

Diversity and Inclusiveness Template SAMPLE

The Diversity and Inclusiveness template can be completed by any company. Listed below are elements that your plan should contain.

- 1) Complete the template plan for your company.
- 2) Add small goals to your business plan with outcomes.
- 3) It is imperative to build accountabilities into your plan.
- 4) Tie to your company mission and vision.
- 5) Create tactical steps and strategies to meet goals and include metrics.
- 6) Make goals specific, measurable, attainable, and realistic.

Once completed, you can share your statement with stakeholders/suppliers, display it in your lobby and break rooms, design staff training/dialogue around it, and add it to your annual reports.

Diversity and Inclusivity Statement SAMPLE

Company XYZ, in order to realize our mission and vision to support Denver's philosophy to foster business growth and increase innovations, is committed to enhancing our workplace with greater opportunity to include all intellectual and creative resources.

Inclusivity Plan/Goals SAMPLE

Goal #1 Example

Build Company XYZ's capability to execute and fully realize our long-range diversity and inclusiveness plan.

Create a diversity/inclusion standing committee

Create and lead a cross-divisional implementation team

Assess the level of intercultural competency of staff

Design tools to increase and develop this competency over time

Add this knowledge to all new employee orientation

Measure success periodically and celebrate achievements
