
3. Landmark staff reviews the application, generally within one (1) business day. If approved, Landmark staff will issue a Certificate of Appropriateness and email the applicant about how to obtain a Quick Permit. Please note: some applications may require further review. Landmark staff will contact applicant when these situations arise.

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| <p>Description of Project Scope:<br/><i>(required for all proposed work)</i></p> | <p>Diagram or Site Plan (show street, lot, building)<br/><i>(NOT required for reroofing, but required for all other scopes of work)</i></p> |
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By signing below, I attest that no additional exterior work or window replacement will occur under this application.

Name \_\_\_\_\_ Date \_\_\_\_\_