General Statement of Duties

Provides routine seasonal labor and maintenance of parks and golf courses.

Distinguishing Characteristics

Park Seasonal Laborer is an entry level class that provides routine seasonal labor and maintenance of parks and golf courses. It is distinguished from Utility Worker which is an entry level class that performs general labor duties.

Guidelines, Difficulty and Decision-Making Level

Procedures, methods, and techniques to be used are well established with options to be considered well defined. Tools, work aids, and materials to be used are specified. Work steps are demonstrated or made clear by straightforward oral instructions.

Duties assigned are primarily routine, repetitive, and restricted in intricacy with little or no discretion in how they are carried out.

Level of Supervision Received & Quality Review

Under close supervision, the employee receives training to develop skills and abilities in a specific line of work or general occupational area. Work product is subject to close, continuous inspection.

Interpersonal Communication & Purpose

Contacts with the public or employees where factual information relative to the organization or its functions is relayed and/or provides a service according to established procedures or instructions.

Level of Supervision Exercised

None

Essential Duties

Performs routine landscaping.

Mows, aerates, and fertilizes sports fields, parks and other landscaped areas.

Loads and unloads equipment and supplies, cleans and cares for basic tools and equipment.

Assists in the repair of water line breaks, cuts and lays sod, cleans sprinkler lines, valves and heads.

Assists trades workers with painting and other assigned duties

Assists fence crews in the basic maintenance of ball fields, playgrounds, and construction of sprinkling systems.

Assists with horticultural tasks in flower beds and other plantings.

By position, may assist tree trimmers in the maintenance of trimming, removing, and spraying trees.

Performs other related duties as assigned or requested.
Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

**Competencies**

Interpersonal Skills - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

Reading – Understands and interprets written material, including technical material, rules, regulations, instructions, reports, charts, graphs, or tables; applies what is learned from written material to specific situations.

Oral Communication – Expresses information to individuals or groups effectively; taking into account the audience and nature of the information; makes clear and convincing oral presentations; listens to others, attends to nonverbal cues and responds appropriately.

**Knowledge & Skills**

Knowledge of safety hazards and necessary safety precautions sufficient to be able to establish a safe work environment for self and others.

Knowledge of chemicals and cleaning agents sufficient to be able to maintain a clean work area and equipment.

Skill in operating hand tools, power tools, and equipment utilized for lawn and landscape maintenance, maintenance, painting and repair work.

Skill in collecting litter and clearing open areas.

**Education Requirement**

None

**Experience Requirement**

None

**Education & Experience Equivalency**

None

**Licensure & Certification**

By position, requires a valid Driver’s License at the time of application.

Licenses and certifications must be kept current as a condition of employment.

**Working Environment**

Potential exposure to extreme heat temperatures, hot enough to cause marked bodily discomfort
Potential exposure to humid conditions with high moisture content to cause bodily reactions.
Potential exposure to pesticides or fertilizers.
Potential exposure to temperature changes: variations in temperature from hot to cold.
Personal Safety: aware of surroundings, people, and events.
Subject to injury from moving parts of equipment.
Subject to long, irregular hours.
Subject to many interruptions.

City and County of Denver
**Level of Physical Demand**

3-Medium (20-50 lbs.) to 5-Very Heavy Work (100+ lbs. or more)

**Physical Demands**

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Balancing: maintaining body equilibrium to prevent falling over.
Carrying: transporting an object usually by hand, arm, or shoulder.
Climbing: ascending or descending objects usually with hands/feet.
Color Vision: ability to distinguish and identify different colors.
Crawling: moving about on hands and knees or hands and feet.
Crouching: bending body downward and forward by bending legs.
Eye/hand/foot coordination: performing work through using two or more.
Depth Perception: ability to judge distance and space relationships.
Field of Vision: ability to adjust vision to bring objects into focus.
Field of Vision: ability to see peripherally.
Fingering: picking, pinching, or otherwise working with fingers.
Handling: seizing, holding, grasping, or otherwise working with hand(s).
Hearing: perceiving the nature of sounds by ear.
Kneeling: bending legs to come to rest on one or both knees.
Pulling: exerting force on an object so that it is moving to the person.
Pushing: exerting force upon an object so that the object is away.
Reaching: extending the hand(s) and arm(s) in any direction.
Repetitive motions: making frequent movements with a part of the body.
Standing: remaining on one’s feet in an upright position.
Stooping: bending the body by bending the spine at the waist.
Talking: expressing or exchanging ideas by means of spoken words.
Vision Far Acuity: ability to see clearly at 20 feet or more.
Vision Near Acuity: ability to see clearly at 20 inches or less.
Walking: moving about on foot.
Lifting: By position may lift 20-50 lbs., 50-100 lbs., 100 lbs. or more.

**Background Check Requirement**

Criminal Check
By position, Motor Vehicle Record

**Assessment Requirement**

None

**Probation Period**

None
### Class Detail

Pay Grade: Z114  
FLSA Code: N  
Management Level: 10  
Established Date: 9/21/2018  
Established By: Lori Schumann  
Revised Date: 1/1/2019; 6/10/19  
Revised By: Susan Kelller; John Hoffman  
Class History:  
01/01/2019 – Updated pay grade per minimum wage increase of 2019.  
06/10/2019 – The lifting requirements were amended to include a by position statement of level 3-5 for physical demands.