General Statement of Duties

Assists in the management of a distinct clinical program in the recognized technical or procedural medical areas of radiology, oral maxillofacial surgery, anesthesiology, cardiology, emergency medicine, obstetrics/gynecology, neonatology, gastroenterology, surgery, surgical subspecialties or other technical fields of medicine.

Distinguishing Characteristics

This classification is located at Denver Health Medical Center and is being maintained for promotional purposes.

This class assists in the management of a distinct clinical program in the recognized technical or procedural medical areas of radiology, oral maxillofacial surgery, anesthesiology, cardiology, emergency medicine, obstetrics/gynecology, neonatology, gastroenterology, surgery, surgical subspecialties or other technical fields of medicine. This class is distinguished from the Advanced Technical Physician, which performs advanced professional medical work in the recognized technical or procedural medical areas of radiology, oral maxillofacial surgery, emergency medicine, anesthesiology, cardiology, gastroenterology, obstetrics/gynecology, neonatology, surgery, surgical subspecialties or other technical fields of medicine. This class is distinguished from the Senior Physician, which performs specialized board certified professional medical work assisting in the management of a district clinical program in the recognized medical areas of psychiatry, pathology, pediatrics, internal medicine, family practice, or other fields of medicine.

Guidelines, Difficulty and Decision-Making Level

Guidelines are generally in the form of stated objectives only with issues and factors largely undefined requiring the employee to exercise creativity and ingenuity in devising criteria, techniques, strategy, and methodologies for approaching assigned functions or projects.

Duties performed involve concepts, theories, and concrete factors to be evaluated and weighed requiring a high degree of analytical ability, independent judgment, and decision-making.

Work assignment is generally unstructured and employee is responsible for organizing complex, varied, and simultaneous coordination of several functions, programs, or projects in various stages of completion.

Level of Supervision Received & Quality Review

Under administrative supervision, the employee has personal accountability for carrying out an assigned function, program, or project within the scope of established guidelines and objectives and is expected to resolve problems that arise in the normal course of the work. Completed work is generally reviewed for soundness of judgment, conclusion, adequacy, and conformance to policy.

Interpersonal Communication & Purpose

Contacts are of a remedial nature involving the resolution of problems and where some degree of discretion and judgment are required in carrying out a major program and/or function of the assigned function.

Level of Supervision Exercised

Exercises administrative supervision over subordinates who have personal accountability for carrying out an assigned function.
Essential Duties

Provides patient care, which may involve treatment of complex physical conditions by obtaining medical history, interviewing patient to ascertain current complaints and conditions and diagnosing and determining proper treatment or procedures.

Examines patient to determine degree of surgical risk and type of anesthesia to administer, to discover heart disease or disorder symptoms, to treat women for diseases of generative organs and during prenatal, natal and postnatal period, to deliver infants and perform cesarean sections or other surgery, to ascertain the presence of benign or malignant internal and external growths, to verify necessity of surgery, determine patient risk and best operation procedure, or manage the care of intensive care newborns in a tertiary care nursery facility.

Utilizes a variety of diagnostic instruments and performs techniques and procedures, which require specific training in the disciplines listed above.

Orders or executes various tests and procedures to provide necessary information regarding patient condition.

Analyzes and interprets results of various tests and procedures and prescribes necessary treatment or procedure.

Confers with patients and/or family members to provide information regarding test results, diagnosis, prescribed treatment and patient condition or progress.

Makes hospital rounds, reviews reports and records to ascertain patient progress, adjusts and/or prescribes additional treatment or procedures as appropriate, and records pertinent data into patient charts and records.

Directs and coordinates the daily activities of a distinct clinical program within a major medical service to ensure prompt and effective medical care.

Acts as a consultant to other physicians and caregivers to assist in analyzing, diagnosing and treating physical problems.

Assists in determining the direction of the clinical program and participates in the training of residents, interns and medical students.

Develops goals, documents performance, provides performance feedback and formally evaluates the work of the employee; provides reward and recognition for proper and efficient performance. Assists staff to achieve performance standards and identifies opportunities for continual improvement to performance standards.

