To: Agency Heads and Employees

From: Karen Niparko, Executive Director of the Office of Human Resources

Date: November 9, 2018

Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Mammography Technologist Lead at pay grade O-622.

Denver Health Medical Center submitted an audit request for a Career Service employee, requesting that this employee be reallocated to a Mammography Technologist Lead classification. This classification does not currently exist in the Career Service system but does within the Denver Health Medical Center’s personnel system. To create parity with Denver Health Medical Center, the Office of Human Resources is creating the same classification for the advancement of a Career Service employee.

NEW CLASSIFICATION

<table>
<thead>
<tr>
<th>Proposed Classification Title</th>
<th>Proposed Pay Grade</th>
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<tbody>
<tr>
<td>Mammography Technologist Lead</td>
<td>O-622 ($29.63-$36.45-$43.26)</td>
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Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board, but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes ☐ No ☒ in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on Thursday, November 22, 2018. Please include a contact name and phone number so that we may respond directly.