



Office of Human Resources
Utility Worker II - LJ2042
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General Statement of Duties

Performs a variety of semi-skilled work and light to heavy physical labor in support of various construction, maintenance, repair, and operational functions.

Distinguishing Characteristics

This class performs a variety of semi-skilled tasks and light to heavy physical labor. This class is distinguished from the Utility Worker I that performs a variety of unskilled, routine work and light to heavy physical labor in support of various construction, maintenance, repair, and operational functions. The Utility Worker II is also distinguished from the Equipment Operator I that operates light to medium sized equipment in the performance of a variety of construction, maintenance and other work in combination with assigned vehicle's operation or mode of function and performs light to heavy physical labor.

Level of Supervision Exercised

By position, performs lead work.

Essential Duties

Performs semi-skilled and light to heavy physical labor on a variety of construction, maintenance, and repair projects that involves physical exertion and the operation of light weight motorized equipment and hand and power tools.

Operates construction equipment such as jack-hammers, air spades, shovels, rotors, metal detectors, and air drills and hand digs, excavates, shores, grades, and backfills trenches.

Operates light weight equipment powered by small engines for maintenance and minor construction projects and patches asphalt and paved areas.

Performs semi-skilled work assisting skilled trade workers maintain city infrastructure including routine repairs to buildings and facilities such as painting, plastering, roof repairs, plumbing repairs, and electrical equipment repairs.

Breaks out cement, digs out areas for new cement bases, mixes and pours cement for traffic control boxes, signal light poles, and pull boxes, and installs plastic PVC or metal piping in bases for traffic signal wiring.

Irrigates assigned areas with manual or computerized equipment and applies chemical herbicides, pesticides, and fertilizers onto lawn areas.

Performs exterior maintenance duties including mowing and aerating fields, lawn areas, and ditches, rakes leaves, clears ditches, lakes, pond, and park areas of debris, prunes shrubs, and plants bushes and trees.

Lifts and empties heavy solid waste containers into disposal trucks, operates hydraulic compaction unit on city trash collection vehicles, and washes trucks as needed.

Performs minor repairs on gardening and grounds equipment, vehicles, and machinery including repairs of sprinkler systems and may design and fabricate equipment and tools as needed.

Places and removes barricades, cones, and other traffic control and safety devices in and around work areas for construction and maintenance projects in accordance of with traffic regulation requirements.

Performs event set up and strike down including transporting chairs, tables, and other items.

Assembles, moves, removes, and relocates furniture, furnishings, and equipment and repairs and stores articles of furniture.

Observes all common safety practices associated with small engines and hand and power tool equipment operations.

Assists in training and checking the work of other employees on various projects.

By position, operates vehicles at a higher level of complexity on the equipment operation list and in that capacity perform pre-trip inspections on equipment for such things as fluid levels, leaks, condition of hoses and belts, tire pressure, brake lights, and related areas, secure, clean and care for all basic tools and equipment needed for job assignments, and drives vehicle to various job sites.

By position, performs seasonal street maintenance duties such as snow plowing, salting and sanding, removing snow and ice from sidewalks, steps, seats, ramps, and parking lots and hauls ice and snow away by truck.

By position, performs duties associated with working in native and open space areas including weed control and wildlife habitat duties.

By position, may be required to be on-call to address emergent needs.

Performs other related duties as assigned.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

Competencies

Attention to Detail – Is thorough when performing work and conscientious about attending to detail and time management.

Interpersonal Skills – Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

Reading - Understands and interprets written material, including technical material, rules, regulations, instructions, reports, and charts, graphs, or tables; applies what is learned from written material to specific situations.

Self-Management – Sets well-defined and realistic personal goals; displays a high level of initiative, effort, and commitment towards completing assignments in a timely manner; works with minimal supervision; is motivated to achieve; demonstrates responsible behavior.

Technical Competence- Uses knowledge that is acquired through formal training and/or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.

Working with People - Shows respect for the views and contributions of other team members. Shows empathy, listens, supports, and cares for others, and reconciles conflict.

Knowledge & Skills

Knowledge of safety hazards and necessary safety precautions sufficient to be able to establish safe work environment for self and others.

Knowledge of machines and tools, including their designs, installation, uses, repair, and maintenance.

Knowledge of procedures for operating motor vehicles, including cars, trucks, or watercraft.

Education Requirement

None

Experience Requirement

One (1) year of experience performing unskilled labor work.

Education & Experience Equivalency

None

Licensure & Certification

By position, requires a valid Driver's License at the time of application.

By position, possession of a Colorado Commercial Driver's License (CDL "B") with appropriate endorsements by the end of probation.

Licenses and certifications must be kept current as a condition of employment.

Working Environment

For DPL Positions Specifically:

Potential exposure to hazardous anesthetic agents, body fluids, and bio-wastes.

Atmospheric Conditions: conditions that affect the skin, eyes or respiratory system.

Potential exposure to cold temperature, cold enough to cause bodily discomfort.

Potential exposure to cold weather conditions (indoor/outdoor).

Potential exposure to conditions that affect the skin or respiratory system.

Potential exposure to dust.

Potential exposure to extreme temperature changes.

Potential exposure to hazardous conditions where there is a danger to life, body, and/or health.

Potential exposure to hazardous/toxic chemicals.

Potential exposure to hazards from electro/mechanical/power equipment.

Potential exposure to hazards of steam and heat.

Potential exposure to heat temperatures, hot enough to cause bodily discomfort.

Potential exposure to hot and humid work environment.

Potential exposure to housekeeping/cleaning agents/chemicals.

Potential exposure to infection from disease-bearing specimens.

Potential exposure to infections and contagious diseases.

Potential exposure to odorous chemicals.

Potential exposure to pesticides or fertilizers.

Potential exposure to the risk of blood borne diseases.

Potential exposure to temperature changes: variations in temperature from hot too cold.

Potential exposure to temperature changes: variations in temperature from hot to cold.

Potential exposure to unpleasant elements (accidents, injuries, and illness).

Extreme cold conditions.

Handles emergency or crisis situations.

Noise sufficient to cause distraction or possible hearing loss.

Personal Safety: aware of surroundings, people, and events.

Pressure due to multiple calls and inquiries.
 Subject to long, irregular hours.
 Subject to many interruptions.
 Subject to burns and cuts.
 Subject to electrical and radiant energy hazards.
 Subject to hazards of flammable or explosive gases.
 Subject to injury from moving parts of equipment or vehicles.
 Subject to precarious or high locations.
 Subject to pressure for multiple calls, inquiries, and interruptions.
 Subject to varying and unpredictable situations.
 Subject to traffic, roadways, and pedestrians.
 Subject to vibrations and strain on the body to cause bodily harm if endured daily.
 Temperature Changes: variations in temperature from hot too cold.
 Temperature Changes: variations in temperatures from hot too cold when works in field.
 Wet: frequent contact with water or other liquid.
 Wet: frequent contact with water, liquid, chemicals, or sanitary sewage.
 Works in precarious or high locations

Level of Physical Demand

For DPL Positions Specifically:
 3-Medium (20-50 lbs.) to 4- Heavy Work (50-100 lbs.)

Physical Demands

For DPL Positions Specifically:

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Agility: Ability to move quickly and easily.
 Balancing: Maintaining equilibrium.
 Carrying: Transporting or moving an object.
 Climbing: Ascending or descending an object or ladder
 Color Vision: Ability to distinguish and identify different colors..
 Crawling: Moving about in a low or crouched position.
 Crouching: Positioning body downward and forward.
 Depth Perception: Ability to judge distances and space relationships..
 Eye/Hand/Foot Coordination: Performing work through using two or more body parts or other devices.
 Feeling: Perceiving attributes of objects by means of skin receptors, communication, or otherwise.
 Field of Vision: Ability to sharply detect or perceive objects peripherally.
 Fine Dexterity: Sufficient coordination to operate a vehicle and manipulate objects.
 Fingering: Picking and pinching, through use of fingers or otherwise.
 Handling: Seizing, holding, grasping, through use of hands, fingers, or other means.
 Hazards: Conditions where there is danger to life, body and/or health..
 Hearing/Talking: Perceiving and comprehending the nature and direction of sounds/ability to communicate ideas.
 Hearing: Perceiving and comprehending the nature and direction of sounds.
 Kneeling: Assuming a lowered position.
 Lifting: By Position, may move objects 20-50 pounds, or 50-100 pounds from one level to another.
 Neck Flexion: Perceiving objects located above or below.
 Physical Strength: Exerts force to transport objects of 50 pounds [or insert appropriate weight] or more.
 Pulling: Exerting force upon an object so that it is moving to the person.
 Pushing: Exerting force upon on object so that it moves away from the person.
 Reaching: Extending the hands, arms, or other device in any direction.

Repetitive Motions: Making frequent or continuous movements.

Sitting: Remaining in a stationary position.

Stamina: Ability to work over long periods of time without tiring.

Standing: Remaining in a stationary position.

Stooping: Positioning oneself low to the ground.

Talking: Communicating ideas or exchanging information.

Vision Far Acuity: Ability to perceive or detect objects clearly at 20 feet or more.

Vision Near Acuity: Ability to perceive or detect objects at 20 inches or less.

Walking: Ability to move or traverse from one location to another.

Written Comprehension: Ability to discern the meaning of written words.

Background Check Requirement

Criminal Check

Employment Verification

By position, Motor Vehicle Record

Assessment Requirement

None

Probation Period

None

Class Detail

Pay Grade: J-614

FLSA Code: N

Established Date: 9/21/2018

Established By: LS

Revised Date:

Revised By:

Class History: