



Office of Human Resources  
Emergency Service Technician - CO2656  
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### General Statement of Duties

Performs diagnostic medical radiographs or in support of public health operations and programs for comprehensive medical services including the diagnosis and treatment of viruses, diseases, or trauma.

### Distinguishing Characteristics

This class is distinguished from other classifications such as paramedics, firefighters, police officers, healthcare workers, or related jobs, by the level of public interaction and specialized minimum qualifications.

### Level of Supervision Exercised

By position, performs lead work.

### Essential Duties

#### For Positions at Denver Health Medical Center

Identifies and conducts assessment of physical and mental condition of public inebriates and transports them to Denver Cares, City Jail or appropriate medical facility, or from one facility to another.

Responds to police radio dispatch and patrols designated areas to identify public inebriates. Obtains necessary information from police officers, bystanders and affected persons to develop necessary reports and sign appropriate documents to assume responsibility of liability to transport.

Uses standard Emergency Medical Technician methodologies within program guidelines, establishes criticality of condition of persons found in a state of unconsciousness and administers basic emergency care, transports to the hospital or requests an ambulance.

Completes trip and log sheets for each individual call or encounter in a proper legal manner that can be utilized as evidence in legal proceedings.

Enforces staff and client safety within medical facility until situation can be assumed by other medical staff. Maintains security of police radio, medical supplies and assigned vehicle.

Testifies in court as required.

Inspects vehicle for proper mechanical performance and sufficient, appropriate medical supplies, replenishing supplies as necessary.

Advises supervisor of need for vehicle maintenance, repair or malfunctions.

Maintains established departmental policies and procedures, objectives, quality improvement, safety, environmental and infection control standards.

#### For Positions in Public Health Operations

Conducts saliva, blood, and other field testing to determine infection of public health viruses. Prepares, labels, and secures samples for transport to laboratory.

Properly set up testing area, including donning and doffing of appropriate Personal Protective Equipment (PPE), equipment disinfecting, and test kit preparation.

Participate in onsite training, including PPE, test kit use, and radio communications.

Prepares general laboratory paperwork such as recording analysis results, logbooks, or other documentation.

Completes patient registration. Protects and maintains individuals' privacy and confidentiality.

Operates city vehicles to safely transport testing team to testing locations.

### **All Positions**

Performs other related duties as assigned or requested.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

### **Competencies**

**Decision Making** – Specifies goals and obstacles to achieving those goals, generates alternatives, considers risks, and evaluates and chooses the best alternative in order to make a determination, draw conclusions, or solve a problem.

**Interpersonal Skills** - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

**Reading** – Understands and interprets written material, including technical material, rules, regulations, instructions, reports, charts, graphs, or tables; applies what is learned from written material to specific situations.

**Technical Competence** - Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.

**Writing** – Writes in a clear, concise, organized, and convincing manner for the intended audience.

### **Knowledge & Skills**

Knowledge of intelligence operations; public safety and security operations; occupational health and safety; investigation and inspection techniques; or rules, regulations, precautions, and prevention techniques for the protection of people, data, and property.

Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities. This includes symptom, treatment alternatives, drug properties and interactions, and preventive health-care measures.

Knowledge of the concepts, principles, and theories of human behavior and performance in various contexts, mental processes, or the assessment and treatment of behavioral and affective disorders.

Knowledge of necessary safety precautions sufficient to be able to transport others by escort or vehicle.

Knowledge of security procedures sufficient to be able to establish and maintain secure storage of equipment and supplies.

Knowledge of common safety hazards and necessary safety precautions for self and other sufficient to be able to establish a safe work environment.

Knowledge of blood borne pathogen regulations and universal precautions sufficient to be able to protect self and others from possible infection.

Knowledge of inventory practices sufficient to be able to maintain adequate levels of supplies.

Knowledge of basic automotive mechanics sufficient to be able to inspect and insure proper performance of a vehicle.

Knowledge of departmental policies, procedures, and objectives sufficient to be able to maintain the expected level of efficiency.

Skill in the interpretation and application of written guidelines, precedents, and work practices to standardized work situations or specific cases.

Skill in recognizing non standardized situations and preparing recommendations for problem resolution.

Skill in assessing the physical and mental condition of public inebriates.

Skill in utilizing a variety of dispatch equipment.

Skill in reacting effectively and calmly in emergency and stressful situations.

Skill in speaking clearly, concisely and effectively to elicit and communicate explanatory or interpretive information

Skill in carefully transporting others.

Skill in performing basic Emergency Medical Technician (EMT-B) emergency care.

Skill in communicating clearly and concisely to elicit and/or present explanatory or interpretive information.

Skill in preparing and maintaining files and records.

### **Education Requirement**

Graduation from high school or the possession of a GED, HiSET or TASC Certificate.

### **Experience Requirement**

One (1) year of experience assisting patient caregivers in a health care environment.

### **Education & Experience Equivalency**

Additional appropriate education may be substituted for the minimum experience requirements.

### **Licensure & Certification**

By position, requires a valid Driver's License at the time of application.

Possession of a Colorado Emergency Medical Technician Basic Certificate (EMT-B) issued by the State of Colorado.

Licenses and certifications must be kept current as a condition of employment.

**Working Environment**

Potential exposure to cold temperatures, cold enough to cause bodily discomfort.  
Potential exposure to heat temperatures, hot enough to cause bodily discomfort  
Temperature Changes: variations in temperature from hot to cold.  
Hazards: conditions where there is danger to life, body, and/or health.  
Potential exposure to infections and contagious diseases  
Potential exposure to hazards of handling diseased organs and tissues  
Potential exposure to the risk of blood borne diseases  
Potential exposure to hazardous anesthetic agents, body fluids, and bio-wastes.  
Potential exposure to unpleasant patient or unit elements.  
Contact with patients under wide variety of circumstances  
Potential exposure to patient elements  
Subject to varying and unpredictable situations  
Handles emergency or crisis situations  
Performs emergency care  
Potential exposure to odors in kitchen and/or patient areas  
Subject to many interruptions  
Subject to long irregular hours  
Pressure due to multiple calls and inquiries.

**Level of Physical Demand**

2-Light (10-20 lbs.) to 4-Heavy (50-100 lbs.)

**Physical Demands**

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Standing: remaining on one's feet in an upright position.  
Walking: moving about on foot.  
Sitting: remaining in the normal seated position.  
Carrying: transporting an object; usually by hand, arm, or shoulder.  
Pushing: Exerting force upon an object so that the object is moving away from the person.  
Pulling: exerting force upon an object so that it is moving to the person.  
Climbing: Ascending or descending objects usually with hands and feet.  
Balancing: maintaining body equilibrium to prevent falling over.  
Stooping: bending the body by bending the spine at the waist.  
Kneeling: bending legs to come to rest on one or both knees.  
Crouching: bending body downward and forward by bending legs.  
Reaching: extending the hand(s) and arm(s) in any direction.  
Handling: seizing, holding, grasping, or otherwise working the hand(s).  
Fingering: picking, pinching, or otherwise working with fingers.  
Feeling: perceiving attributes of objects by means of skin receptors.  
Talking: expressing or exchanging ideas by means of spoken words.  
Hearing: perceiving the nature of sound by the ear.  
Repetitive motions: Making frequent movements with a part of the body.  
Vision Far acuity: Ability to see clearly at 20 feet or more.  
Vision Near acuity: Ability to see clearly at 20 inches or less.  
Depth Perception: ability to judge distances and space relationships.  
Field of Vision: ability to see peripherally.  
Accommodation: ability to adjust vision to bring objects into focus.  
Color Vision: ability to distinguish and identify different colors.

Lifting 2-4: By Position, may move objects 10-20 pounds, 20-50 pounds, or 50-100 pounds form one level to another.

### Background Check Requirement

Criminal Check  
Employment Verification  
By position, Motor Vehicle Record  
Licenses/Certification

### Assessment Requirement

None

### Probation Period

Six (6) months.

### Class Detail

**Pay Grade: O-609**

**FLSA Code: N**

**Established Date: 9/21/2018**

**Established By: LS**

**Revised Date: 5/15/2020**

**Revised By: BM**

**Class History: Added sections to Essential Duties to allow use for positions at Denver Health Medical Center or for positions performing Mobile Medical Testing in response to COVID-19 operations support within the city. Updated the physical demands and working conditions to meet current language standards.**