City & County of Denver

2016 ANNUAL ACTION PLAN

HUD Program Year January 1– December 31, 2016

Community Development Block Grant (CDBG)
Home Investment Partnerships Program (HOME)
Housing Opportunities for Persons with AIDS (HOPWA)
Hearth Emergency Solutions Grant (HESG)
Respectfully submitted to the Citizens of Denver, CO and to the:
U.S. Department of Housing and Urban Development
Denver Field Office, Region VIII
Office of Community Planning and Development
1670 Broadway
Denver, CO 80202

Submitted by:
City and County of Denver
Office of Economic Development
Housing and Neighborhood Development
201 West Colfax Ave
Denver, CO 80202

Prepared by:
Monique N. Johnson
Management Analyst, IDIS Administrator
Michael B. Hancock
Mayor of Denver

City Council

District 1         Rafael Espinoza
District 2        Kevin Flynn
District 3        Paul D. Lopez
District 4        Kendra Black
District 5        Mary Beth Susman
District 6        Paul Kashmann
District 7        Jolon Clark
District 8        Christopher Herndon
District 9        Albus Brooks
District 10       Wayne New
District 11       Stacie Gilmore
At-Large          Robin Kniech
At-Large          Deborah Ortega

Office of Economic Development

Paul Washington,
Executive Director

Amy Edinger
Chief Operating Officer

Rick Padilla,
Housing and Neighborhood Director

Key Participants

Joanne Greek, Contracts and Performance Management
Seneca Holmes, Housing & Neighborhood Development
Monique Johnson, Housing & Neighborhood Development
Susan Liehe, OED Marketing and Public Relations
Stella Madrid, Denver Housing Authority
Chiquita McGowin, Financial Management Unit
Theresa Mendoza, Strategic Investments
Ben Levek, Department of Human Services
Doug Selbee, Housing & Neighborhood Development
Ami Webb, Financial Management Unit
Derek Woodbury, OED Marketing and Public Relations
Application for Federal Assistance SF-424

* 1. Type of Submission:
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

* 2. Type of Application:
   - [x] New
   - [ ] Continuation
   - [ ] Revision
   - [ ] Other (Specify):

* 3. Date Received:
   02/29/2016

4. Applicant Identifier:
   84-600580

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City and County of Denver, Office of Economic Development

* b. Employer/Taxpayer Identification Number (EIN/TIN):
   84-600580

* c. Organizational DUNS:
   0341087580000

d. Address:

   * Street1: 201 E. Colfax Ave Fl. 7
   * City: Denver
   * County/Parish: 
   * State: CO: Colorado
   * Province: 
   * Country: USA: UNITED STATES
   * Zip / Postal Code: 80202-5330

e. Organizational Unit:

   Department Name: Office of Economic Development
   Division Name: Housing & Neighborhood Dev.

f. Name and contact information of person to be contacted on matters involving this application:

   Prefix: [ ] Mr.
   * First Name: Rick
   Middle Name: 
   * Last Name: Padilla
   Suffix: 
   Title: Director, Housing & Neighborhood Development
   Organizational Affiliation:

   * Telephone Number: 720-913-1660
   Fax Number: 720-913-1800
   * Email: rick.padilla@denvergov.org
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   - County Government

Type of Applicant 2: Select Applicant Type:
   - City or Township Government

Type of Applicant 3: Select Applicant Type:
   - Other (specify):

10. Name of Federal Agency:
    U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
    14.218
    CFDA Title:
    CDBG Entitlement Grant

12. Funding Opportunity Number:
    n/a
    Title:
    n/a

13. Competition Identification Number:
    n/a
    Title:
    n/a

14. Areas Affected by Project (Cities, Counties, States, etc.):

15. Descriptive Title of Applicant's Project:
    n/a

Attach supporting documents as specified in agency instructions.

Add Attachments  Delete Attachments  View Attachments
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant
   * b. Program/Project
   Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 01/01/2016
   * b. End Date: 12/31/2016

18. Estimated Funding ($):
   * a. Federal
   * b. Applicant
   * c. State
   * d. Local
   * e. Other
   * f. Program Income
   * g. TOTAL

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ✗ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If “Yes,” provide explanation in attachment.)
   □ Yes  ✗ No
   If “Yes”, provide explanation and attach

21. By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
   ✗ ** I AGREE

   * The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:
Prefix: Mr
Middle Name:  
* Last Name: Washington
Suffix:  
* Title: Executive Director
* Telephone Number: 720-913-5511
* Email: paul.washington@denvergov.org
* Signature of Authorized Representative: [Signature]
* Date Signed: 2-27-16
**Application for Federal Assistance SF-424**

<table>
<thead>
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<td>☑ Application</td>
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<th>3. Date Received:</th>
<th>4. Applicant Identifier:</th>
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<td>02/29/2016</td>
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**State Use Only:**

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<th>7. State Application Identifier:</th>
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**8. APPLICANT INFORMATION:**

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<tr>
<th>* a. Legal Name:</th>
<th>City and County of Denver, Office of Economic Development</th>
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<th>* c. Organizational DUNS:</th>
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<td>846000580</td>
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<td>Street2:</td>
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<tr>
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<td>* State:</td>
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<tr>
<td>Province:</td>
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<tr>
<td>* Country:</td>
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<td>* Zip / Postal Code:</td>
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<tr>
<th>e. Organizational Unit:</th>
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<tr>
<td>Department Name:</td>
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<tr>
<td>DED</td>
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<tr>
<th>f. Name and contact information of person to be contacted on matters involving this application:</th>
</tr>
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<tbody>
<tr>
<td>Prefix: Mr.</td>
</tr>
<tr>
<td>First Name: Rick</td>
</tr>
<tr>
<td>Middle Name:</td>
</tr>
<tr>
<td>Last Name: Padilla</td>
</tr>
<tr>
<td>Suffix:</td>
</tr>
<tr>
<td>Title: Director, Housing &amp; Neighborhood Development</td>
</tr>
<tr>
<td>Organizational Affiliation:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>* Telephone Number:</th>
<th>720-913-1660</th>
<th>Fax Number:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>* Email:</th>
<th><a href="mailto:rick.padilla@denvergov.org">rick.padilla@denvergov.org</a></th>
</tr>
</thead>
</table>
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   B: County Government

Type of Applicant 2: Select Applicant Type:
   C: City or Township Government

Type of Applicant 3: Select Applicant Type:
   * Other (specify):

10. Name of Federal Agency:
    U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
    14.239
    CFDA Title:
    HOME Investment Partnership Entitlement Grant

12. Funding Opportunity Number:
    N/A
    * Title:
    N/A

13. Competition Identification Number:
    N/A
    Title:
    N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):
    [Blank]

15. Descriptive Title of Applicant's Project:
    N/A

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant 1
   * b. Program/Project 1

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 01/01/2016
   * b. End Date: 12/31/2016

18. Estimated Funding ($):
   * a. Federal 2,363,638.00
   * b. Applicant 0.00
   * c. State 0.00
   * d. Local 0.00
   * e. Other 0.00
   * f. Program Income 500,000.00
   * g. TOTAL 2,863,638.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ☑ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   □ Yes  ☑ No
   If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:
Prefix: Mrs.  * First Name: Amy
Middle Name: 
* Last Name: Edinger
Suffix: 
* Title: Chief Operating Officer
* Telephone Number: 720-913-1999  Fax Number: 
* Email: amy.edinger@denvergov.org
* Signature of Authorized Representative: [Signature]
* Date Signed: 6-6-2018
**Application for Federal Assistance SF-424**

1. Type of Submission:
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

2. Type of Application:
   - [x] New
   - [ ] Continuation
   - [ ] Revision
   - [ ] Other (Specify):

3. Date Received: 02/25/2016

4. Applicant Identifier: 84-6000580

---

5a. Federal Entity Identifier:  

5b. Federal Award Identifier:  

---

6. Date Received by State:  

7. State Application Identifier:  

---

8. APPLICANT INFORMATION:

   a. Legal Name: City and County of Denver, Office of Economic Development

   b. Employer/Taxpayer Identification Number (EIN/TIN): 846000580

   c. Organizational DUNS: 0341087580000

   d. Address:

      - Street1: 201 W. Colfax Ave Dept. 204
      - City: Denver
      - County/Parish: Denver
      - State: CO: Colorado
      - Province: USA: UNITED STATES
      - Zip / Postal Code: 80202-5330

   e. Organizational Unit:

      - Department Name: OED
      - Division Name: Housing & Neighborhood Dev.

   f. Name and contact information of person to be contacted on matters involving this application:

      - Prefix: Mr.
      - * First Name: Rick
      - Middle Name: 
      - * Last Name: Padilla
      - Suffix: 
      - Title: Director, Housing & Neighborhood Development
      - Organizational Affiliation: 

      - * Telephone Number: 720-913-1660
      - Fax Number: 
      - * Email: rick.padilla@denvergov.org
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
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Type of Applicant 2: Select Applicant Type:
   C: City or Township Government

Type of Applicant 3: Select Applicant Type:

* Other (specify):

10. Name of Federal Agency:
    U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
    14.241

CFDA Title:
    HOPWA Entitlement Grant

12. Funding Opportunity Number:
    N/A

* Title:
    N/A

13. Competition Identification Number:
    N/A

Title:
    N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

  Add Attachment  Delete Attachment  View Attachment

* 15. Descriptive Title of Applicant's Project:
    N/A

Attach supporting documents as specified in agency instructions.

  Add Attachments  Delete Attachments  View Attachments
16. Congressional Districts Of:
   * a. Applicant  
   * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 01/01/2016
   * b. End Date: 12/31/2016

18. Estimated Funding ($):

   * a. Federal 1,562,737.00
   * b. Applicant 0.00
   * c. State 0.00
   * d. Local 0.00
   * e. Other 0.00
   * f. Program Income 0.00
   * g. TOTAL 1,562,737.00

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   - [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
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   ** I AGREE

   * The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.  
First Name: Paul
Middle Name:  
Last Name: Washington
Suffix:  
Title: Executive Director

Telephone Number: 720-913-5511  
Fax Number:  
Email: paul.washington@denvergov.org

Signature of Authorized Representative: [Signature]  
Date Signed: 2-28-1X
# Application for Federal Assistance SF-424

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## 8. APPLICANT INFORMATION:

### a. Legal Name:

City and County of Denver, Office of Economic Development

### b. Employer/Taxpayer Identification Number (EIN/TIN):

846000580

### c. Organizational DUNS:

0341087580000

### d. Address:

<table>
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<tr>
<th>Street1:</th>
<th>201 W. Colfax Ave Fl. 7</th>
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<tr>
<td>City:</td>
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<td>County/Parish:</td>
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<td>USA: UNITED STATES</td>
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### e. Organizational Unit:

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<td>Denver Human Services</td>
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### f. Name and contact information of person to be contacted on matters involving this application:

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<th>Prefix:</th>
<th>* First Name:</th>
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<tbody>
<tr>
<td>Mr.</td>
<td>Ben</td>
</tr>
<tr>
<td>Middle Name:</td>
<td></td>
</tr>
<tr>
<td>Last Name:</td>
<td>Levek</td>
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<tr>
<th>Title:</th>
<th>Program Manager</th>
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<tr>
<th>* Email:</th>
<th><a href="mailto:ben.levek@denvergov.org">ben.levek@denvergov.org</a></th>
</tr>
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</table>
**Application for Federal Assistance SF-424**

9. Type of Applicant 1: Select Applicant Type:
   - B: County Government

Type of Applicant 2: Select Applicant Type:
   - C: City or Township Government

Type of Applicant 3: Select Applicant Type:
   - * Other (specify):  

10. Name of Federal Agency:
   - U.S Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
   - 14.231

   CFDA Title:
   - Emergency Solutions Grant

12. Funding Opportunity Number:
   - N/A

   * Title:
   - N/A

13. Competition Identification Number:
   - N/A

   Title:
   - N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

   Add Attachment  Delete Attachment  View Attachment

15. Descriptive Title of Applicant's Project:
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Attach supporting documents as specified in agency instructions.

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Application for Federal Assistance SF-424

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☒ I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.  
* First Name: Paul

Middle Name:

* Last Name: Washington

Suffix:

Title: Executive Director

Telephone Number: 720-913-5511
Fax Number:

Email: paul.washington@denvergov.org

Signature of Authorized Representative:

Date Signed: 02-24-10
Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ This certification does not apply.
☒ This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person
for influencing or attempting to influence an officer or employee of any agency, a Member of
Congress, an officer or employee of Congress, or an employee of a Member of
Congress in connection with this Federal contract, grant, loan, or cooperative
agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to
Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying
certification be included in the award documents for all subawards at all tiers
(including subcontracts, subgrants, and contracts under grants, loans, and
cooperative agreements) and that all subrecipients shall certify and disclose
accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and
local law (as applicable) and the jurisdiction possesses the legal authority to carry
out the programs for which it is seeking funding, in accordance with applicable HUD
regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG,
HOME, ESG, and
HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act

Signature/Authorized Official

Paul Washington

Name

Executive Director, Office of Economic
Development

Title

201 W. Colfax Av., Dept. 204

Address

Denver, CO 80202

City/State/Zip

720.913.1561

Telephone Number
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s)2016, , , (a period specified by the grantee consisting of one specific consecutive program year), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.
The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

4. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

5. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws --** It will comply with applicable laws.

**Signature/Authorized Official**

[Signature]

**Date**

2-29-2016

**Name**

Paul Washington

**Title**

Executive Director, Office of Economic Development

**Address**

201 W. Colfax Av., Dept. 204

**City/State/Zip**

Denver, CO 80202

**Telephone Number**

720.913.1561
Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Paul Washington

Name

Executive Director, Office of Economic Development

Title

201 W. Colfax Av., Dept. 204

Address

Denver, CO 80202

City/State/Zip

720.913.1561

Telephone Number

Date

2-29-2016
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance: The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

[Signature]

Date

2-29-2016

Name

Paul Washington

Title

Executive Director, Office of Economic Development

Address

201 W. Colfax Av., Dept. 204

City/State/Zip

Denver, CO 80202

Telephone Number

720.913.1561
HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Paul Washington

Name

Executive Director, Office of Economic Development

Title

201 W. Colfax Av., Dept. 204

Address

Denver, CO 80202

City/State/Zip

720.913.1561

Telephone Number

2-29-2016

Date
ESG Certifications

I, Paul Washington, Executive Director of the Office of Economic Development, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR576.201.

Confidentiality – The Jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.
Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

Paul Washington

Name

Executive Director, Office of Economic Development

Title

201 W. Colfax Av., Dept. 204

Address

Denver, CO 80202

City/State/Zip

720.913.1561

Telephone Number

Date

2-29-2016
APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature/Authorized Official

Paul Washington

Name

Executive Director, Office of Economic Development

Title

201 W. Colfax Av., Dept. 204

Address

Denver, CO 80202

City/State/Zip

720.913.1561

Telephone Number

2-29-2016

Date
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AP-05 Executive Summary

Introduction

The City and County of Denver is submitting Action Plan 2016 as the fourth action plan of the 2013-2017 Consolidated Plan. An annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) from all jurisdictions receiving annual entitlements of formula grants. This plan discusses the general issues related to Action Plan 2016, including available and potential resources. In 2016, Denver expects to receive the following entitlement grants:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Emergency Solutions Grant (ESG)

The plan reports on the status of needs and outcomes the City expects to achieve in the coming year. All of the activities mentioned in this Action Plan are based on current priorities and quantified by level of need. By addressing these priorities, the City hopes to meet local objectives stated in the five-year Consolidated Plan. All the proposed projects and activities are intended to principally benefit residents of Denver who have extremely low, low and moderate-incomes, and populations that have special needs, such as elderly, disabled and HIV/AIDS families and individuals.

Summarize the objectives and outcomes identified in the Plan

Expand housing and safe living environments
- Retain and strengthen Denver-based companies
- Help small businesses thrive
- Increase number and quality of new businesses
- Invest strategically in neighborhoods

Evaluation of past performance

The City made significant investments instrumental in advancing Denver’s community development through the use of its Community Development Block Grant (CDBG), Home Investment Partnership Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) entitlement grants. Denver feels the variety of programs and activities it has funded with HUD block grant funds in the past have been effective in addressing the greatest housing, community and economic development needs in the City and intends to continue these programs and activities during
the current program year. The City has had great success in anti-poverty, fair housing, special needs assistance, and multi-family new construction. The City continues to seek new opportunities to leverage funds to make the greatest impact feasible.

**Summary of Citizen Participation Process and consultation process**

The City of Denver began its citizen participation and consultation process on September 30th, through October 28th, 2015. The City hosted two public meetings to present and discuss the proposed FY 2016 Action Plan funding strategy. The first meeting was conducted on October 15th, 2015 at The District One Police Station in northeast Denver. The second meeting was conducted on October 28, 2015 at the Wellington Webb building located in downtown Denver. Both meetings allowed public involvement in the plan development process and to comment on the action plan funding strategy. In total 25 individuals attended the meetings.

**Summary of public comments**

During the two public hearings, the City received comments regarding the Action Plan development, however due to text constraints please see the Citizen Participation section AP-12

**Summary of comments or views not accepted and the reasons for not accepting them**

All comments submitted during the Action Plan process were accepted.

**Summary**

During the public process the City of Denver discussed the new collective impact strategy that gives priority in funding to neighborhoods identified community and neighborhood revitalization needs.
PR-05 Lead & Responsible Agencies

Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>DENVER</td>
<td>Office of Economic Development</td>
</tr>
<tr>
<td>CDBG Administrator</td>
<td>DENVER</td>
<td>Office of Economic Development</td>
</tr>
<tr>
<td>HOPWA Administrator</td>
<td>DENVER</td>
<td>Office of Economic Development</td>
</tr>
<tr>
<td>HOME Administrator</td>
<td>DENVER</td>
<td>Office of Economic Development</td>
</tr>
<tr>
<td>ESG Administrator</td>
<td>DENVER</td>
<td>Department of Human Services</td>
</tr>
<tr>
<td>HOPWA-C Administrator</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative

The Community Development Block Grant (CDBG), Home Investment Partnerships program (HOME) and the Housing Opportunities for Persons with AIDS program (HOPWA) are all administered by the Denver Office of Economic Development (OED). The Emergency Solutions Grant (ESG) is administered by the Denver Department of Human Services (DHS).

Consolidated Plan Public Contact Information

Monique Johnson, Management Analyst with OED, managed the Consolidated Plan process. Her contact information was provided in all community meetings and is: Email: Monique.Johnson@denvergov.org Phone: 720-913-1549.
AP-10 Consultation

Introduction

The City of Denver is in constant contact with various agencies to ensure funding priorities are in line with current community development goals. The City’s various departments, including the City Mayor’s Office, Department of Planning and Community Development, Department of Public Works, Real Estate, and Department of Human Services. The City fosters communication with the Denver Housing Authority (DHA), Colorado Housing Finance Authority (CHFA) and numerous neighborhood nonprofit entities and organizations.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

In 2012, the Mayor convened a Housing Task Force Committee that continues to meet to discuss housing issues in the City and County of Denver. This committee includes representation from the Public Housing Authority, City agencies and members of the public to include a variety of service agencies. The City continued to meet with partners throughout the City to aide in providing services to residents of Denver.

In 2014, the City completed its new 5 year housing plan, Housing Denver. This new plan states the City’s principles, priorities, goals and initiatives concerning the City’s housing needs for 2015-2019. The priorities set in this plan support the goals and objectives of HUD. The plan is located at http://denvergov.org/content/dam/denvergov/Portals/690/documents/New/HOUSING%20DENVER.pdf

In 2016, OED will host the 2nd Housing Summit in support of affordable housing. The Summit is an opportunity for local affordable housing developers and supporters to discuss housing issue at a regional and national level and potential solutions.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City of Denver, including Denver’s Road Home, is an active partner with Metro Denver Homeless Initiative (MDHI) /CoC, and participates in stakeholder meetings and committees, and works with homeless service providers to assess the ongoing needs of homeless population and to respond with new or expanded services and programs as resources are available.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate
outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

City of Denver coordinates with MDHI to prioritize ESG objectives which is currently Rapid Re-Housing, Homeless Prevention, Essential Services/Operations, HM IS, and Administration. These priorities will be evaluated annually and take into account standardized performance standards and outcomes. City of Denver, MDHI /CoC and all homeless service providers are developing a coordinated assessment system to capture data on all clients accessing services. Eventually, it is anticipated the MDHI CoC can develop a metro wide centralized and coordinated assessment system to allow agencies entering information into access the needs of clients and avoid duplicative systems. The purpose is to streamline the process of evaluating needs.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

<table>
<thead>
<tr>
<th>Agency/Group/Organization Type</th>
<th>DENVER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing</td>
<td></td>
</tr>
<tr>
<td>Services - Housing</td>
<td></td>
</tr>
<tr>
<td>Services - Children</td>
<td></td>
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<tr>
<td>Services - Elderly Persons</td>
<td></td>
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<tr>
<td>Services - Persons with Disabilities</td>
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<tr>
<td>Services - Persons with HIV/AIDS</td>
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<tr>
<td>Services - Victims of Domestic Violence</td>
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<tr>
<td>Services - Homeless</td>
<td></td>
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<td>Services - Health</td>
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<td>Services - Education</td>
<td></td>
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<td>Services - Employment</td>
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<tr>
<td>Service - Fair Housing</td>
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<tr>
<td>Services - Victims</td>
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<tr>
<td>Other government - State</td>
<td></td>
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<tr>
<td>Other government - County</td>
<td></td>
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<tr>
<td>Other government - Local</td>
<td></td>
</tr>
<tr>
<td>Planning organization</td>
<td></td>
</tr>
<tr>
<td>Business and Civic Leaders</td>
<td></td>
</tr>
</tbody>
</table>
The Mayor’s Housing Task Force is comprised of a broad number of professionals from the private and public sector. The task force established the framework for the goals and strategies in the 2013-2017 Consolidated Plan. This committee convened in 2013 and continued to meet monthly in 2016 in the execution for the City's housing plan. The City also contracted with a consultant to conduct a community needs assessments to gage the needs of the community and neighborhoods. City employees continue to work with residents, local non-profits, business leaders, City Council Members and other local jurisdictions to meet the needs of residents.

Identify any Agency Types not consulted and provide rationale for not consulting. The City advertised the opportunities to participate in the 2016 Action Plan process to its wide network of nonprofit, private sector and government partners. In the summer 2015, City also hosted a NOFA Public Meeting to gather input and solicit applications for 2016 funding.

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Metro Denver Homeless Initiative</td>
<td>Point-in-Time count informed homeless data in Consolidated Plan and Denver’s Road Home informed the homeless strategy.</td>
</tr>
<tr>
<td>Denver Housing Authority</td>
<td>Denver Housing Authority</td>
<td>Collaboration with DHA helps guide our planning.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts
Narrative (optional)

The City of Denver OED regularly meets with the State of Colorado Division of Housing, Denver Housing Authority and the Colorado Housing Finance Authority to align funding priorities and coordinate affordable housing development within Denver.
AP-12 Participation

Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The City of Denver began its citizen participation and consultation process during its NOFA planning process. The City hosted a community meeting on July 16, 2015 to discuss the planning for 2016. In addition, the community outreach continued with a public comment period to review the Draft 2016 Action plan which was from September 30th, through October 28th, 2015. The City hosted two public meetings to present and discuss the proposed FY 2016 Action Plan funding strategy. The first meeting was conducted on October 15th, 2015 at The District One Police Station in northeast Denver. The second meeting was conducted on October 28, 2015 at the Wellington Webb building located in downtown Denver. Both meetings allowed public involvement in the plan development process and to comment on the action plan funding strategy. In total 12 individuals attended the meetings.

In compliance with Federal regulations, the proposed FY 2016 Annual Action Plan was available for citizen review and comments a minimum of 30 days and proper notice was given for the public hearings. Information regarding the dates, times, and locations for the public hearings as well as anticipated program resources were published in an OED press release, a minimum of two weeks prior to the scheduled public hearings. Furthermore, notices were emailed to current sub recipients to post in their offices for the public to see and sent out via their distribution list. The notice was also posted on the City’s website. All public notices included information regarding the accessibility to the meeting locations and instructions on obtaining interpreters for the deaf and translating services. Throughout the citizen participation process, public and private agencies were consulted and given opportunities to provide input and apply for funding. The City released a Request for Proposal for the 2016 HUD funding in summer of 2015. The City of Denver, through the NOFA process and staff recommendations selected participants to receive funding for the 2016 year while keeping with the mission of the Five Year Consolidated Plan. The activities selected were based on public input and inter-City departmental collaboration that seeks to sustain Denver neighborhoods.
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Meeting</td>
<td>Minorities</td>
<td>For both meetings a total of 12 citizens attended.</td>
<td></td>
<td>All comments were accepted.</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Non-English Speaking - Specify other language: Spanish</td>
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<td></td>
<td></td>
<td>Persons with disabilities</td>
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<td></td>
<td></td>
<td>Non-targeted/broad community</td>
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<tr>
<td></td>
<td></td>
<td>Residents of Public and Assisted Housing</td>
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<tr>
<td>2</td>
<td>NOFA Community Meeting</td>
<td>Minorities</td>
<td>Over 25 Non-Profit Organizations, Developers and Community Residents were in attendance</td>
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<td>Non-English Speaking - Specify other language: Spanish</td>
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<td>Persons with disabilities</td>
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<td>Non-targeted/broad community</td>
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<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
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<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
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</tr>
<tr>
<td>3</td>
<td>Internet Outreach</td>
<td>Minorities</td>
<td></td>
<td>No Comments were received</td>
<td></td>
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</tr>
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<td>Non-English Speaking - Specify other language: Spanish</td>
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<td>Persons with disabilities</td>
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<td>Non-targeted/broad community</td>
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<td></td>
<td>Residents of Public and Assisted Housing</td>
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</tbody>
</table>
### Summary of Public Meeting Comments:

**Q:** Is there collaboration with Downtown Denver Partnership for funding opportunities. HUD is on the verge of losing money?

**A:** Yes we actually fund DDP and are currently seeking other funding sources to better leverage HUD funds.

**Q:** How are we dealing with the Urban Camping ban?

**A:** The Urban Camping ban is legislation through our City Council, OED takes no stand on this issue.

**C:** To address homelessness there is an event on 11/17/15 called Project Connect, this is an opportunity to address homelessness in the city.

**Q:** There is a shelter proposed in the neighborhood I live in, where does the money come to support this shelter?
A: OED is not a funder of this project as this is a private development.

C: All of the money that is being spent to transport homeless individuals is a misallocation of funds. Also, the amount of money spent on lunches could be evaluated as there are more resourceful ways to provide lunches.

C: More needs to be done to support permanent housing opportunities for the homeless.

_A=Answer Q=Question, R=Response, C=Comment, D=Discussion_
AP-15 Expected Resources

Introduction

Entitlement grant resources totaling $14,746,743 are planned during the next fiscal year (January 1, 2016 - December 31, 2016) for addressing obstacles to meet underserved needs, foster decent housing, provide improved neighborhoods, reduce the number of persons below the poverty line, and enhance coordination between public and private agencies. The results of these activities will be reported in the Consolidated Annual Performance Evaluation Report to be published in March 2016.

Priority Table

<p>| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | | | | |
|---------|-----------------|---------------|---------------------------------|---|---|---|---|---|---|
|         |                 |               | Annual Allocation: $ | Program Income: $ | Prior Year Resources: $ | Total: $ | Expected Amount Available Reminder of ConPlan | Narrative Description |
| CDBG    | public - federal| Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 6,531,090 | 3,200,000 | 0 | 9,731,090 | | |
| HOME    | public - federal| Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA | 2,363,638 | 500,000 | 0 | 2,863,638 | 0 | |</p>
<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Expected Amount Available Reminder of ConPlan</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
</tr>
<tr>
<td>HOPWA</td>
<td>public - federal</td>
<td>Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA</td>
<td>1,562,737</td>
<td>0</td>
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<tr>
<td>ESG</td>
<td>public - federal</td>
<td>Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing</td>
<td>601,992</td>
<td>0</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Private Activity Bonds received from the State of Colorado ($27.6 million of an annual volume cap). Other federal funds, including: The Low Income Housing Tax Credit (LIHTC), Community Services Block Grant funds (CSBG), Federal Emergency Management Agency (FEMA) funds; Community Foods and Nutrition Program (CFN); McKinney-Vento Homeless Assistance funds and Shelter Plus Care; Temporary Assistance for Needy Families (TANF). Private resources will largely be generated through private public partnerships and foundations. The use of HOME and ESG funds carry match requirements from nonfederal sources. The required match contribution is 100 percent for ESG funds. To secure this match the City will utilize a local appropriation for affordable housing (TABOR), nonprofits’ ability to secure funding from private foundations, fees earned from bond financing and the value, minus all encumbrances, of land or other real property not acquired from federal resources, and other allowable contributions.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has not identified any publically owned land or property it may use to address the needs in the con plan at this time.

Discussion

The City and County of Denver and its partners have been successful by implementing an entrepreneurial approach to securing funding and related resources for new affordable housing development, housing rehab and other activities.
### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Expand housing and safe living environments</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Affordable Housing</td>
<td>Affordable Housing Transit-oriented Development Density in residential units Reduce barriers to fair housing choice Dispersed locations Large units</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted</td>
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</tr>
<tr>
<td>2</td>
<td>Help small businesses thrive</td>
<td>2013</td>
<td>2017</td>
<td>Non-Housing Community Development</td>
<td>Job opportunities for low income residents Business Support and Growth</td>
<td>Jobs created/retained: 60 Jobs Businesses assisted: 15 Businesses Assisted</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Increase number and quality of new businesses</td>
<td>2013</td>
<td>2017</td>
<td>Non-Housing Community Development</td>
<td>Job opportunities for low income residents Business Support and Growth</td>
<td>Businesses assisted: 800 Businesses Assisted</td>
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<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>4</td>
<td>Invest strategically in neighborhoods</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Affordable Housing</td>
<td>Neighborhood Support Services, Neighborhood Improvements, Public Facility Improvements</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Non-Housing Community Development</td>
<td>Non-Housing Community</td>
<td></td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 20000 Persons Assisted</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Assist homeless and at-risk of homelessness</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Affordable Housing</td>
<td>Affordable Housing to support Denver’s Road Home Reduce barriers to fair housing choice Special populations</td>
<td>Homelessness Prevention: 2500 Persons Assisted</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Homeless</td>
<td>Homeless</td>
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</tr>
<tr>
<td>6</td>
<td>Assist special needs populations</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Affordable Housing</td>
<td>Special populations</td>
<td>Other: 500 Other</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Non-Homeless Special Needs</td>
<td>Non-Homeless Special Needs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Assist persons living with HIV/AIDS</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Affordable Housing</td>
<td>Affordable Housing Special populations</td>
<td>HIV/AIDS Housing Operations: 500 Household Housing Unit</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Non-Homeless Special Needs</td>
<td>Non-Homeless Special Needs</td>
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</table>

Table 6 – Goals Summary
Goal Descriptions

<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Expand housing and safe living environments</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Help small businesses thrive</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Invest strategically in neighborhoods</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Increase number and quality of new businesses</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Assist homeless and at-risk of homelessness</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Assist special needs populations</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Assist persons living with HIV/AIDS</td>
<td></td>
</tr>
</tbody>
</table>

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Based on projections from prior years activity levels it is estimated that the City will assist, through the HOME program, extremely low income, low income, and moderate income families. The majority of extremely low income households are assisted through tenant based assistance programs (approx. 85 households) and approximately 25 households will be assisted through our homebuyer and homeowner assistance programs.
AP-35 Projects – 91.220(d)

Introduction

Below is a summary of the eligible projects that will take place during the program year that address the City's priority needs. Specific objectives are detailed in the individual project descriptions below. The Department of Planning and Community Development captures the accomplishments of its activities through a reporting process which requires City departments and partner agencies to report on the beneficiaries of HUD funded activities.

The following are programs that Denver intends to fund for the program year 2016.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Administration-CDBG, HOME, HOPWA, Section 108</td>
</tr>
<tr>
<td>2</td>
<td>Single Family/Emergency Rehabilitation</td>
</tr>
<tr>
<td>3</td>
<td>Land Trust Acquisition and Rehabilitation</td>
</tr>
<tr>
<td>4</td>
<td>Homeowner Assistance Programs</td>
</tr>
<tr>
<td>5</td>
<td>Housing Support</td>
</tr>
<tr>
<td>6</td>
<td>For-Sale Development and Preservation</td>
</tr>
<tr>
<td>7</td>
<td>Rental Housing Development and Preservation</td>
</tr>
<tr>
<td>8</td>
<td>Community Housing Development Organization-Set Aside</td>
</tr>
<tr>
<td>9</td>
<td>Community Housing Development Organization-Core Operation</td>
</tr>
<tr>
<td>10</td>
<td>Tenant Based Rental Assistance</td>
</tr>
<tr>
<td>11</td>
<td>Housing Access and Modification</td>
</tr>
<tr>
<td>12</td>
<td>Neighborhood Business Revitalization</td>
</tr>
<tr>
<td>13</td>
<td>Revolving Loan Fund</td>
</tr>
<tr>
<td>14</td>
<td>Economic Development Initiative</td>
</tr>
<tr>
<td>15</td>
<td>Reserved for new projects</td>
</tr>
<tr>
<td>16</td>
<td>Neighborhood Improvements</td>
</tr>
<tr>
<td>17</td>
<td>Neighborhood Facilities &amp; Improvements</td>
</tr>
<tr>
<td>18</td>
<td>Neighborhood Support</td>
</tr>
<tr>
<td>19</td>
<td>Reserved for new projects</td>
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<tr>
<td>20</td>
<td>Colorado AIDS Project</td>
</tr>
<tr>
<td>21</td>
<td>The Empowerment Program</td>
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<tr>
<td>22</td>
<td>Visiting Nurse Association</td>
</tr>
<tr>
<td>23</td>
<td>ESG Homeless Prevention</td>
</tr>
<tr>
<td>24</td>
<td>ESG Homeless Assistance</td>
</tr>
</tbody>
</table>

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The greatest barrier to meeting the needs in Denver is lack of funding. The identified needs are always greater than the resources available. Greater funding is needed for programming, staffing, operations
and development. Community Development Block Grant fund have declined nationally and locally. The most flexible and largest of the four federal funds CDBG has see its budget both federally and locally decline nearly 18% since 2001. This is severely affecting Denver's ability to assist those populations most in need. Denver is also a relatively high cost area, so projects cost more to develop and implement, further straining available resources. Producing housing for the lowest income renters and populations with special needs particularly requires very deep subsidies.

Please see the chart below for a comprehensive look at the 2016 Projects. Due to text constraints in the HUD provided table the City has added this additional chart for information.
**AP-38 Projects Summary**

**Project Summary Information**

*Due to text constraints in IDIS the City has developed a comprehensive chart to include eligible activities and national objectives for 2016 projects.*

<table>
<thead>
<tr>
<th>Program</th>
<th>Fund Source</th>
<th>Amount Estimated</th>
<th>HUD Matrix</th>
<th>National Objective</th>
<th>Indicator</th>
<th>Goal</th>
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<tr>
<td>Housing:</td>
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<tr>
<td>Community Housing Development Organization-Co</td>
<td>HOME</td>
<td>$68,000</td>
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<td>LMH</td>
<td>NA</td>
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<tr>
<td>Community Housing Development Organization-Sa</td>
<td>HOME</td>
<td>$258,000</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>30</td>
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<tr>
<td>Downpayment Assistance for Homeownership</td>
<td>CDBG</td>
<td>$200,000</td>
<td>13</td>
<td>LMH</td>
<td>Households</td>
<td>25</td>
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<tr>
<td>For-Sale Housing Development and Preservation</td>
<td>HOME</td>
<td>$270,000</td>
<td>Rental</td>
<td>LMH</td>
<td>Housing Units</td>
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<tr>
<td>HOME Program Administration</td>
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<td>Housing Access and Modification</td>
<td>CDBG</td>
<td>$18,000</td>
<td>14A</td>
<td>LMH</td>
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<td>$330,000</td>
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<td>LMH</td>
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<tr>
<td>Rental Housing Development and Preservation</td>
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<td>$2,050,000</td>
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<td>LMH</td>
<td>Housing Units</td>
<td>210</td>
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<tr>
<td>Emergency Rehabilitation</td>
<td>CDBG</td>
<td>$250,000</td>
<td>14A</td>
<td>LMH</td>
<td>Housing Units</td>
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<tr>
<td>Single Family Rehabilitation</td>
<td>HOME</td>
<td>$500,000</td>
<td>14A</td>
<td>LMH</td>
<td>Housing Units</td>
<td>24</td>
</tr>
<tr>
<td>Tenant Based Rental Assistance</td>
<td>HOME</td>
<td>$650,000</td>
<td>Rental</td>
<td>LMH</td>
<td>Households</td>
<td>84</td>
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<tr>
<td>Economic Development</td>
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<tr>
<td>Revolving Loan Fund</td>
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<td>$1,630,000</td>
<td>18A</td>
<td>LMJ</td>
<td>Jobs</td>
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<td>Neighborhood Business Revitalization</td>
<td>CDBG</td>
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<td>LMJ</td>
<td>Jobs</td>
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<td>Economic Development Initiative</td>
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<td>$600,000</td>
<td>18B/C</td>
<td>LMA/LMC</td>
<td>Businesses</td>
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<td>Neighborhood Development</td>
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<td>HUD Matrix</td>
<td>National Objective</td>
<td>Indicator</td>
<td>Goal</td>
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<tr>
<td>Neighborhood Public Improvements</td>
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<td>LMA/LMC</td>
<td>Facilities/People</td>
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<td>Facilities/People</td>
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<td>LMC</td>
<td>People</td>
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<tr>
<td></td>
<td><strong>Target Area</strong></td>
<td><strong>Goals Supported</strong></td>
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<tr>
<td></td>
<td></td>
<td>Expand housing and safe living environments</td>
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<td></td>
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<td>Help small businesses thrive</td>
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<td>Increase number and quality of new businesses</td>
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<td></td>
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<td>Invest strategically in neighborhoods</td>
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<td>Assist homeless and at-risk of homelessness</td>
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<td></td>
<td></td>
<td>Assist special needs populations</td>
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<td>Transit-oriented Development</td>
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<td>Density in residential units</td>
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<td></td>
<td></td>
<td>Housing to support Denver’s Road Home</td>
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<tr>
<td></td>
<td></td>
<td>Reduce barriers to fair housing choice</td>
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<td></td>
<td></td>
<td>Job opportunities for low income residents</td>
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<td>Special populations</td>
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<tr>
<td></td>
<td></td>
<td>Dispersed locations</td>
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<td></td>
<td></td>
<td>Large units</td>
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<td></td>
<td></td>
<td>Neighborhood Support Services</td>
<td></td>
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<td></td>
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<td>Business Support and Growth</td>
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<td>Neighborhood Improvements</td>
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<td>Public Facility Improvements</td>
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<td><strong>Funding</strong></td>
<td>CDBG: $1,913,775</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Description</strong></td>
<td>To provide administration cost to carry out CDBG, HOME and HOPWA eligible activities</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Target Date</strong></td>
<td>12/31/2016</td>
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</tr>
<tr>
<td></td>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Location Description</strong></td>
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<td></td>
</tr>
<tr>
<td></td>
<td><strong>Planned Activities</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>2</strong></td>
<td>Project Name</td>
<td>Single Family/Emergency Rehabilitation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Target Area</td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
| Goals Supported          | Expand housing and safe living environments  
|                        | Invest strategically in neighborhoods  
|                        | Assist special needs populations          |
| Needs Addressed         | Affordable Housing                      |
|                        | Special populations                      |
| Funding                 | CDBG: $1,913,775                         |
| Description             | To provide low to moderate income renters and homeowners with funds to rehabilitate their homes with needed repairs. |
| Target Date             | 12/31/2016                               |
| Estimate the number and type of families that will benefit from the proposed activities | 60 low to moderate income residents. |
| Location Description    |                                         |
| Planned Activities      | To provide low to moderate income renters and homeowners with funds to rehabilitate their homes with needed repairs. |

| Project Name            | Land Trust Acquisition and Rehabilitation |

<p>| Project Name            | Homeowner Assistance Programs             |
| Target Area             |                                           |
| Goals Supported         | Invest strategically in neighborhoods     |
| Needs Addressed         | Affordable Housing                        |
| Funding                 | :                                         |
| Description             | At this time this project will not be funded in 2016 but the City would like to keep this project in the case a project is initiated. |
| Target Date             |                                           |
| Estimate the number and type of families that will benefit from the proposed activities |                                           |
| Location Description    |                                           |
| Planned Activities      |                                           |</p>
<table>
<thead>
<tr>
<th><strong>Funding</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description</strong></td>
<td>Provide down payment assistance to low - moderate income residents in Denver.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>12/31/2016</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td></td>
</tr>
</tbody>
</table>

**5 Project Name**  Housing Support  
**Target Area**  
**Goals Supported**  Expand housing and safe living environments  
**Needs Addressed**  Affordable Housing Reduce barriers to fair housing choice  
**Funding**  CDBG: $399,000  
**Description**  To provide housing counseling services to low to moderate income residents of Denver. Services are for home ownership and rental housing counseling.  
**Target Date**  12/31/2016  
**Estimate the number and type of families that will benefit from the proposed activities** 4000 low to moderate income residents.  
**Location Description**  
**Planned Activities**  To provide housing counseling services to low to moderate income residents of Denver. Services are for home ownership and rental housing counseling.  

**6 Project Name**  For-Sale Development and Preservation  
**Target Area**  
**Goals Supported**  Expand housing and safe living environments Invest strategically in neighborhoods
| Needs Addressed | Affordable Housing  
|                | Transit-oriented Development  
|                | Density in residential units  
|                | Reduce barriers to fair housing choice  
|                | Large units  |
| Funding        | HOME: $270,000  |
| Description    | This project is for the development or preservation of affordable housing in Denver.  |
| Target Date    | 12/31/2017  |
| Planned Activities | Provide financing for the development of affordable units will be made to residents of low to moderate income.  |

| Project Name | Rental Housing Development and Preservation  |
| Target Area  |  |
| Goals Supported | Expand housing and safe living environments  
|                | Invest strategically in neighborhoods  |
| Needs Addressed | Affordable Housing  
|                | Transit-oriented Development  
|                | Density in residential units  
|                | Reduce barriers to fair housing choice  
|                | Dispersed locations  
<p>|                | Large units  |
| Funding        | HOME: $1,500,000  |
| Description    | To provide funds for the development of new affordable rental housing for low to moderate income residents.  |
| Target Date    | 12/31/2017  |
| Estimate the number and type of families that will benefit from the proposed activities |  |
| Location Description |  |</p>
<table>
<thead>
<tr>
<th><strong>Planned Activities</strong></th>
<th>Provide financing for the development of affordable rental units of which 51% of renters will be of low to moderate income.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Name</strong></td>
<td>Community Housing Development Organization-Set Aside</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Invest strategically in neighborhoods</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $354,545</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To provide funding to certified CHDO organizations for the development of affordable housing.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>12/31/2016</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
</tr>
</tbody>
</table>

These funds are required to be set aside for CHDO developments. At this time the City does not have any CHDO Set-Aside development contracts in the pipeline however, once a CHDO development becomes available these funds will be allocated to the project/activity. Denver is confident that current CHDO's will meet the requirements.

---

<table>
<thead>
<tr>
<th><strong>Project Name</strong></th>
<th>Community Housing Development Organization-Core Operation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Invest strategically in neighborhoods</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $75,000</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To provide certified CHDO's with administration funds to carryout development projects.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>12/31/2016</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>To provide certified CHDO's with administration funds to carryout development projects.</td>
</tr>
<tr>
<td>------------------------</td>
<td>--------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Tenant Based Rental Assistance</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Expand housing and safe living environments&lt;br&gt;Invest strategically in neighborhoods&lt;br&gt;Assist special needs populations</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing&lt;br&gt;Housing to support Denver's Road Home&lt;br&gt;Reduce barriers to fair housing choice&lt;br&gt;Special populations</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $500,000</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To provide TBRA vouchers to low income residents of Denver.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>12/31/2016</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Provide TBRA to eligible residents of Denver.</td>
</tr>
</tbody>
</table>

<p>| <strong>Project Name</strong>       | Housing Access and Modification                                                               |
| <strong>Target Area</strong>        |                                                                                             |
| <strong>Goals Supported</strong>    | Expand housing and safe living environments&lt;br&gt;Assist special needs populations             |
| <strong>Needs Addressed</strong>    | Affordable Housing to support Denver's Road Home&lt;br&gt;Reduce barriers to fair housing choice |
| <strong>Funding</strong>            | CDBG: $200,000                                                                               |
| <strong>Description</strong>        | To provide low to moderate income disabled and elderly residents to modify their homes for accessibility. |
| <strong>Target Date</strong>        | 12/31/2016                                                                                  |
| <strong>Estimate the number and type of families that will benefit from the proposed activities</strong> | 20 low to moderate income residents. |
| <strong>Location Description</strong> |                                               |</p>
<table>
<thead>
<tr>
<th><strong>Planned Activities</strong></th>
<th>To provide low to moderate income disabled and elderly residents to modify their homes for accessibility.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>12</strong></td>
<td><strong>Project Name</strong></td>
</tr>
</tbody>
</table>
| **Target Area**       | Help small businesses thrive  
                        | Increase number and quality of new businesses |
| **Goals Supported**   | Job opportunities for low income residents  
                        | Business Support and Growth |
| **Needs Addressed**   | CDBG: $400,000 |
| **Funding**           | To provide businesses with loans for the expansion or start up. As a result jobs with be either created or retained. |
| **Description**       | 12/31/2018 |
| **Target Date**       | It is estimated that 10 jobs will be created/retained and made available persons of low to moderate income individuals. |
| **Estimate the number and type of families that will benefit from the proposed activities** | |
| **Location Description** | |

| **13**                | **Project Name** | Revolving Loan Fund |
| **Target Area**       | Help small businesses thrive  
                        | Increase number and quality of new businesses |
| **Goals Supported**   | Job opportunities for low income residents  
<pre><code>                    | Business Support and Growth |
</code></pre>
<p>| <strong>Needs Addressed</strong>   | CDBG: $1,630,000 |
| <strong>Funding</strong>           | To provide businesses with funds for startup or expansion that will result in the creation or retention of jobs. |
| <strong>Description</strong>       | 12/31/2018 |
| <strong>Target Date</strong>       | An estimated 46 jobs will be created/estimated to be made available to residents of low to moderate income status. |
| <strong>Estimate the number and type of families that will benefit from the proposed activities</strong> | |
| <strong>Location Description</strong> | |</p>
<table>
<thead>
<tr>
<th>Project Name</th>
<th>Economic Development Initiative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Help small businesses thrive</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Increase number and quality of new businesses</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $511,000</td>
</tr>
<tr>
<td>Description</td>
<td>To provide Business Support Offices and Business Improvement Districts with funds to assist local businesses with technical assistance.</td>
</tr>
<tr>
<td>Target Date</td>
<td>12/31/2016</td>
</tr>
<tr>
<td>Estimated the number and type of families that will benefit from the proposed activities</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Reserved for new projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>:</td>
</tr>
<tr>
<td>Description</td>
<td>This is a placeholder if the City funds a new project not currently listed in the 2016 Action Plan</td>
</tr>
<tr>
<td>Target Date</td>
<td></td>
</tr>
<tr>
<td>Estimated the number and type of families that will benefit from the proposed activities</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Name</td>
</tr>
<tr>
<td>---</td>
<td>----------------------</td>
</tr>
<tr>
<td>16</td>
<td>Neighborhood Improvements</td>
</tr>
<tr>
<td>17</td>
<td>Neighborhood Facilities &amp; Improvements</td>
</tr>
<tr>
<td>18</td>
<td>Neighborhood Support</td>
</tr>
<tr>
<td>Description</td>
<td>To provide non-profit organizations with funds to administer public service contracts that support low to moderate income residents of Denver.</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Target Date</td>
<td>12/31/2016</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>7000 individuals based on LMC national objective</td>
</tr>
<tr>
<td>Project Name</td>
<td>The Empowerment Program</td>
</tr>
<tr>
<td>---------------------------</td>
<td>------------------------------------------------------</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Assist persons living with HIV/AIDS</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Reduce barriers to fair housing choice</td>
</tr>
<tr>
<td>Funding</td>
<td>HOPWA: $71,000</td>
</tr>
<tr>
<td>Description</td>
<td>To provide funds for supportive services for persons living with HIV/AIDS</td>
</tr>
<tr>
<td>Target Date</td>
<td>12/31/2016</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>60 Individuals with supportive services.</td>
</tr>
<tr>
<td>Location Description</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Supportive Services</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Visiting Nurse Association</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Assist persons living with HIV/AIDS</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td></td>
<td>Reduce barriers to fair housing choice</td>
</tr>
<tr>
<td>Funding</td>
<td>HOPWA: $153,000</td>
</tr>
<tr>
<td>Description</td>
<td>To provide funds for supportive services for persons with HIV/AIDS</td>
</tr>
<tr>
<td>Target Date</td>
<td>12/31/2016</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Approx 100 persons living with HIV/AIDS</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Supportive Services.</td>
</tr>
</tbody>
</table>
**AP-50 Geographic Distribution**

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The neighborhoods that were identified in the 2014 community needs assessment are as follows: Westwood, Sun Valley, Globeville, Elyria, Swansea, North East Parkhill and Montbello. Priorities for funding can be found in the City’s yearly NOFA as well as its ongoing affordable housing development application instructions found on the City’s Web Site.

**Geographic Distribution**

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
</table>

Table 10 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

In 2014, OED conducted a community needs assessment to ensure community and neighborhood development needs are being addressed with HUD funding. As a result of the assessment, OED has developed a Collective Impact strategy to help make greater and more meaningful impacts for Denver’s underserved neighborhoods. Although a specific amount of funds will not be directed solely to these neighborhoods, priority consideration will be given to projects or programs that serve those neighborhoods. Please see map below.

**Discussion**

No discussion at this time.
AP-55 Affordable Housing

Introduction

Affordable housing is critical to Denver’s success. Today 100,000 more people live here than in 2000, with as many as 100,000 more people anticipated to move here over the next decade. Yet housing stock has not kept pace with community needs. The gap is troubling: home prices are strong and growing, which is generally good news for a City’s economy, but prices make housing difficult to afford for many. Mayor Hancock’s 2013 challenge to create, rehab or preserve at least 3,000 affordable units in five year are continually being answered by the work of the City with strategic collaboration with cross-sector partnerships.

The Denver 2013-2017 Consolidated Plan identifies priorities that are intended to address affordable housing needs in Denver. The priority needs and objectives were developed based on the findings from both quantitative research (Housing Market Analysis) and qualitative research (public meetings, citizen survey and stakeholder meetings). The priority housing needs were determined based on the number of households who were cost-burdened, living in substandard and overcrowded conditions, and/or who could not afford homeownership.

In 2016, Denver will undertake several activities to address a wide range of housing needs including affordable rental and for-sale housing development; public housing; homelessness and homelessness prevention; special needs housing, particularly for seniors and those with Severe and Persistent Mental Illness (SPMI); housing needs of those with AIDS/HIV; and neighborhood stabilization efforts including foreclosure prevention, intervention, and stabilization.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 11 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The one year goals are based on completion of activities. New funding with current year entitlement is less likely to produce units during the year due to complex pre and post development schedules. The Special-Needs category is a representation of our HOPWA Program (280) and our Rental Housing and Access Modification Program (15).
Introduction

The mission of the Housing Authority of the City and County of Denver (DHA) is: “To serve the residents of Denver by developing, owning, and operating safe, decent and affordable housing in a manner that promotes thriving communities.” DHA has a portfolio of over 5,300 Public Housing, Section 8, and Workforce rental units and administers over 6,800 Housing Choice Vouchers, making it the largest housing authority in the Rocky Mountain Region.

Additionally, DHA continues to demonstrate its capacity as a master developer through its successful implementation of neighborhood revitalization/affordable/mixed-income developments such as Choice Neighborhoods Planning for Sun Valley Transformation Initiative, West Denver Renaissance, Mariposa District, Benedict Park Place and Curtis Park HOPE VI redevelopment and partnerships with the City, financial institutions, private/non-profit housing organizations and the community.

DHA is a high-performing housing authority under HUD PHAS/SEMAP scoring system, and recognized nationally for its proven resident and community services programming (RCS). The mission of DHA/RCS is to improve the quality of life for all DHA residents and neighboring communities by providing core services in self-sufficiency, aging in place for the senior and disabled population, community building, and youth programming.

Through its annual agency plans, DHA solicits and incorporates comments from citizens, including residents of public housing. DHA’s Resident Council Board (RCB) plays an influential role in guiding agency programs.

Actions planned during the next year to address the needs to public housing

Transform public housing in Denver- DHA continues with its an ambitious plan to transform public housing in Denver, creating vibrant living environments, sustainable, mixed-income communities of choice. DHA vibrant communities will be designed to encourage healthy living choices through purposeful design and programming. DHA currently has several major public housing redevelopments underway, including the 800 unit Mariposa District (former South Lincoln Homes) TOD Redevelopment at 10th & Osage Station and the master planning for Choice Neighborhoods Initiative (CNI) Sun Valley Homes including planned 1200+ mixed income/mixed use units. Both are planned mixed-income, goal of LEED-certified, multi-modal and transit-oriented developments along the new light rail line.

- Multiple renewable energy measures;
- Implementation of Sun Valley Eco-District (SVED) Plan;
- Sun Valley Green Infrastructure/SVED to achieve Zero-Emission District (ZED) designation;
- Implementation of Sun Valley Bryne Criminal Justice Innovation
- Accelerate affordable broadband adoption in subsidized housing through HUD ConnectHome
- Healthy living initiative/principles;
- Urban Farms and Food markets; and
- Convenient connections to mass transit.

Preservation and Acquisition-DHA preservation of current public housing stock through capital investments, including but not limited to comprehensive modernization of family and high-rise portfolio,
incorporating sustainable and healthy living principles (Healthy Living Initiative). Continue Globeville/Elyria/Swansea neighborhood planning in coordination with OED, and I-70 expansion, Union Station, St. Anthony’s redevelopment and Westwood neighborhood etc.

- **Housing Denver – A Five-Year Plan (2016-2019)** – Increase housing resources, revolving housing fund, social impact bonds; increase housing diversity; Preserve workforce housing; Homeownership; Sustainable housing development.

- **JumpStart Denver** - build sustainable neighborhoods, Connect people to Jobs.

- **West Denver Renaissance Collaborative (Promise Zone Designation) Application** – partnership DHA, Office of Economic Development, Denver Police Department and Denver Public Schools for targeted eight (8) West Denver neighborhood revitalization, including identified core principles:
  - Affordable Housing development
  - Job creation
  - Increase Economic Development & Business Activity
  - Improve Educational Opportunities & Academic Performance
  - Reduce Serious/Violent Crime
  - Health and Wellness

**DHA Living Green Initiative**-Continue implementation of public housing solar power project (Power-Purchase Agreement PPA) a landmark renewable energy project with the installation of photo voltaic systems on 670 public housing units, totaling 2.5 megawatts at a value of $10 million of investment. This City-wide EPC program impacts 2.7 million square feet of public housing and deliver an estimated annual cost savings of $2.4 million dollars.

**EPC-DHA Energy Performance Contract (EPC), phased implementation energy and water conservation measures are financed through energy savings, is an effective program for housing authorities to reduce utility expenses and finance capital improvement projects to over 3,500 public housing units.**

**Youth, Families, Seniors and Non-elderly disabled programming**-Provide housing as a means for residents to be empowered and become self-sufficient. By implementing and foster strategic partnerships with education, human services providers and employment programs to obtain life skills to achieve academic success, and transition out of public housing and into the housing continuum (i.e., HCV, affordable housing, community housing and homeownership, etc.). Work with service providers to support seniors and non-elderly disabled individuals to live independently and manage their fixed incomes, including on-site medical services, expand health navigator model, and/or help transition to assisted living.

**Leverage**-Continue to explore housing opportunities for TOD initiatives including, mixed income models, increased density and various housing types, (i.e., multi-family units, townhomes, condominiums, etc.). DHA will be a catalyst for and strategically invest in communities, commercial space that creates access to services and program offering economic empowerment opportunities and personal
sustainability (i.e., new DHA corporate offices, ConnectHome learning centers, etc.).

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

In accordance with HUD disposition process DHA provides notification to residents on possible ownership. DHA continues to successfully implement its nationally recognized homeownership program providing financial counseling, credit repair, budgeting and related self-sufficiency programming.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable

**Discussion**

None at this time.
AP-65 Homeless and Other Special Needs Activities

Introduction

Emergency Solutions Grant funds will be one of the sources used to address the needs of homeless persons and persons with special needs. Through a Request for Proposal, nonprofit agencies will be funded for providing services in 4 primary categories: Emergency Shelter and Essential Services, Homeless Prevention Activities; Rapid Re-housing and Stabilization and HMIS data collection and reporting. In addition to ESG funds, CDBG funds will be used to provide support services to the homeless and other persons with special needs. HOME funds will also be used for Tenant Based Rental Assistance and new housing development will include units for formerly homeless households where possible.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City and County of Denver/Dept of Human Services (DHS) manages a comprehensive outreach project through Denver’s Road Home (DRH: City’s Homeless Initiative). The activities include coordination of cold weather shelter providing services for persons otherwise unsheltered. These programs involve assessment and engagement activities. Each individual or family is assessed to determine vulnerability and community resources to respond. In 2016 the outreach program will be expanded to include two behavioral health navigators to help connect homeless persons with mental health treatment. In partnership with Metro Denver Homeless Initiative (MDHI) our Continuum of Care (CoC), the City of Denver is committed to Vulnerability Index - Service Prioritization and Decision Assistance Tool (VI-SPDAT). The VI-SPDAT is a street outreach tool used to help determine the chronically homeless and medical vulnerability of homeless individuals and to prioritize housing and service recommendations. The Service Prioritization Decision Assistance Tool (SPDAT), is an intake and case management tool and helps service providers allocate resources in a logical, targeted way. VI-SPDAT helps identify the best type of support and housing intervention for an individuals or family by relying on three categories of recommendations:

1. Permanent Supportive Housing: Individuals or families who need permanent housing with ongoing access to services and case management to remain stably housed.
2. Rapid Re-Housing: Individuals or families with moderate health, mental health and/or behavioral health issues, but who are likely to be able to achieve housing stability over a short time period through a medium or short-term rent subsidy and access to support services.
3. Affordable Housing: Individuals or families who do not require intensive supports but may still benefit from access to affordable housing. In these cases, the tool recommends affordable or subsidized housing but no specific intervention drawn uniquely from homeless services providers.

Denver’s Road Home will continue support for a homeless women’s emergency shelter a single which will rotate to different locations throughout the City. DRH has hired a systems navigator and has a VISTA volunteer to provide organizational and programmatic support. Other VISTA volunteers are also based at other Denver area homeless service providers.
DHS/DRH will continue to expand the Rapid Entry solution to homeless shelters. This approach allows persons, after an initial intake in HMIS, to use a swipe card to quickly enter a shelter. This will create efficiencies to access to shelters and provide real time data in Homeless Management Information System (HMIS). Also, DHS/DRH will continue to support and be involved in the development of a coordinated access system to match a homeless person’s need for housing with available housing vacancies among providers. Doing so will promote a system to ensure limited resources are used to create maximum impact and efficiency.

Addressing the emergency shelter and transitional housing needs of homeless persons

DHS/DRH through ESG and other funds supports operations and services for Denver’s emergency overnight and day shelters. HOME funds are frequently used to support transitional housing needs and other funds support case management and support services to encourage stabilization. A partnership with Metro Denver Homeless Initiative (MDHI) / Continuum of Care (CoC) has been established to continue to strategically assess the status of housing and support services. DHS/DRH will continue to support, in partnership with Denver Rescue Mission, The Salvation Army, Volunteers of America as well as other shelter resources, Cold Weather Shelters serving hundreds of homeless men and women, during the winter season. Also, if the winter season is extremely severe and shelter availability is limited, DHS/DRH will coordinate temporary shelters using the City’s recreation centers.

Denver Housing Authority, in partnership with DHS/DRH, manages a Veterans Affairs Supportive Housing (VASH) program. This program targets the needs of homeless veterans and their families, and provides housing resources and case management with support services provided by Volunteers of America (VOA). Recognizing the limited resources and vulnerability of women, Capitol Hill United Ministries (CHUM) supports a Homeless Women’s Initiative (HWI). The HWI is based at churches in the central Denver neighborhoods and operates year-round.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

A major part of DHS/Denver’s Road Home strategy includes support for Rapid Re-Housing activities including short and medium term rental assistance, housing relocation and stabilization services. Since Rapid Re-Housing is limited to the established Fair Market Rent (FMR) the rate established for Denver has increased about 20% from 2014. This will help make the program more attractive to landlords and increased Rapid Re-Housing activities are anticipated. Targeting homeless veterans, DHS/DRH manages: 1.) Homeless Veterans Reintegration Program (HVRP) grant; 2.) a Continuum of Care Permanent Supportive Housing project; and 3.) VA Homeless Veterans Per Diem project for homeless women veterans. Also, other VA Per Diem programs are managed by Denver community based organizations. Targeting Unaccompanied Youth, DHS/DRH manages Two Continuum of Care Permanent Supportive Housing projects providing housing resources and support services. For chronically homeless individuals: DHS manages Housing First Continuum of Care Permanent Supportive Housing project with housing resources and support services. The Comprehensive Housing and Residential Treatment (CHART) program targets chronically homeless persons identified by Denver CARES (City’s detox facility) and provides
housing and treatment services. In 2016 the CHART program will expand to include a new staff behavioral health specialist and more transitional living for homeless men and women. The Street to Home program involves street outreach to chronically homeless persons and through a Housing First model it provides both housing and treatment. DHS/DHS is planning a Coordinated Entry program with Volunteers of America (VOA) targeting chronically homeless individuals and families for placement in permanent supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City’s respite program provides assistance to medically fragile persons discharged from the hospital but vulnerable to becoming homeless. The Family Unification Program (FUP), in partnership with Mile High United Way (MHUW), targets youth aging out of the foster care system and supports them with an Independent Living Coach. In 2016 this program will be expanded with support from the Nurse Family Partnership (NFP) which will provide services to an estimated 20 formerly homeless young parenting mothers and their infant children. The target population will be referred from shelters and other systems of care to ensure they receive case management, parenting skills and develop a plan for independent living. The Frequent User Service Enhancement (FUSE) program identifies formerly homeless persons in the Denver Jail and provides treatment and pre-release planning and coordination. These persons are connected with mental health treatment by Mental Health Center of Denver (MHCD) and referrals to housing resources. DHS/DRH provides rental and eviction assistance to persons at-risk of becoming homeless.

The Denver Solutions Center is a referral-based program and will provide behavioral health services and temporary shelter to homeless people or those in crisis for up to 30 days. This new project is intended to serve up to 46 individuals at a time and be an alternative to jail, overnight stay in a homeless shelter or detox facility. The program is a partnership with Denver Crime Prevention and Control Commission and referrals will come from Denver Police Department, Denver Health and Hospital Authority and Denver County Jail. The program is intended to provide mental health treatment, respite, and crisis stabilization for homeless or at-risk persons with behavioral needs. After stabilization, depending on their situation these persons will be referred to shelter for more stabilization and case management or short term housing.

Discussion-DHS/DRH continues to be committed to Homeless Management Information System (HMIS). All ESG recipients participate in HMIS and continued analysis is expected to provide real time data to evaluate the impact of programs. DHS/DRH continues to work with MDHI to establish CoC performance standards. Program and agency refunding is dependent, in part, on successfully meeting the standards.
AP-70 HOPWA Goals

The City and County of Denver issued a Notice of Funding Availability (NOFA) for the HOPWA program for 2014 to solicit applications from potentially new agencies in an attempt to expand service to persons living with HIV/AIDS.

<table>
<thead>
<tr>
<th>One year goals for the number of households to be provided housing through the use of HOPWA for:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family</td>
<td>280</td>
</tr>
<tr>
<td>Tenant-based rental assistance</td>
<td>100</td>
</tr>
<tr>
<td>Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds</td>
<td>0</td>
</tr>
<tr>
<td>Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>380</td>
</tr>
</tbody>
</table>
AP-75 Barriers to affordable housing

Introduction

The City of Denver views the reductions in federal investments to be the most significant barriers to affordable housing in Denver. While the rise in home prices remains another significant barrier. With the completion of the Analysis of Impediments (AI), the City will continue to address barriers to affordable housing by continuing to work with affordable housing partners.

*Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:*

As part of Jump Start 2016, the City of Denver plans to strategically invest in neighborhoods hardest hit by the recession to develop eco-friendly affordable housing and sustainable economic development. The 2016 affordable housing goals are to increase affordable housing by 300 units and initiate a request for proposal (RFQ) for a pilot 4 percent bond project. The strategic initiatives to creating affordable eco-friendly housing are summarized below.

In addition to Jumpstart 2016, the City unveiled its five year housing plan, *House Denver 2015-2019* that aims to address the housing stock in Denver, as well as address barriers to affordable housing. Please see the Housing Plan appendix for details of the plan.

- Evaluate current housing conditions and determine a strategic direction for a Citywide Housing Plan that addresses affordable and market rate housing.
- Complete the 2013 Five-year Consolidated Plan, including a data driven policy analysis of neighborhood needs and priorities, potential target neighborhoods, Neighborhood Revitalization Strategy Areas (NRSA) or other recommended specialty program areas. This was completed in 2013. Implement new IHO policy and procedures in light of Housing Plan results study.
- Institute a policy that all City-funded affordable housing will be adjacent to transit corridors.
- Identify a Net Zero Energy Neighborhood
- Coordinate with Denver Water, CPD and Public Works to contribute resources in design, policy and delivery.
- Coordinate all efforts to streamline development with Development Services.
- Explore possibility of leading solar manufacturers in the Denver region to participate as a pilot study
- Evaluate best practice on alternative approaches to funding affordable housing, such as land banking and 4 percent Private Activity Bond (PAB) financing. Land banking is the practice of purchasing raw land with the intent to hold on to it until such a time as it is profitable to sell it on to others for more than was initially paid. A PAB is a municipal security, the proceeds of
which are used by one or more private entities.

- Denver's Development Services is launching a new process improvement work group, in collaboration with the Home Builder's Association (HBA) of Metro Denver, to design and implement a variety of streamlining strategies in 2013 that would provide home builders an increasing number of options in terms of how they want to engage the City relative to plan review, permitting and inspections.

The over-arching goal will be to design a flexible permit system that balances the desires of builders to move quickly through the permitting process, while at the same time, fulfills the regulatory responsibilities the City has around zoning, building and fire codes.
AP-85 Other Actions

Introduction

The City and County of Denver along with other partnership agencies will continue to develop programs and initiatives, designed to improve existing programs, and identify additional sources of funding to better serve those in need of affordable housing and related services.

Actions planned to address obstacles to meeting underserved needs

In 2006 and again in 2012, the Mayor has convened housing, real estate, lending and social service professionals to review housing and service needs and advice the Mayor on how to best address these needs. The 2012 Mayor's Housing Task Force recommendations are appended to this Consolidated Plan. Among the Housing Task Force recommendations is the creation of a dedicated stream of revenue to support the development of affordable housing. Lack of funding is the largest barrier to meeting underserved needs in Denver and this effort will be a major step in addressing the unmet needs of Denver residents.

In addition, as discussed previously, Denver completed its housing plan to address barriers and regularly evaluates barriers to affordable housing development; this effort will continue. Additionally, the City also completed its required Analysis of Impediments (AI) that addresses barriers specifically to Denver residents.

Actions planned to foster and maintain affordable housing

As outlined in House Denver, the City will remain focused on the creation and preservation of affordable housing in Denver. Specifically, one of the priorities of the plan is that affordable housing preservation--and provision of services to the lowest income and special needs residents. This action is also captured in the City’s priorities for housing development funding (Program Year 2016: Notice of Funding Availability).

Actions planned to reduce lead-based paint hazards

The Denver Department of Environment Health, the Mayor’s Office, Denver Housing Authority (DHA) and OED are actively collaborating on the Safe and Healthy Homes Initiative to eliminate lead-based paint hazards in ten years. Through its collaborative effort, the City is embarking on a detailed census and inventory of potential lead-based hazard areas.

OED is also a member of the Colorado Lead Coalition. The Coalition is made up of eight agencies and represented by 11 members. The agencies are the Colorado Department of Public Health and Environment/CDPHE, U.S. Environmental Protection Agency/EPA, Denver Department of Environmental Health/DEH, Northeast Denver Housing Center (NDHC), OED, Colorado Division of Housing (DOH), Agency and Toxic Substances and Disease Registry/ATSDR and Denver Water Board. The Coalition is a dedicated and diverse group of environmental and housing professionals from various organizations who draw on their respective backgrounds to fulfill the Coalition’s Strategic Plan. The Plan includes goals and strategies in education and outreach, blood lead testing, housing, and regulations.

The City and County of Denver has been a national model for increasing access to housing without LBP hazards through its many large-scale new development projects: Green Valley Ranch, Lowry and Stapleton. All of the homes in these developments are free of LBP. These developments all contain newly-constructed affordable homes to buy.
**Actions planned to reduce the number of poverty-level families**

The City and County of Denver is committed to carrying out a comprehensive anti-poverty strategy in collaboration with the many community and nonprofit organizations that also serve Denver’s low-income population, including the Piton Foundation, Mile High United Way, Metro Organizations for People, the State of Colorado and DHA, among others. The City has also implemented an aggressive collaborative effort to eradicate homelessness in Denver through its Road Home program.

The City’s CDBG, HOME, ESG, HOPWA and other federal grants will continue to support programs and organizations that provide assistance and economic opportunities for low- and moderate-income persons and for populations with special needs. Funds will continue to be used to support subsidized housing, food and healthcare programs, emergency services and literacy and job training programs.

The City and other agencies will continue to collaborate in pooling necessary resources to assist individuals and families with obtaining the tools to overcome poverty.

**Actions planned to develop institutional structure**

The City and County of Denver has a strong institutional structure through which its programs for housing and community development are delivered. The City does not anticipate changes to its current method of program delivery or administration during the 2016 program year. The City intends to continue to work toward making improvements to its system of program delivery as needs are identified (please see the efforts to enhance coordination below).

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City is hosting a Regional Housing Summit in May 2016 to bring partners together to address affordable housing and other housing related issues that affect the entire state. This summit is anticipated to be held annually as a means to address housing issues. This effort will begin with an evaluation of how to better align funding applications for housing in Denver with those of CHFA and the State Division of Housing (DOH). The City will also continue to foster positive working relationships with its many community development corporations and nonprofits that assist special needs populations and persons who are homeless. The Mayor’s Housing Task Force continues to meet and has broad representation from all partners in the housing and development fields, including private sector developers and real estate agents, public agencies, lenders, nonprofit housing providers and service providers to persons who are homeless. These individuals, in addition to others, as needed, will continue to serve in an advisory role to the Mayor.

**Discussion**
Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The City of Denver adheres to all specific CDBG, HOME, and ESG requirements as specified below.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table.

<table>
<thead>
<tr>
<th>Program income that is available for use that is included in projects to be carried out.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed</td>
</tr>
<tr>
<td>2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee’s strategic plan.</td>
</tr>
<tr>
<td>3. The amount of surplus funds from urban renewal settlements</td>
</tr>
<tr>
<td>4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan</td>
</tr>
<tr>
<td>5. The amount of income from float-funded activities</td>
</tr>
<tr>
<td><strong>Total Program Income:</strong></td>
</tr>
</tbody>
</table>

Other CDBG Requirements

| 1. The amount of urgent need activities | 0 |

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 70.00 % |
HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)

1. **A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

   The City will permit HOME funds to be invested as loans, grants, deferred payment loans, and other types of investment permitted by the regulations described in 92.205(b). The City will not permit other forms of investment without the prior approval of HUD.

2. **A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

   A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   **City and County of Denver HOME Local Program**
   **HOME Recapture/Resale Provisions**

   When HOME funds are used to assist a household in the purchase of a unit, restrictions will be placed on the unit to ensure compliance with the HOME resale and recapture requirements described in 24 CFR 92.254(a)(5). All Recapture and Resale mechanisms used to secure the affordability of the HOME assisted unit must be recorded in accordance with State recordation laws.

   Participating Jurisdictions (PJs) undertaking HOME-assisted homebuyer activities, including any projects funded with HOME Program Income (PI), must establish written resale and/or recapture provisions that comply with HOME statutory and regulatory requirements. These provisions must also be set forth in the PJ’s Consolidated Plan. The written resale and/or recapture provisions that a PJ submits in its annual Action Plan must clearly describe the terms of the resale and/or recapture provisions, the specific circumstances under which these provisions will be used (if more than one set of provisions is described), and how the PJ will enforce the provisions for HOME-funded ownership projects. HUD reviews and approves the provisions as part of the annual Action Plan process.

   The purpose of this section is to provide the “resale” and “recapture” policies of the City and County of Denver and its subrecipient’s. As stated above, HOME requires that PJs utilize resale and/or recapture provisions to ensure continued affordability for low- to moderate-income homeowners and as a benefit to the public through the wise stewardship of federal funds.

   **Resale Calculation**

   The following resale requirement is based on a fair return on investment. A fair return on investment is calculated as follows:

   (a) Start with the Prior Purchase Price paid for the MPDU;

   (b) For each year from the date that the selling Owner acquired the MPDU multiply the selling Owner’s Prior Purchase Price by the percentage change over the prior year in the Standard and Poor’s Case/Shiller Index up to a maximum increase for any given year of three and a half percent (3.5%). Each year’s percent increase is added to the Prior Purchase Price and is not compounded from year to year. In years where the Standard and Poor’s Case/Shiller
Index decreases, there shall be no adjustment to decrease the Prior Purchase Price of the MPDU;

(c) For each year add the product of the multiplication described in (b) above to the selling Owner’s purchase price;

(d) Add the costs of Eligible Capital Improvements that have been approved by OED up to the time of Transfer;

(e) Add the amount of the sale commission paid by the Owner; provided that such amount does not exceed the maximum allowable sales commission published by OED on an annual basis;

(f) Add any accrued negative amortization if the MPDU was financed with a graduated payment mortgage by:

1) the Federal Housing Administration of HUD, including such department or agency of the United States government which shall succeed to the Federal Housing Administration in insuring notes secured by mortgages and deeds of trust on residential real estate (“FHA”),

2) the Federal Home Loan Mortgage Corporation or The Mortgage Corporation created by Title III of the Emergency Home Finance Act of 1970, including any successors thereto,

3) the Federal National Mortgage Association administered by Housing and Urban Development Act of 1968, including any successor thereto,

4) the Government National Mortgage Association administered by HUD, including any successor thereto,

5) the Veterans Administration of the United States of America, including such department or agency of the United States Government which shall succeed to the Veterans Administration of the United States of America in its present function of issues guarantees with respect to notes secured by mortgages on Affordable Units (“VA”), and

6) any similar governmental agency to guarantee, insure, make or purchase mortgage loans.

OR

Eighty percent (80%) of the median purchase price for the area based on Federal Housing Administration (FHA) single family mortgage program data for newly constructed housing, whichever is less.

Pricing & Availability

The home must be made available and affordable to households earning no more than eighty percent (80%) of the area median income, as published by HUD.
Occupancy
Owners of MPDUs are required to occupy those units as their primary residence. If at any time they cease to occupy the home as their primary residence, they are required to sell the unit to another income eligible household (please see Pricing & Availability) per the Resale Calculation discussed on page 1 of this document.

Enforcement
This requirement is enforced by a recorded covenant and deed of trust.

Recapture Calculation:

The City uses the recapture method for down payment assistance loans with HOME funds. In accordance with § 92.254 of the HOME rule, the method of recapture of these funds will be through loan repayment by the borrowers of the entire amount of the HOME investment through sale or conveyance of the property that previously received the HOME investment, subject to available Net Proceeds. Net Proceeds is defined as the Sales Price minus the Superior non-HOME debt minus Closing Costs.

Resale restrictions in keeping with § 92.254 of the HOME rule are imposed upon newly constructed for-sale housing. The City uses the recapture method for down payment assistance loans. In accordance with § 92.254 of the HOME rule, the method of recapture of these funds will be through loan repayment by the borrowers of the entire amount of the HOME investment through sale or conveyance of the property that previously received the HOME investment, subject to available Net Proceeds. Net Proceeds is defined as the Sales Price minus the Superior non-HOME debt minus Closing Costs.

Fair Return on Investment Definition: If a homeowner sells the subject property at any time during the contractually obligated HOME Resale Affordability Period, the City of Denver, will establish a standard of fair return as a percentage of the change in median sales prices over the period of ownership based on comparable sales in the vicinity (neighborhood) of the subject property.

The city's policy determines that a fair return to the seller would be their initial out of pocket investment plus the cost of documented eligible upgrades, such as installation of new 90% efficiency furnace, new E-star rated windows and additions to the homes square footage, plus 50% of the remaining net proceeds available after the City recovers the initial down payment and closing cost subsidy.

The City of Denver considers that a reasonable range of low-income eligible buyers would in the 0-80% median income range. In order to ensure affordability for the next buyer of the HOME Resale property, the City of Denver may provide down payment or second mortgage assistance, first mortgage interest
write downs or other mechanisms that enhance affordability, assuming that these programs still exist in their current form at the time of the resale activity.

Affordability Period – The period of affordability specified in the note and mortgage will be the minimum period for the project as specified in 24 CFR 92.254(a), sections (4) and (5). The following table outlines the required minimum affordability periods:

<table>
<thead>
<tr>
<th>If the homebuyer assistance in the unit is:</th>
<th>The period of affordability is:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under $15,000</td>
<td>5 years</td>
</tr>
<tr>
<td>$15,000 to $40,000</td>
<td>10 years</td>
</tr>
<tr>
<td>Over $40,000</td>
<td>15 years</td>
</tr>
</tbody>
</table>

In the event any of these policies change during the program year, and amendment to the consolidated plan will be conducted.
Emergency Solutions Grant (ESG)
Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Denver Human Services in partnership with Denver’s Road Home/10 Year Plan to End Homelessness is working with a subcommittee of representatives from homeless service agencies and consulting with Metro Denver Homeless Initiative (MDHI) / Continuum of Care (CoC) to finalize written standards for the ESG program. The written standards will ensure that HUD’s requirements as described in the Interim Rule 575.400 Subpart E (e) 2 will be maintained or developed to manage this activity. At a minimum the written standards will include: Selection policies, Case management policies, Method for determining assistance levels, Method for determining terms of assistance, follow up policies and protocols, and Administrative policies.

WRITTEN STANDARDS

The Subrecipient must maintain or develop written standards required by the HUD Final Rule 576.400(b), (c), and (e)(1) & (3) as follows:

**Written standards** will include:

- Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers (see § 576.400(b) and (c) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable);
- Standard policies and procedures for evaluating individuals’ and families’ eligibility for assistance under ESG;
- Standards for targeting and providing essential services related to street outreach;
- Policies and procedures for determining and prioritizing which eligible families and individuals will receive rapid re-housing assistance (“Selection policies”);
- Standards for determining (“Method for determining assistance levels”):
  - what percentage or amount of rent and utilities costs each program participant must pay while receiving rapid re-housing assistance;
- Standards for determining (“Method for determining terms of assistance”):
  - how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time;
  - the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the assistance that each program participant may receive, such as, the maximum amount of assistance, maximum number of months the program participant may receive assistance, or the maximum number of times the program participant may receive assistance;
- Method for terminating assistance to program participants;
- Case management and follow-up policies, as per 576.401:
  - (a) Evaluations. The Sub-recipient must conduct an initial evaluation to determine the eligibility of each individual or family’s eligibility and the amount and types of assistance the individual or family needs to regain stability in permanent housing.
(b) Re-evaluations.
(1) The Sub-recipient must re-evaluate the program participant’s eligibility and the types and amounts of assistance the program participant needs not less than once annually. At a minimum, each re-evaluation of eligibility must establish that:

(i) The program participant does not have an annual income that exceeds 30% of the area median income (AMI), as determined by HUD; and

(ii) The program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance.

(2) The Sub-recipient may require each program participant to notify the Sub-recipient regarding changes in the program participant’s income or other circumstances (e.g., changes in household composition) that affect the program participant’s need for assistance under ESG. When notified of a relevant change, the Sub-recipient must re-evaluate the program participant’s eligibility and the amount and types of assistance the program participant needs.

(c) Annual income. When determining the annual income of an individual or family, the Sub-recipient must use the standard for calculating annual income under 24 CFR 5.609.

(d) Connecting program participants to mainstream and other resources. The Sub-recipient must assist each program participant, as needed, to obtain:
(1) Appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; and

(2) Other Federal, State, local, and private assistance available to assist the program participant in obtaining housing stability, including those listed in 576.401(d)(2)

(e) Housing stability case management.
(1) While providing assistance to a program participant, the Subrecipient must:

(i) Require the program participant to meet with a case manager not less than once per month to assist the program participant in ensuring long-term housing stability; and

(ii) Develop a plan to assist the program participant to retain permanent housing after the ESG assistance ends, taking into account all relevant considerations, such as the program participant’s current or expected income and expenses; other public or private assistance for which the program participant will be eligible and likely to receive; and the relative affordability of available housing in the area.

Administrative policies.
Minimum Standards include, but are not limited to the following:

- **Eligibility:**
  - Must follow the new definition of “homeless” as described in §576.2, and serve only those meeting the definition of homeless per the ESG Rapid Re-housing Assistance Component (§576.104). As per this definition, a family or individual is not eligible for rapid re-housing assistance until they are officially evicted and out of the unit, as this is only eligible under paragraph (2) of §576.2. However, participants may be screened before they are out of the unit, but the official application date must be after they are out of the unit.
  - Must follow HUD Income Criteria for this program (below 30% of the Area Median Income [AMI]);

- **Assistance Levels:**
  - Clients should pay no more than 30% of their income towards their rent while in the program;

- **Terms of Assistance:**
  - No more than 24 months of assistance can be provided. (Short-term rental assistance may be up to 3 months and medium-term rental assistance may be up to 24 months.)

- **Case management and follow-up policies:**
  - Must meet with clients receiving assistance at least once per month;
  - Must re-evaluate annually for continued assistance;
  - Housing Case Management must be focused to include:
    - Follow-up and survey for clients exiting the program for a minimum of six (6) months. The survey will be completed and information will be forwarded to Denver Human Services and utilized in an effort to determine the effectiveness of service delivery.
    - Coordination with mainstream resources.

- **Administrative policies:**
  - Require participation in the centralized and/or coordinated assessment system, once it is implemented by the Metropolitan Denver Homeless Initiative Continuum of Care (CoC); and
  - Require participation in the Homeless Management Information System (HMIS).

**PERFORMANCE STANDARDS**

In accordance with 576.400(a), Denver Human Services consults with Metropolitan Denver Homeless Initiative (MDHI) Continuum of Care (CoC) in developing performance standards for, and evaluating the outcomes of, projects and activities assisted by ESG funds. The CoC seeks to meet HUD’s most current Objectives. The most current are the six applicable 2012 HUD Objectives:

- **Objective 1:** Create new permanent housing beds for chronically homeless persons.
- **Objective 2:** Increase the percentage of participants remaining in CoC-funded permanent housing projects for at least six months to 80% or more.
- **Objective 3:** Increase the percentage of participants in CoC-funded transitional housing that move into permanent housing to 65% or more.
• Objective 4: Increase the percentage of participants in all CoC-funded projects that are employed at program exit to 20% or more.
• Objective 5: Increase the percentage of participants in all CoC-funded projects that obtained mainstream benefits at program exit to 20% or more.
• Objective 6: Decrease the number of homeless households with children.

Denver Human Services will coordinate with the CoC to meet new applicable HUD Objectives when released by HUD. The CoC shall seek to accomplish HUD’s Objectives as an average for the whole CoC; individual CoC-funded projects are not required to accomplish the Objectives individually. The Subrecipient shall seek to meet the most current HUD Objectives to the maximum extent practical. The CoC will use the HMIS system to measure these outcomes.

CENTRALIZED AND/OR COORDINATED ASSESSMENT SYSTEM

Once the CoC has developed a centralized assessment system or a coordinated assessment system, the Subrecipient must use that assessment system. Denver Human Services and Sub-recipients work with the CoC to ensure the screening, assessment and referral of program participants are consistent with the written standards required by §576.400(d).

HOMELESS PARTICIPATION

Per §576.405 (c), to the maximum extent practicable, the Sub-recipient must involve homeless individuals and families in providing services assisted under ESG. This involvement may include employment or volunteer services. Denver Human Services requires Sub-recipients recruit one or more homeless, or formerly homeless individuals to serve on its Governing Board and/or participate in Subcommittees establishing policies.

MONITORING

Denver Human Services annually monitors Sub-recipients which includes, but not limited to, assurance of compliance with new ESG definitions, utilization of the centralized and coordinated assessment system, fiscal integrity and accounting of utilization of funds as required by HUD, and entry of data into HMIS. To meet the requirements outlined for the use of ESG funds, formal monitoring and informal meetings are held with Sub-recipients to assess whether or not the milestones identified in the contract (e.g., number of clients to be served) and ESG guidelines and regulations are met.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Denver Human Services, in partnership with Metro Denver Homeless Initiative (MDHI), Continuum of Care (CoC), manages an established central intake and coordinated assessment system using Vulnerability Index - Service Prioritization and Decision Assistance Tool (VI-SPDAT). The VI-SPDAT helps determine chronically homeless and medical vulnerability and prioritizes housing and service recommendations.
VI-SPDAT helps identify the best type of support and housing intervention for an individual or family by relying on three categories of recommendations:

- Permanent Supportive Housing: Individuals or families who need permanent housing with ongoing access to services and case management to remain stably housed.

- Rapid Re-Housing: Individuals or families with moderate health, mental health and/or behavioral health issues, but who are likely to be able to achieve housing stability over a short time period through a medium or short-term rent subsidy and access to support services.

- Affordable Housing: Individuals or families who do not require intensive supports but may still benefit from access to affordable housing. In these cases, the tool recommends affordable or subsidized housing but no specific intervention drawn uniquely from homeless services providers.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Denver Human Services (DHS) coordinates with Metro Denver Homeless Initiative (MDHI) Continuum of Care (CoC) to prioritize ESG objectives. Currently this includes Rapid Re-Housing, Homeless Prevention, Essential Services/Operations, HMIS, and Administration. These priorities are evaluated annually and take into account standardized performance standards and outcomes. DHS issued a Request for Proposals (RFP) for the ESG program in 2013 with the intent of providing multi-year funding in making sub-awards. With the exception of Administration all of the ESG sub-awards are made to community based and faith based organizations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

City of Denver meets the homeless participation requirement in 24 CFR 576.405(a). Denver Human Services consults with each agency receiving ESG funds to ensure homeless participation in services.

5. Describe performance standards for evaluating ESG.

DHS/DRH continues to be committed to Homeless Management Information System (HMIS). All ESG recipients participate in HMIS and continued analysis is expected to provide real time data to evaluate the impact of programs. DHS/DRH continues to work with MDHI to establish CoC performance standards. Program and agency refunding is dependent, in part, on successfully meeting the standards.

Discussion

None at this time.
Appendix A

2016 Citizen Participation Process
Citizen Participation Plan

**Citizen Participation Plan.** The City believes that safe and supportive neighborhoods strengthen families. The City’s Citizen Participation Plan is based on the view that residents play an important role in improving the quality of life in their neighborhoods and, therefore, encourages residents to become involved in the Consolidated Plan process. When people become involved in their neighborhood and the Consolidated Plan process, they become an important force to improving neighborhoods.

The Citizen Participation Plan is also intended to fill a requirement by the U.S. Department of Housing and Urban Development (HUD), which sets forth the City’s policies and procedures for public involvement in the Consolidated Plan process and the use of the:

- Community Development Block Grant (CDBG),
- HOME Investment Partnerships Program (HOME),
- Emergency Solutions Grant (ESG), and
- Housing Opportunities for Persons With AIDS (HOPWA).

To receive these federal grant monies, HUD requires jurisdictions to submit a Consolidated Plan every three to five years. This Consolidated Plan covers a five-year timeframe from January 1, 2013 through December 31, 2017. The City’s Consolidated Plan is a comprehensive strategic plan for housing and neighborhood development activities. The purpose of programs and activities covered by this Consolidated Plan is to improve the Denver community by providing decent housing, a suitable living environment, and growing economic opportunities, especially for low-to moderate-income residents.

