



Office of Human Resources

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Career Service Board Meeting #2247
Minutes
Thursday, September 4, 2014
5:00 P.M.
Webb Municipal Building
201 W. Colfax, Fourth Floor, Room 4.G.2

Patti Klinge
Colleen M. Rea (Chair)
Derrick Fuller
Gina Casias
Neil Peck

I. Opening: *Meeting called to order at 5:02 pm.*

- 1. Approval of the Agenda for the September 4, 2014 Board Meeting.**
The Board unanimously approved the Agenda for the September 4, 2014.
- 2. Approval of the Minutes for the August 21, 2014 Board Meeting.**
The Board unanimously approved the August 21, 2014 meeting minutes.

II. Board Comments:

- 1. Board member Patti Klinge stated for the record the Office of Human Resources has extended an offer of employment to Karen Niparko for the Executive Director of the Office of Human Resources. Ms. Niparko has accepted the offer and will begin employment on September 29, 2014.*
- 2. Ms. Klinge also congratulated Meredith Crème on her promotion to the Human Resources Manager for the Classification and Compensation Division within the Office of Human Resources.*

III. Public Comments: *None.*

IV. Public Hearings:

- 1. Classification Hearing Notice No. 1416 – Emergency Management Coordinator
Blair Malloy with the Office of Human Resources presented the classification notice to the board. The management of the Denver Office of Emergency Management requested a review of the pay grade for the Emergency Management Coordinator and Deputy Director of Emergency Preparedness. It is proposed to change the pay grade for the Emergency Management Coordinator from 808-A to 809-A and to change the title of the Deputy Director of Emergency Preparedness to Deputy Director of Emergency Management and to change the pay grade from 809-A to 811-A. With recent disasters in the region, it has become more difficult to attract qualified candidates from local and national sources who are capable of providing resources such as infrastructure support and funding during all types of emergencies in both the short and long-term for the City and County of Denver. This recommendation is based on internal equity to the Emergency Management Coordinator, 809-A. Although market data was collected, the sample is too small to be considered for an analysis. This will impact five Emergency Management Coordinator positions and two Deputy Director of Emergency Management positions, all are the same at the Office Emergency Management except one of the Emergency Management*

Coordinator incumbents, who works for the Department of Environmental Health. There is no budget impact; all employees will move pay-to-pay in the new ranges.

The board unanimously approved Classification Hearing Notice No. 1416.

V. Approval to Post: *None.*

VI. Director's Briefing: *None.*

VII. New Cases:

1. Phazaria Koonce v. Department of Safety, Denver Sheriff Department, Appeal No. 36-13
The Career Service Board AFFIRMED the Hearing Officer's Decision, written order to follow.
2. Jacek Burghardt v. Clerk and Recorder, City and County of Denver, Appeal No. 61-13
The Career Service Board AFFIRMED the Hearing Officer's Decision, written order to follow.
3. Brady Lovingier v. Department of Safety, Denver Sheriff Department, Appeal No. 48-13
The Career Service Board AFFIRMED the Hearing Officer's Decision, written order to follow.

VIII. Pending Cases:

IX. Executive Session:

*Board went into executive session at 5:09 p.m. to discuss cases and staffing matters.
Board re-convened Board meeting at 6:08 p.m.*

X. Adjournment: *Adjournment was at 6:08 p.m.*