



Career Service Board Meeting #2291
Minutes
Thursday, July 7, 2016, 5:00 p.m.
Webb Municipal Building
201 W. Colfax Ave, Fourth Floor, Room 4.G.2

Gina Casias (Chair)
Neil Peck
Derrick Fuller

I. Opening: *Meeting called to order at 5:05 p.m.*

- 1. Approval of the Agenda for the July 7, 2016 Board Meeting.**
The Board unanimously approved the agenda for the July 7, 2016 meeting.
- 2. Approval of the Minutes for the June 2, 2016 Board Meeting.**
The Board unanimously approved the minutes for the June 2, 2016 meeting.

II. Board Comments: *None.*

III. Public Comments: *None.*

IV. Public Hearing:

1. Classification Notice No. 1524 – City Council Aide I, II, and III

Blair Malloy, Senior Classification and Compensation Analyst from the Office of Human Resources, presented Classification Notice No. 1524 to the Board.

Ms. Malloy proposed the abolishment of the City Council Aide I classification.

She proposed the following title and pay grade changes to the City Council Aide II classification:

<u>Current Title</u>	<u>Proposed Title</u>
City Council Aide II	City Council Aide
<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
805-A \$42,217 - \$67,547	807-A \$48,244 - \$77,190

Ms. Malloy also proposed that the title for the current City Council Aide III classification be changed to Senior City Council Aide.

The Board unanimously approved Classification Notice No. 1524.

V. Director's Briefing:

1. *Diane Vertovec, Marketing and Communications Manager from the Office of Human Resources, showed a video and provided a recap of the 5281 Awards ceremony held on May 3. Due to time limitations, Ms. Vertovec's branding presentation was postponed.*
2. *Valerie McNaughton, Hearing Officer from the Career Service Hearing Office, presented the 2016 2nd quarter report which outlined the appeal and mediation statistics since the beginning of the year. She also reported on the Career Service Hearing Office's budget.*

3. The 2017 Office of Human Resources budget report was postponed to the July 21 meeting.
4. The Sheriff Reform HR update was postponed to the July 21 meeting.

VI. New Cases:

1. Wayne Jochem v. Department of Safety, Denver Sheriff's Department, Appeal No. 25-15A
The Career Service Board reversed the Hearing Officer's decision and reinstated the discipline imposed by the agency, written order to follow.
2. Kimberly Novitch v. Denver International Airport, Department of Finance, Appeal No. 49-15A
The Career Service Board reversed the Hearing Officer's decision and reinstated the discipline imposed by the agency, written order to follow.
3. Katherine MacKenzie v. Department of Law, Appeal No.12-16
The Career Service Board deferred the decision on the case.
4. Desiree Archuleta v. Department of Safety, Denver Sheriff's Department, Appeal No. 45-15A
The Career Service Board reversed the Hearing Officer's decision and reinstated the discipline imposed by the agency, written order to follow.
5. Stuart Shapiro v. Department of Law, Appeal No. 13-16
The Career Service Board deferred their decision on the case.

VII. Pending Cases:

1. Frank Espinoza v. Department of Safety, Denver Sheriff's Department, Appeal No. 42-15.
The Career Service Board affirmed the decision of the Hearings Officer, written order to follow.
2. Franklin Gale v. Department of Safety, Denver Sheriff's Department, Appeal No. 02-15A
The Career Service Board affirmed the decision of the Hearings Officer, written order to follow.

VIII. Executive Session:

The Board went into executive session at 5:35 p.m. to discuss cases and staffing matters.

The Board re-convened the meeting at 6:29 p.m.

IX. Adjournment: *Adjournment was at 6:29 p.m.*