### General Statement of Duties

Performs clinical nursing including diagnosis and treatment and specialized nursing care.

### Distinguishing Characteristics

This class is used at Denver Health Medical Center and is being maintained for promotional purposes.

### Guidelines, Difficulty and Decision-Making Level

Guidelines are generally but not always clearly applicable, requiring the employee to exercise judgment in selecting the most pertinent guideline, interpret precedents, adapt standard practices to differing situations, and recommend alternative actions in situations without precedent.

Duties assigned are generally complex and may be of substantial intricacy. Work assignment is performed within an established framework under general instructions but requires simultaneous coordination of assigned functions or projects in various stages of completion.

Employee is responsible for determining time, place, and sequence of actions to be taken. Unusual problems or proposed deviations from guidelines, practices, or precedents may be discussed with the supervisor before being initiated.

### Level of Supervision Received & Quality Review

Under general supervision, the employee receives assignments and is expected to carry them through to completion with substantial independence. Work is reviewed for adherence to instructions, accuracy, completeness, and conformance to standard practice or precedent. Recurring work clearly covered by guidelines may or may not be reviewed.

### Interpersonal Communication & Purpose

Contacts with the public or employees where explanatory or interpretive information is exchanged, defended, and gathered and discretion and judgment are required within the parameters of the job function.

### Level of Supervision Exercised

By position, performs lead work.

### Essential Duties

Interviews patients, performs diagnostic tests, gives prescribed treatments, records data, and makes necessary referrals under the guidance of a primary care giver.

Performs as project leader over research projects including performing physical examinations and necessary diagnostic test, ordering more extensive tests, and administering selected specialized treatments.

Delivers patient care including diagnosis, treatment, and counseling within a specialized field under the direction of established protocols with the collaboration of primary caregivers.

Provides direct patient care, evaluates outcomes, consults with other specialists as required, and adjusts nursing care processes as indicated to ensure optimal patient care.
Performs clinical nursing work with research patients including diagnosis, treatment, counseling, and patient care health plans.

Performs pre-employment and annual physical for city employees, screens patients in clinics, and determines necessity for immediate physician appointment or may treat non-serious patients per establish protocols.

Assist in the development and maintenance of a comprehensive quality improvement program to ensure the programs and services meet accrediting standards for the Joint Commission on Accreditation of Health Organizations and other accrediting agencies.

Gives necessary instructions in the performance of special clinical or health procedures or in the utilization and maintenance of new equipment.

Enhances professional growth and development through participation in educational programs including reviewing current literature and attending in-service meetings and workshops.

Performs other related duties as assigned or requested.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

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<th>Competencies</th>
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<tr>
<td>Attention to Detail – Is thorough when performing work and conscientious about attending to detail.</td>
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<tr>
<td>Customer Service – Interacts with customers in a friendly and professional manner, works to resolve issues quickly and effectively, and is knowledgeable about products and services.</td>
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<td>Interpersonal Skills - Interpersonal Skills - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.</td>
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<td>Learning – Uses efficient learning techniques to acquire and apply new knowledge and skills; uses training, feedback, or other opportunities for self-learning and development.</td>
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<td>Problem Solving - Identifies problems; determines accuracy and relevance of information; uses sound judgment to generate and evaluate alternatives, and to make recommendations.</td>
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<td>Teaching Others - Helps others learn through formal or informal methods; identifies training needs; provides constructive feedback; coaches others on how to perform tasks; acts as a mentor.</td>
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<tr>
<td>Technical Competence - Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.</td>
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<th>Knowledge &amp; Skills</th>
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<td>None</td>
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<th>Education Requirement</th>
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<td>Completion of a Nursing Education Program which satisfies the licensing requirement of the Colorado State Board of Nursing.</td>
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Experience Requirement

Two (2) years of professional nursing experience.

Education & Experience Equivalency

No substitution of experience for education is permitted.

Additional appropriate education may be substituted for experience requirements.

Licensure & Certification

All positions require current CPR certification by the end of the probationary period.

Possession of a Colorado Registered Nurse license or permit at time of appointment with permit to be used only until a decision on licensure is made.

Licenses and certifications must be kept current as a condition of employment.

Working Environment

Contact with patients under wide variety of circumstances.
Potential exposure to hazardous anesthetic agents, body fluids and waste.
Potential exposure to infection from disease-bearing specimens.
Potential exposure to infections and contagious disease.
Potential exposure to patient elements.
Potential exposure to risk of blood borne diseases.
Potential exposure to unpleasant elements (accidents, injuries and illness).
Occasional pressure due to multiple calls and inquiries.
Subject to many interruptions.

Level of Physical Demand

1-Sedentary (0-10 lbs.)

Physical Demands

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Carrying: transporting an object, usually by hand, arm, or shoulder.
Feeling: perceiving attributes of objects by means of skin receptors.
Fingering: picking, pinching, or otherwise working with fingers.
Handling: seizing, holding, grasping, or otherwise working with hands.
Reaching: extending the hand(s) and arm(s) in any direction.
Standing: remaining on one’s feet in an upright position.
Talking: expressing or exchanging ideas by means of spoken words.
Walking: moving about on foot.
Lifting: raising or lowering objects weighing no more than 10 pounds, from one level to another.
Accommodation: ability to adjust vision to bring objects into focus.
Depth Perception: ability to judge distance and space relationships.
Far acuity: ability to see clearly at 20 feet or more.
Field of Vision: ability to see peripherally.
Near acuity: ability to see clearly at 20 inches or less.
Background Check Requirement

- Criminal Check
- Employment Verification
- Education Check
- Licensure/Certification

Assessment Requirement

None

Probation Period

Six (6) months.

Class Detail

- Pay Grade: O-810
- FLSA Code: Y
- Management Level: 10
- Established Date: 9/21/2018
- Established By: Lori Schumann
- Revised Date:
- Revised By:
- Class History: