

Conveyance Operational Permit

- The Conveyance Operational permit allows the licensed conveyance contractor of the building owners choosing to maintain the conveyance(s). Preventative maintenance, replacement of components and, repair work can all be performed under this permit.
- This permit is a annual permit and must be renewed every year. It will be issued once we have received the facilities current year's 3rd party inspection reports. It will expire in the same month as your Certificates of Operation the following year.
- This permit is required for all facilities within the City and County of Denver where a applicable Conveyance(s) is/are located.
- One Operational permit will cover all applicable conveyances at a facility
- The Conveyance Operational permit is NOT an authorization to operate a conveyance. A separate Certificate of Operation is required for each conveyance.

Conveyance Operational Permit

- It is the Conveyance owners responsibility to apply for and obtain the Conveyance Operational permit for their respective facility.
- The licensed conveyance contractor must ensure that a current Operational Permit is in place for a facility before conducting any maintenance, replacement of components or, repair work activities.
- The Conveyance Operational permit is required by the International Fire Code Amendments (IFCA) Section 919.5
- All elevators and escalators in the City and County of Denver are subject to the requirements of the Conveyance Operational permit.
- Conveyances not required to be covered by the operational permit include: Wheelchair Lifts, Dumbwaiters, Vertical Reciprocating Lifts, Material Lifts and, Personnel Hoists. Please note that although these conveyances are not subject to the requirements of the Operational permit they still must have a valid Certificate to Operate issued by Denver Fire

Conveyance Operational Permit

- The fee for the Conveyance Operational permit is \$300.00 per Conveyance per year. This includes the fee for the annual Certificate of Operation.
- The completed application and applicable fees must be submitted as a complete package.

The fine for the operation of a conveyance without a current Conveyance

- Operational Permit is twice the permit fee, issuance of a Order to Comply and placement of the conveyance(s) “out of service” until all requirements are met.

- **The double fee penalty is assessed on all facilities that fail to submit the application and payment during the month that the facilities certificates of operation expire.**

Conveyance Operational Permit

*Please refer to the Conveyance Operational Permit Application for further information and requirements. It can be found at www.Denvergov.org/Fire



MICHAEL B. HANCOCK
Mayor

Denver Fire Department
Fire Prevention Division
745 W Colfax Ave
Denver, CO 80204
p: 720.913.3474
f: 720.913.3596
www.denvergov.org/Fire

2017 Conveyance Operational Permit Application

This permit allows maintenance, replacement of components and repair work to be conducted on conveyances located at the listed facility throughout 2017.

Note: This Operational Permit is not an authorization to operate a conveyance; a separate Certificate of Operation is required for each conveyance.

A separate Denver Fire Department Conveyance Installation/Alteration Permit shall be obtained for all activities as required in the State Conveyance Regulations 7 CCR 1101-8 and Denver Fire Code (IFCA) when conveyances are installed or altered.

No conveyance shall operate within the City and County of Denver without a valid, current Operational Permit and Certificate of Operation on file with the Fire Department.

As required by IFCA Section 919.5 a Conveyance Operational Permit shall be obtained each year by all building owners/managers in cooperation with their licensed Conveyance Contractors for each conveyance located at their facility. Building owners/managers shall ensure each conveyance at their facility has a valid Conveyance Operational Permit for the current year. Work on a conveyance without a current Conveyance Operational Permit and Certificate of Operation is not permitted. Multiple conveyances within a facility may be submitted in a common application. Applications shall be available no later than October 1st for the upcoming year. The completed application and applicable fees are due no later than December 1st for the upcoming year.

The Licensed Conveyance Contractor shall ensure that the Operational Permit is in place prior to conducting maintenance, replacement of components and repair work activities.

All conveyances operating in the City and County of Denver shall have an Operational Permit with the following Exceptions: *Wheelchair lifts, dumbwaiters and Type A Material Lifts, and Personnel Hoists* that are being used to transport construction personnel during the construction or renovation of a building that has been issued a current Construction Use Certificate of Operation from DFD.

Building Name:			
Address:			
City:		Zip:	
Property Owner:		Contact Name:	
Address:			
City:		State:	Zip:
Email Address:		Phone:	
Mgmt Company:		Contact Name:	
Address:			
City:		State:	Zip:
Email Address:		Phone:	

***Please note that the building ownership is responsible for informing Denver Fire Conveyance Division of any changes to information submitted on this document

Building information
(Name, Physical address)

Management Company information if applicable. If listed the management company will be listed as the owner contact

Building Owner information. MUST include, Contact name, Phone number and Valid email address

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745 W Colfax Ave
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f: 720 913 3596
www.denvergov.org/fire

Annual Conveyance Operational Permit Application Pg. 2

Annual inspection and test forms, as well as a current Operational Permit, must be on file with the Fire Department prior to issuance of the conveyance Certificate of Operation.

A log of all work on each conveyance shall be maintained on site for DFD inspection during normal business hours. Fire Department review of logs shall occur on an annual and random basis. Log content shall be as described in Section 8.6.1.4 of the 2013 edition of ASME A17.1 Safety Code for Elevators and Escalators as adopted by the Denver Fire Code. Logs shall be in hard copy, printed format, maintained in a loose-leaf binder on site. Alternatively, logs may be provided in a complying electronic format approved by the Fire Department. All log sheets shall bear the following statement at the header or footer:

"All work on conveyances during this period has been conducted in accordance with the applicable codes and standards, manufacturer's specifications and maintenance control plan."

Fee Schedule

Annual operating permit: \$300 per conveyance (includes fee for annual Certificate of Operation).

Total number of conveyances being applied for = _____

\$300.00 fee for each conveyance times number of conveyances = _____

Fine for the operation of a conveyance without a current Operational Permit and/or Certificate of Operation is twice the associated permit fee, issuance of an "Order to Comply," and placement of conveyance(s) "Out of Service" until permit and/or certificate of operation is obtained. Failure to comply with any issued Order to Comply shall result in penalties as prescribed in Section 1-13(a) of the Denver Revised Municipal Code. Contractors found complicit in the operation of conveyances without proper permits and or/certificate of operation are subject to revocation of any license(s) issued by the Department as well as other penalties described herein.

Double fees will be assessed on all Building Owners who fail to obtain the Conveyance Operational Permit by January 1, 2017.

Appeals shall be made under provisions of IFCA Section 108.

Permit fees are non-refundable and due upon application. Payment shall be made to "Denver Manager of Finance." Completed forms shall be mailed to Denver Fire Department – Fire Conveyances, 745 W Colfax Ave, Denver CO 80204.

Applicant

I certify that all the above information is true and accurate to the best of my knowledge and belief.

Printed Name _____	Title _____
Organization _____	Date _____
Signature _____	Email Address _____

Fee Schedule


Total Number of Conveyances required to be covered by the Operational permit. (Elevators and Escalators)

Total amount being paid. Total will be equal to the amount of applicable conveyances multiplied by \$300.00.

Conveyance Operational Permit

*Once issued the permit should be posted in the elevator machine room or elevator equipment room. It must be available when requested by an official.

1/12/2017 Letter View



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Fire Prevention Division
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This Operational Permit allows the Conveyance Contractor to perform routine maintenance as outlined in the Maintenance Control Program as described in ASME A17.1 Section 8.6.1 and to repair or replace conveyance components that are not defined as Alterations in the Denver Fire Code or State Conveyance Regulations 7 CCR 1101-8. The Conveyance Contractor is required to keep and maintain a separate log of all activities pertaining to each conveyance listed below.

The building owner/manager is responsible to ensure that all applicable conveyances at their facility are identified on this permit.

Contractors are not permitted to perform work on any conveyance without a current Operational Permit and Certificate of Operation on site.

DENVER FIRE DEPARTMENT
745 W COLFAX AVE
DENVER, CO 80204

Facility ID #: 09-000113
Conveyance Contractor: KONE INC
License #: DCC 113

Operational Permit Number: OP17-002200
Permit Issue Date: 01/09/2017
Permit Expiration Date: 12/31/2017

Permit# CP09-000261 Type Elevator - Hydraulic

Printed Name	Title
Organization	Date
Signature	Email Address

file:///C:/Users/139193/Downloads/Conveyance%20Operational%20Permit%20Certificate.htm 1/1

Physical Address

Facility ID number
Conveyance Contractor
Contractors License #

State ID number for all
conveyances covered
by the permit

Issue and Expiration date

Type of Conveyance

Conveyance Owner Information.