Office of Human Resources

Dentist – CO2717

General Statement of Duties
Performs preventive and restorative dental work, which includes examining, diagnosing and treating patients.

Distinguishing Characteristics
This classification is located at Denver Health Medical Center and is being maintained for promotional purposes.

This class performs preventive and restorative dental work, which includes examining, diagnosing and treating patients. This class is distinguished from the Public Health Dentist, which performs professional dental work and clinical direction in the operation of the dental clinic in a Neighborhood Health Center.

Guidelines, Difficulty and Decision-Making Level
Guidelines are generally but not always clearly applicable, requiring the employee to exercise judgment in selecting the most pertinent guideline, interpret precedents, adapt standard practices to differing situations, and recommend alternative actions in situations without precedent.

Duties assigned are generally complex and may be of substantial intricacy. Work assignment is performed within an established framework under general instructions but requires simultaneous coordination of assigned functions or projects in various stages of completion.

Employee is responsible for determining time, place, and sequence of actions to be taken. Unusual problems or proposed deviations from guidelines, practices, or precedents may be discussed with the supervisor before being initiated.

Level of Supervision Received & Quality Review
Under general supervision, the employee receives assignments and is expected to carry them through to completion with substantial independence. Work is reviewed for adherence to instructions, accuracy, completeness, and conformance to standard practice or precedent. Recurring work clearly covered by guidelines may or may not be reviewed.

Interpersonal Communication & Purpose
Contacts with the public or employees where explanatory or interpretive information is exchanged, defended, and gathered and discretion and judgment are required within the parameters of the job function.

Level of Supervision Exercised
None

Essential Duties
Performs professional dental care, which includes visual examination of patient’s oral cavity, analyzing results of x-rays and other diagnostic procedures.

Prepares charts of mouth and teeth and determines the most feasible plan for treatment.

Administers appropriate local anesthetic, prepares cavities and fills with appropriate dental material.
Extracts impacted, infected, or otherwise diseased or troublesome teeth or perform root canal if more appropriate.

Determines the need for prepares patient and creates appropriate dental prostheses.

Educates patients regarding preventive dentistry and oral hygiene. Treats diseases of teeth, gum and mouth with appropriate medication.

Maintains charts and treatment plans and completes required reports.

Maintains established departmental policies and procedures, quality improvement, safety, environmental and infection control standards.

Enhances professional growth and development through participation in educational programs, receiving current literature, and attending in-service meetings and workshops.

Provides work instructions to assistants and/or support staff.

Attends meetings as required.

Performs other related duties as assigned or requested.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

### Competencies

**Attention to Detail** - Is thorough when performing work and conscientious about attending to detail.

**Information Management** - Identifies a need for and knows where or how to gather information; organizes and maintains information or information management systems.

**Interpersonal Skills** - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

**Learning** - Uses efficient learning techniques to acquire and apply new knowledge and skills; uses training, feedback, or other opportunities for self-learning and development.

**Problem Solving** - Identifies problems; determines accuracy and relevance of information; uses sound judgment to generate and evaluate alternatives, and to make recommendations.

**Teaching Others** - Helps others learn through formal or informal methods; identifies training needs; provides constructive feedback; coaches others on how to perform tasks; acts as a mentor.

**Technical Competence** - Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.

### Knowledge & Skills

Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities. This includes symptoms, treatment alternatives, drug properties and interactions, and preventive health-care measures.
Knowledge of teaching, training, research, making presentations, lecturing, testing, and other instructional methods.

Knowledge of human behavior and performance in various contexts, mental processes, or the assessment and treatment of behavioral and affective disorders.

**Education Requirement**

Graduation from an approved school of dentistry.

**Experience Requirement**

None

**Education & Experience Equivalency**

No substitution of experience for education is permitted.

**Licensure & Certification**

Possession of a license to practice dentistry in the State of Colorado at the time of application.

Licenses and certifications must be kept current as a condition of employment.

**Working Environment**

- Contact with patients under wide variety of circumstances
- Potential exposure to a variety of Electro-mechanical hazards
- Potential exposure to hazardous anesthetic agents, body fluids and wastes
- Potential exposure to hazards from electrical/mechanical/power equipment
- Potential exposure to hazards of handling diseased organs and tissues
- Potential exposure to infection from disease-bearing specimens
- Potential exposure to infections and contagious disease
- Potential exposure to odorous chemicals and specimens
- Potential exposure to odors in kitchen and/or patient areas
- Potential exposure to patient elements
- Potential exposure to risk of blood borne diseases
- Potential exposure to unpleasant elements (accidents, injuries and illness)
- Potential exposure to hazardous chemicals
- Potential exposure to toxic chemicals
- Handles emergency or crisis situations
- Occasional Potential exposure to unpleasant patient or unit elements
- Occasional pressure due to multiple calls and inquiries
- Occasionally Potential exposure to radiation hazards
- Requires judgment/action which could result in death of patient
- Subject to burns and cuts
- Subject to electrical and radiant energy hazards
- Subject to hazards of flammable, explosive gases
- Subject to injury from moving parts of equipment
- Subject to many interruptions
- Subject to varying and unpredictable situations.

**Level of Physical Demand**

1-Sedentary (0-10 lbs.)
Physical Demands

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Eye/Hand/Foot Coordination: Performing work through using two or more
Feeling: Perceiving attributes of objects by means of skin receptors
Fingering: Picking, pinching or otherwise working with fingers
Handling: Seizing, holding, grasping or otherwise working with hand(s)
Hearing: Perceiving the nature of sounds by the ear
Repetitive Motions: Making frequent movements with a part of the body
Sitting: Remaining in the normal seated position
Stooping: Bending the body by bending the spine at the waist
Talking: Expressing or exchanging ideas by means of spoken words.
Lifting: raising or lowering objects weighing no more than 10 pounds, from one level to another.

Background Check Requirement

Criminal Check
Education Check
Licensure/Certification

Assessment Requirement

None

Probation Period

Six (6) months.

Class Detail

Pay Grade: O-817
FLSA Code: Y
Management Level: 10
Established Date: 9/21/2018
Established By: Lori Schumann
Revised Date: 6/11/2019
Revised By: Ryland Feno
Class History:
6/11/19 - Updated working environment verbiage.