MEETING RECORD
Lower Downtown Design Review Board
Thursday, January 7th, 2016

Call to Order 7:36
Members Present
Staff: J. Cappeto, M. Gardner, B. Stocklin-Steeley, H. Tippets (CPD); A. Hernandez (CAO)

Approval of Meeting Record
Approval of December 10th, 2015, Meeting Record
Motion by R. Falkenberg: I move for the approval for the meeting record of December 10th, 2015.
Second by: J. Adkins
Vote: Unanimous in favor (6:0), motion carries.

Consent Agenda
2015-COA-562 1946 Market Street
Description: Zone Lot Amendment
Motion by R. Falkenberg: I move to approve the consent agenda for project #2015-COA-562 at 1946 Market Street consistent with the applicable guidelines, submitted documentation and information provided in the staff report.
Second by: G. Petri
Vote: Unanimous in favor (6:0), motion carries.

Design Review Agenda
2015-COA-570 1801 – 1855 Blake Street
Description: Conceptual Approval of rear (alley) building improvement plan
J. Adkins recused himself and left the room. Motion by G. Petri: I move to approve application #583-13, part I and II approval, including removal of the Windsor Dairy Building rear addition, and other alterations as delineated in this application, per presented testimony, submitted documentation and information provided in the staff report with the following conditions:
1. That the rear addition of the Windsor Dairy Building proposed to be demolished not be removed until part III design details for the replacement plan are approved by the board;
2. That the applicant study original/historic door and window materials proposed to be removed, including the garage doors at 1821 Blake Street, and provide additional information on their condition and reuse potential in the part II submittal; and
3. That design details for the alterations and rehabilitation work return to the Board as a part II design detail review.
Seconded by B. Gibson.
Vote: Unanimous in favor (5:0, J. Adkins recused), motion carries.
J. Adkins returned to the meeting.

Business Items
2016 LDDRB Meeting Space
Description: Identifying possible locations for new meeting space

Modifications to board bylaws
Motion by B. Gibson: I move to approve the proposed changes to the Lower Downtown Design Review Board Bylaws as per presented testimony, submitted documentation and information provided by the staff report.
Second by: R. Falkenberg.
Friendly amendment by B. Gibson that minor formatting errors are corrected. R. Falkenberg accepted.
Vote: Unanimous in favor (6:0), motion carries.

Meeting adjourned 8:47