Analyzes procedures and modifies the daily operation to enhance patient care, ensure consistency with the policies and goals of the department, and compliance with federal and state regulations.

Provides direction to staff in planning and performing direct patient care and monitors work status.

Confers with managers to discuss work progress and quality and orients new employees to the clinical program area.

Resolves technical problems encountered by clinic staff.

Assists in the planning and direction of research programs within the scope of hospital policy.

Formulates work standards and assists in the direction of the development of the performance enhancement program for clinical program staff.
Establishes priorities, plans work activities and coordinates the functions with other departments and services.

Performs other related duties as assigned or requested.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

**Competencies**

- **Delivering Results** - Sets high standards for quality, quantity, and timelines. Focuses on customer needs and satisfaction. Consistently achieves project goals.

- **Information Management** - Identifies a need for and knows where or how to gather information; organizes and maintains information or information management systems.

- **Interpersonal Skills** – Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

- **Influencing** - Collaborates with, persuades and influences others.

- **Technical Competence** – Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.

- **Coaching** - Provides others with clear direction, motivates, and empowers. Recruits staff of a high caliber and provides staff with development opportunities and coaching.

**Knowledge & Skills**

- Knowledge of teaching, training, research, making presentations, lecturing, testing, and other instructional methods.

- Knowledge of human behavior and performance in various contexts, mental processes, or the assessment and treatment of behavioral and affective disorders.

- Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities. This includes symptoms, treatment alternatives, drug properties and interactions, and preventive health-care measures.

**Education Requirement**

Graduation from an approved school of medicine plus completion of board approved post-graduate training.

**Experience Requirement**

Two (2) years of full performance medical practice experience in a recognized technical or procedural medical area such as radiology, oral maxillofacial surgery, emergency medicine, anesthesiology, cardiology, gastroenterology, obstetrics/gynecology, neonatology, surgery, surgical subspecialties of other technical field of medicine.

**Education & Experience Equivalency**

No substitution of experience for education is permitted.
Licensure & Certification

Possession of a license to practice medicine in the State of Colorado at time of appointment and board certification in a technical or procedural area by the American Board by completion of probationary period.

Licenses and certifications must be kept current as a condition of employment.

Working Environment

Contact with patients under wide variety of circumstances
Potential exposure to infection from disease-bearing specimens
Potential exposure to infections and contagious disease
Potential exposure to patient elements
Potential exposure to risk of blood borne diseases
Potential exposure to unpleasant elements (accidents, injuries and illness)
Potential exposure to hazardous chemicals
May perform emergency care
Occasional pressure due to multiple calls and inquiries
Occasionally Potential exposure to radiation hazards
Requires judgment/action which could result in death of patient
Subject to long irregular hours
Subject to many interruptions
Subject to varying and unpredictable situations.

Level of Physical Demand

1-Sedentary (0-10 lbs.)

Physical Demands

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Balancing: maintaining body equilibrium to prevent falling over.
Eye/hand/foot coordination: performing work through using two or more.
Feeling: perceiving attributes of objects by means of skin receptors.
Fingering: picking, pinching, or otherwise working with fingers.
Handling: seizing, holding, grasping, or otherwise working with hands.
Hearing: perceiving the nature of sounds by the ear.
Repetitive motions: Making frequent movements with a part of the body.
Sitting: remaining in the normal seated position.
Standing: remaining on one’s feet in an upright position.
Talking: expressing or exchanging ideas by means of spoken words.
Lifting: raising or lowering objects weighing no more than 10 pounds, from one level to another.

Background Check Requirement

Criminal Check
Employment Verification
Education Check
Licensure/Certification

Assessment Requirement

Professional Supervisor
Probation Period

Six (6) months.

Class Detail

Pay Grade: O-827
FLSA Code: Y
Management Level: 7
Established Date: 9/21/2018
Established By: Lori Schumann
Revised Date: 6/11/2019
Revised By: Ryland Feno
Class History:
6/11/19 - Updated working environment verbiage.