



Office of Human Resources
Mammography Technologist Lead - CO3110
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General Statement of Duties

Performs lead work over technologists that administers diagnostic medical mammograms and radiographs for the diagnosis of disease or trauma.

Distinguishing Characteristics

This classification is located at Denver Health Medical Center and is being maintained for promotional purposes.

Level of Supervision Exercised

Performs permanently assigned lead work over medical technologists.

Essential Duties

Performs lead work including mammograms and radiographic examinations selecting length and intensity, which includes developing and evaluating the film for technical quality such as density contrast, definition, magnification, and distortion.

Positions patients and operates equipment to product the most reliable and informational data.

Organizes equipment, loads and drives van, and performs mobile mammography at various clinics.

Explains procedures to patients, answers patient's questions, and maintains records of examinations and other pertinent information on patients.

Checks equipment, supplies, and accessories on a regular basis, which includes ordering new supplies as necessary to ensure supplies are well stocked.

Cleans radiologic equipment and reports equipment malfunctions.

Maintains established departmental policies and procedures, quality improvement, safety, environmental and infection control standards.

Develops or modifies work plans, methods, and procedures, determines work priorities, and develops work schedules to provide adequate staff coverage.

Provides work instruction and assists employees with difficult and/or unusual assignments.

Assigns and distributes work, reviews work for accuracy and completeness, and returns assignments with recommendations for proper completion.

Resolves problems encountered during daily operations and determines appropriate solutions.

Contributes to the development of the performance enhancement plan, documents performance, provides performance feedback, and furnishes information for the formal performance evaluation.

Responds orally to informal grievances and relays information to the supervisor.

Documents situations which may be cause for disciplinary action and provides this information to the supervisor.

Performs other related duties as assigned or requested.

Any one position may not include all duties listed; however, the allocation of positions will be determined by the amount of time spent performing the essential duties listed above.

Competencies

Conscientiousness - Displays a high level of effort and commitment towards performing work and demonstrates responsible behavior.

Interpersonal Skills – Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

Manages Resources – Selects, acquires, stores, and distributes resources such as materials, equipment, or money.

Reading – Understands and interprets written material, including technical materials, rules, regulations, instructions, reports, charts, graphs, or tables; applies what is learned from written material to specific situations.

Technical Competence – Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.

Technology Application – Uses machines, tools, instruments, or equipment effectively; uses computers and computer applications to analyze and communicate information in the appropriate format.

Knowledge & Skills

None

Education Requirement

Completion of a course of study in Radiologic Technology specializing in Mammography as approved by the American Registry of Radiologic Technologists.

Experience Requirement

Two years of experience performing radiographic procedures or mammography studies.

Education & Experience Equivalency

No substitution of experience for education is permitted.

Licensure & Certification

By position, requires a valid Driver's License at the time of application.

Certification as a Registered Radiologic Mammography Technologist (R.T.) with American Registry of Radiologic Technologists (ARRT), at time of application.

OR

Certification as a Registered Radiologic Technologist with ARRT with provisional mammography certification and taking part in a structured mammography training program under direct supervision of an ARRT Registered Radiologic Mammography Technologist, at time of application.

Licenses and certifications must be kept current as a condition of employment.

Working Environment

Contact with patients under wide variety of circumstances
Potential exposure to infections and contagious disease
Potential exposure to risk of blood borne diseases
Potential exposure to unpleasant elements (accidents, injuries and illness)
Occasional pressure due to multiple calls and inquiries
Occasionally Potential exposure to radiation hazards
Requires judgment/action which could result in death of patient
Subject to many interruptions
Subject to varying and unpredictable situations.

Level of Physical Demand

3-Medium (20-50 lbs.)

Physical Demands

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Carrying: transporting an object, usually by hand, arm, or shoulder.
Crouching: bending body downward and forward by bending legs.
Eye/hand/foot coordination: performing work through using two or more.
Feeling: Perceiving attributed of objects by means of skin receptors.
Standing: remaining on one's feet in an upright position.
Walking: moving about on foot.
Pushing: exerting force upon an object so that the object is away.
Pulling: exerting force on an object so that it is moving to the person.
Stooping: bending the body by bending spine at the waist.
Kneeling: bending legs to come to rest on one or both knees.
Reaching: extending the hand(s) and arm(s) in any direction.
Handling: seizing, holding, grasping, or otherwise working with hands.
Fingering: picking, pinching, or otherwise working with fingers.
Talking: expressing or exchanging ideas by means of spoken words.
Hearing: perceiving the nature of sounds by the ear.
Repetitive motions: Making frequent movements with a part of the body.
Lifting: raising or lowering objects weighing no more than 50 pounds, from one level to another.

Background Check Requirement

Criminal Check
Education Check
By position, Motor Vehicle Record
Licenses/Certification

Assessment Requirement

None

Probation Period

Six (6) months.

Class Detail

Pay Grade: O-622

FLSA Code: N

Established Date: 11/25/2018

Established By: JH

Revised Date:

Revised By:

Class History: