General Statement of Duties

Performs public safety and recreational work supervising, swimming and enforcing regulations at a municipal pool.

Distinguishing Characteristics

This class performs basic public safety enforcement of regulations at a municipal pool and is distinguished from Advanced Lifeguard in that the Lifeguard does not teach swimming. Both perform public safety enforcement while exercising limited judgment in the application of life-performing knowledge under continuing supervision.

Guidelines, Difficulty and Decision-Making Level

Procedures, methods and techniques to be used are well established with options to be considered well defined. Tools, work aids and materials to be used are specified. Work steps are demonstrated or made clear by straightforward oral instructions.

Detailed oral and/or written instructions are normally given during the training period. Work steps involve a pattern of sequential motions such as push, pull, lift, carry or place which may include making gross discriminations as to size, color or readily observable conditions.

Duties assigned are primarily routine, repetitive and restricted in intricacy with little or no discretion in how they are carried out.

Level of Supervision Received & Quality Review

Under close supervision, the employee receives training to develop skills and abilities in a specific line of work or general occupational area. Work product is subject to close, continuous inspection.

Interpersonal Communication & Purpose

Contacts with the public or employees where factual information relative to the organization or its functions is received and relayed, or a service rendered, according to established procedures or instructions.

Level of Supervision Exercised

None

Essential Duties

Observes and patrols pool and enforces safety regulations.

Assists swimmers from water when in danger. Performs resuscitation and first aid when appropriate.

Assists Advanced Lifeguard with teaching preschool level children.

Some positions coach swimming teams.

Some positions perform minor maintenance work on pool equipment.

Some positions provide counter work as assigned.

Performs other related duties as assigned or requested.
Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

### Competencies

**Customer Service** - Interacts with customers in a friendly and professional manner, works to resolve issues quickly and effectively, and is knowledgeable about products and services.

**Interpersonal Skills** - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

**Oral Communication** - Expresses information to individuals or groups effectively; taking into account the audience and nature of the information; makes clear and convincing oral presentations; listens to others, attends to nonverbal cues and responds appropriately.

### Knowledge & Skills

Knowledge of safety hazards and necessary safety precautions sufficient to be able to establish a safe work environment for self and others.

Knowledge of the principles and practices of water safety, resuscitation, and first aid sufficient to be able to enforce safety regulations and perform lifesaving, first aide, and CPR/PR techniques.

Knowledge of swimming pool equipment sufficient to be able to perform minor maintenance work on the equipment.

Skill in understanding and applying oral, written, illustrated or demonstrated instructions.

### Education Requirement

None

### Experience Requirement

Must be 15-years-old at time of application per lifeguard certification requirements.

### Education & Experience Equivalency

None

### Licensure & Certification

Possession of current Lifeguard Training Certification from one of the following agencies: NASCO, American Red Cross, Ellis & Associates, Star Guard within the first month of employment.

Licenses and certifications must be kept current as a condition of employment.

### Working Environment

Potential exposure to heat temperatures, hot enough to cause bodily discomfort.
Potential exposure to humid conditions with high moisture content to cause bodily reactions.
Potential exposure to hazardous/toxic chemicals.
Potential exposure to temperature changes: variations in temperature from hot to cold.
Potential exposure to wet working conditions.
Noise: sufficient noise to cause distraction.
Handles emergency or crisis situations.
Noise: sufficient noise to cause distraction.
Personal safety: aware of surroundings, people and events.
Subject to many interruptions.
Subject to varying and unpredictable situations.
Wet: frequent contact with water or other liquid.

**Level of Physical Demand**

3-Medium (20-50 lbs.)

**Physical Demands**

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Balancing: maintaining body equilibrium to prevent falling over.
Climbing: ascending or descending objects usually with hands/feet.
Color Vision: ability to distinguish and identify different colors.
Depth Perception: ability to judge distance and space relationships
Eye/hand/foot coordination: performing work through using two or more.
Field of Vision: ability to adjust vision to bring objects into focus.
Field of Vision: ability to see peripherally.
Fingering: picking, pinching, or otherwise working with fingers.
Handling: seizing, holding, grasping, or otherwise working with hand(s).
Lifting: raising or lowering objects weighing no more than 50 pounds, from on level to another.
Pulling: exerting force on an object so that it is moving to the person.
Reaching: extending the hand(s) and arm(s) in any direction.
Standing: remaining on one's feet in an upright position.
Vision Far Acuity: ability to see clearly at 20 feet or more.
Vision Near Acuity: ability to see clearly at 20 inches or less.

**Background Check Requirement**

Criminal Check

**Assessment Requirement**

None

**Probation Period**

None

**Class Detail**

Pay Grade: Z-117
FLSA Code: N
Management Level: 10
Established Date: 9/21/2018
Established By: Lori Schumann
Revised Date: 
Revised By: 
Class History: