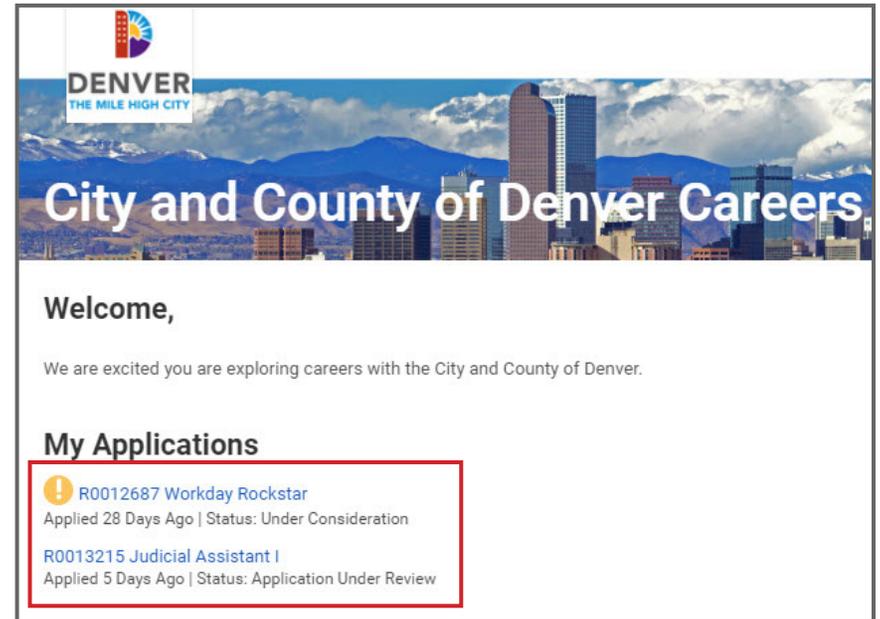


You can check the status of a job application at any time throughout the hiring process

Check the Status of a Job Application

1. Visit the City and County of Denver Jobs website: www.denvergov.org/jobs
2. Click **Search Jobs (External Applicants Only)**
3. Click **Sign In** and sign into Workday using your email and password
4. Under **Account Name**, click **View Profile**
5. Under **My Applications**, see the list of all positions applied to with one of the following statuses:
 - a. **Not Selected:** No longer under consideration
 - b. **Application Under Review:** Initial review of application
 - c. **Next Level Review:** Additional review of application
 - d. **Assessment/Testing:** Required testing in process
 - e. **Under Consideration:** Participating in interviews and finalist for hire
 - f. **Pre-Employment Screenings:** Selected for hire and pending required pre-employment contingencies
 - g. **Processing Hire:** Successfully completed pre-employment contingencies and cleared to start



6. A candidate will be notified immediately when no longer in consideration for a position. Check email regularly for communications