MEETING RECORD FINAL
Lower Downtown Design Review Board
8:30 a.m., Thursday, September 19, 2019

Call to Order: 8:30 am

Staff: J. Cappeto, B. Bryant (CPD), A. Hernandez (COA)

Approval of Meeting Record – none

Design Review Agenda

2019-COA-354 1944-1946 Market Street
Description: Addition – Phase I: Mass, Form & Context
Motion by M. Coughlin: I move to approve application #2019-COA-354 for the new addition Phase I: Mass, Form, and Context at 1944-1946 Market Street, per Policy 1.1, 1.3, 1.4, 4.1, 5.1, 5.2, 5.3, 8.1 and design guidelines 1.1.1, 1.1.3, 1.1.4, 1.3.1, 1.4.1, 1.4.2, 1.4.3, 4.1.1, 4.1.2, 4.1.5, 5.1.1, 5.1.3, 5.2.1, 5.2.2, 5.3.1, 5.3.2, 8.1.1, presented testimony, submitted documentation and information provided in the staff report with the condition that the applicant in Phase 2 submittal provide details that address the requirement to have a continuous street wall, which is requirement 5.1.1.
Second: H. Vasquez Johnson
Vote: Unanimous in favor (7-0-0), motion passes

J. Atkins recused himself and left the room, M. Coughlin chaired the meeting

2019-COA-355 1637 Blake Street
Description: Infill – Phase II: Design Details
Motion by S. Weil: I move to approve application #2019-COA-355 for the Phase II: Design Details at 1637 Blake Street, per design guidelines related to New Buildings and guidelines related to All Buildings, Design Guidelines for Lower Downtown Streetscapes, presented testimony, submitted documentation and information provided in the staff report.
Second B. Gibson
Friendly Amendment by H. Vasquez Johnson: add the following conditions to the motion: 1. the stucco material on alley elevation be applied to a cement board per the presented testimony from the applicant; 2. window types A, C and E, be provided with a true divided light per presented testimony from the applicant; 3. interior elevations of the center light will be included in the final documentation to staff.
Amendment accepted by motioner and seconder.
Vote: Unanimous in favor (6-0-0), motion passes
J. Atkins returned to the meeting

Business Items

Update to the Policy for Applicant Presentations to the Landmark Preservation Commission and Lower Downtown Design Review Board
Motion by B. Gibson: I move that we approve the draft revisions presented to us dated September 11th, 2019, the Policy for Applicant Presentations to the Landmark Preservation Commission and Lower Downtown Design Review Board.
Second: H. Vasquez Johnson
Vote: Unanimous in favor (7-0-0), motion passes

Update to the handout “What to Expect at a Lower Downtown Design Review Board Meeting”
Motion by B. Gibson: I move that we accept the draft presentation of the revision for “What to Expect at a Lower Downtown Design Review Board Meeting” as presented by staff, with one minor addition presenting a location to find the additional requirements apply in the first section.
Second: H. Vasquez Johnson
Amendment by B. Gibson: strike “accept” from the motion and replace with “approve”.
Amendment accepted by seconder.
Vote: Unanimous in favor (7-0-0), motion passes

Discussion Item

Discuss potential number of projects for future agendas

Meeting Adjourned: 11:00 am