**Purpose of the Citizen Participation Plan.** The Citizen Participation Plan (CPP) describes the process the City uses to collect public input and involve the public in development of the Five-Year Consolidated Plan. The CPP also addresses how the City obtains public comment on its Annual Action Plan and Consolidated Annual Performance Evaluation Report (CAPER). This Citizen Participation Plan was developed in accordance with Sections 91.100 and 91.105 of HUD’s Consolidated Plan regulations.

**Coordination with other efforts.** The City of Denver, Division of Housing and Neighborhood Development (HAND), has been laying the foundation for the new Five-Year Consolidated Plan through development of several supporting efforts. The efforts most closely related to the Consolidated Plan include the Neighborhood Revitalizations Strategy, Denver’s Road Home, Blueprint Denver, and the Denver Housing Plan.

Denver’s approach to citizen participation is focused in neighborhoods with the greatest needs and is comprehensive and inclusive. Denver agrees with the concept of building and strengthening partnerships. The City collaborates on housing and neighborhood development programs with the Housing Authority of the City and County of Denver (DHA), Denver Human
Services, and numerous other city agencies. Denver works in a collaborative partnership with service providers, other federal/state government agencies and the private sector on all community development programs. The City believes that good collaboration and coordination of programs, services and budgets will result in healthier communities.

Encouraging Citizen Participation

The City recognizes the importance of public participation in both defining and understanding current housing and neighborhood development needs and prioritizing resources to address those needs. The City’s Citizen Participation Plan is designed to encourage citizens of Denver equal access to become involved each year.

Development of the Plans and Performance Report

This document outlines how members of the Denver community may participate in the development and review of the City’s Five-Year Consolidated Plan; each annual Action Plan; each Annual Performance Report; and any substantial amendments to a Consolidated Plan and/or Action Plan. The City of Denver’s program/fiscal year begins January 1 and ends December 31. The City’s Division of Housing and Neighborhood Development (HAND) under the Office of Economic Development (OED) is responsible for implementing and reporting on the all aspects of the Consolidated Plan process. The following schedule provides an approximate timeline for the Consolidated Plan, which happens every five years, the annual Action Plan and the CAPER.

<table>
<thead>
<tr>
<th>Month</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>Begin annual Action Plan year</td>
</tr>
<tr>
<td></td>
<td>Begin Consolidated Annual Performance and Evaluation Report (CAPER) process</td>
</tr>
<tr>
<td>February</td>
<td>At the end of month publish CAPER Public Notice of draft availability for public comment</td>
</tr>
<tr>
<td>March</td>
<td>Beginning to middle of month begin 15-day Public Comment period for CAPER</td>
</tr>
<tr>
<td></td>
<td>CAPER submitted to HUD by March 31</td>
</tr>
<tr>
<td>May-June-July</td>
<td>Hold public meetings for Consolidated Plan and annual Action Plan</td>
</tr>
<tr>
<td></td>
<td>Middle of July release Request for Funding (RFF) for annual contracts</td>
</tr>
<tr>
<td>August</td>
<td>Request For Funds (RFF) due, date to be determined</td>
</tr>
<tr>
<td></td>
<td>Review funding requests</td>
</tr>
<tr>
<td>September</td>
<td>Publish Public Notice informing public the draft Consolidated Plan/annual Action Plan are available</td>
</tr>
<tr>
<td></td>
<td>for public comment</td>
</tr>
<tr>
<td></td>
<td>Contact all public meeting participants about the availability of the draft plan(s)</td>
</tr>
<tr>
<td>October</td>
<td>Begin 30-day Public Comment period for draft Consolidated Plan and draft annual Action Plan</td>
</tr>
<tr>
<td>November</td>
<td>Consolidated Plan and Action Plan submitted to HUD by November 15</td>
</tr>
<tr>
<td>December</td>
<td>End of annual Action Plan year</td>
</tr>
</tbody>
</table>
**Annual Action Plan.** Each year the City must submit an annual Action Plan to HUD, reporting on how that year’s funding allocation for the HUD entitlement grants will be used to achieve the goals outlined in the Five-Year Consolidated Plan.

Citizen/agency input. HAND staff holds at least two public hearing to describe the City’s proposed allocation of the program year’s funding allocation. The hearing is a detailed description of the programs, agencies, organizations and respective funding proposed by the City.

Draft Action Plan. A reasonable written notice is given to announce to the public the availability of the draft Action Plan. Availability of the draft Plan is advertised on the City’s website, along with Public Service Announcements on Denver’s Channel 8.

The draft Action Plan is available for 30-days to gather public comment on the proposed spending allocation.

Final Action Plan. The HAND staff reviews and considers all written public comments. The final Action Plan that is submitted to HUD includes a section that summarizes all citizens’ comments or views in addition to explanations of why any comments were not accepted.

**Consolidated Annual Performance and Evaluation Report (CAPER).** The City is required to submit by March 30 a CAPER to HUD that describes the City’s progress in meeting the goals in the Consolidated Plan and Annual Action Plan. Prior to submitting the CAPER to HUD, the City makes available to interested parties the proposed CAPER for a comment period of no less than 15 days. The public is notified of the CAPER’s availability through newspaper notification in an area newspaper. A reasonable notification is published to announce the beginning of the CAPER public comment period.

The City reviews and considers all public comments received in writing, or orally at public hearings, if any, in preparing the CAPER. The final CAPER submitted to HUD includes a summary of these comments or views.

**Substantial Amendments to Consolidated Plan/Action Plan.** Occasionally changes occur during the year to warrant an amendment to the Consolidated Plan and/or Action Plan.

Criteria. The criteria for whether to amend is referred by HUD as “Substantial Amendment Criteria.” These Substantial Amendments apply only to changes in CDBG funding allocations. Changes in funding allocation for other HUD grant programs received by the City—HOME, ADDI, ESG, HOPWA—are not required to secure public review and comment. The City considers the following conditions to be Substantial Amendment Criteria needed to amend the Consolidated Plan and Action Plan and projected use of fund:

- A new program or project activity is proposed for funding that was not previously identified in the Consolidated Plan and Action Plans;
- A program that was listed in the Consolidated Plan or Action Plan is eliminated during the program year; and
• A program that was listed in the Consolidated Plan or Action Plan is eliminated during the program year; and

• The City increases/decreases funding for a listed project or program area by more than 50 percent.

Procedure. In the event of a substantial amendment citizens will be notified of the substantial amendment’s availability through newspaper notification of the 30-day public comment period. The notification will appear in an area newspaper. The notice of the substantial amendment will summarize the programs involved and the nature of the substantial amendment to be implemented. The notice will identify where the complete substantial amendment(s) can be viewed and will advise the citizens that there will be a 30-day public comment period.

All comments received in writing or orally at the public hearing, if any, will be considered, and if deemed appropriate, the City shall modify the amendment(s). A summary of these, and a summary of any comments not accepted and the reason therefore, shall be attached to the substantial amendment(s) of the Consolidated Plan and/or Action Plan.

Amendments to Citizen Participation Plan. In the event that changes to this Citizen Participation Plan are necessary, the HAND staff shall draft them. After reasonable notice, the amendment(s) will be available to the public for 15-days for written comment. All comments received in writing will be considered, and if deemed appropriate, the HAND staff shall modify the amendment(s).

General Requirements

Public Hearings/Meetings. The City’s citizen participation plan encourages the inclusion of all City residents during the Consolidated Plan and annual Action Plan development process, especially low- to moderate-income residents who are the primary clients for HUD programs. There are many opportunities for public involvement through meetings, workshops and hearings.

At least two public hearings are held each year to obtain views of citizens, public agencies, and other interested parties on housing and community development needs, development of proposed activities, and review of program performance. The public hearings are conducted at a minimum of two different stages of the program year. The City and County of Denver’s HAND holds at least one of these hearings before the proposed Consolidated Plan is published for public comment.

In addition to the required public hearings, the City may use alternative methods to encourage citizen participation. Public meetings, surveys, stakeholder group meetings, open houses, and workshops may be used to solicit citizen input.

HAND staff holds special public meetings in the target neighborhoods as identified in the Neighborhood Revitalization Strategy and the Consolidated Plan and Action Plans. These meetings focus on topics of special interest to the neighborhood, the general public or the agency, and are held in effort to obtain feedback about ideas prior to the publication of plans or documents. The City continues to work regularly and informally with the nonprofit
organizations, services providers, businesses and other groups, and individuals to make sure there is on-going communication. Neighborhoods in target neighborhoods are the primary beneficiary.

Hearings/meetings that occur require at least two weeks notification. Public hearing/meeting notifications are placed in local neighborhood newspapers, newsletters, flyers or a combination. Notification is also provided on the City’s web page (www.denvergov.org/oed). As mailing lists are established, they are used to provide direct notification through the mail and email. The City also consults and coordinates with the Denver Housing Authority and Denver Human Services during the development of the Consolidated Plan and annual Action Plan.

Notification of Participation Activities:

**Required:** Public Notices for Community Meetings and Public Hearings shall be published on the City’s official website: www.denvergov.org/oed. In addition the Office of Economic Development will send a press release. Public Notices shall be published for not less than two weeks (14 days) prior to any meeting/hearing. (Other notice periods are specified as required by the particular grant program). In addition, a press release will be sent with a distribution list of all current, previous contacts. Flyers will also be distributed to current contractors to share with the public.

**Location.** Public hearings/meetings will be conveniently timed and located so as to ensure the maximum participation by people who might or will benefit from program funds. All public hearings are held at locations accessible to people with disabilities. Translation for non-English speaking residents and/or those who are hearing impaired will be provided when requests are made at least five business days’ prior to a hearing.

**Document access.** HAND publishes the Consolidated Plan/Action Plan summary of priority programs and preliminary budget, the availability of the CAPER and announces substantial amendment(s) on the City’s website www.denvergov.org/oed and sends a press release to notify citizens, service providers and nonprofit organizations of the availability of documents. A reasonable notice of their availability is provided.

The notification also encourages the public to review and comment on the draft Consolidated Plan/Action Plan during the 30-day public comment period, the draft CAPER during the 15-day comment period and the substantial amendment(s) during the 30-day comment period.

The Consolidated Plan, Action Plan, CAPER and substantial amendment(s) documents are made available at the main public library, the Denver Housing Authority Administration Building, Denver Human Services, HAND and on the City’s web page (www.denvergov.org/oed). Upon request, these documents are provided in a form accessible to persons with disabilities. Citizens, groups, and other interested organizations may obtain hard copies of the plans, performance report and/or amendment(s) by calling HAND at (720) 913-1999. The copies are free of charge and limited to one per individual or business.

Denver notifies adjacent jurisdictions about priority non-housing community development needs and will continue to work with the metro area on homeless issues and HIV/AIDS issues and solutions.
**Access to information/records.** The City provides reasonable and timely access for citizens, public agencies, and other organizations to access information and records relating to the City’s Consolidated Plan, annual Action Plan, performance reports, substantial amendment(s), Citizen Participation Plan, and the City’s use of assistance under the programs covered by the plan during the preceding five years.

The City and County of Denver’s web page is [www.denvergov.org/oed](http://www.denvergov.org/oed) for citizens interested in obtaining more information about city services and programs or to review the plans and performance reports.

**Optional: City communications:**

Notification on the City’s Cable Television station’s “Bulletin Board” and/or “Cable Television” (Channel 8) which reaches approximately 25,000 households (62% of the Westminster households).

The City reserves the right to adjust optional methods of notification depending upon which methods have proven to be the most cost effective in reaching the widest number of citizens, particularly low to moderate income residents.

**Comments/complaints.** The public may provide comments and complaints related to any HUD program. Written public comments and complaints can be mailed to 201 West Colfax Avenue, Department 204, Denver, Colorado, 80202 or by email to ConsolidatedPlan@denvergov.org. HAND can also be reached by fax at (720) 913-1800.

Written complaints must clearly state the complainant’s name, address, and zip code. A daytime phone number or email should also be included in the event further information or clarification is needed. HAND will provide a timely, substantive written response to every written complaint, within 15 days of receipt.

**Technical assistance.** The City can provide technical assistance to groups representative of the target neighborhoods or other low-income areas that request such assistance for the preparation of funding proposals to the greatest extent possible. Technical assistance may consist of workshops, one-on-one assistance, or information and referral. When the City initiates a request for proposals, it provides a pre-application or bidders workshop to ensure all organizations are aware of the opportunities and limits of the funding source. The City’s provision of technical assistance does not include the preparation of grant applications for individuals or organizations. The City’s provision of technical assistance can be limited by funds and staff availability.

**DHA Public Participation.** DHA provides for public participation in the development of their agency annual plan process and five-year Capital Fund Program (CFP) process. The Agency Plan stipulates the mission, goals, objectives, and policies for DHA, any and all projected capital improvements, redevelopment, relocation, renovation, rehabilitation, modernization and management improvements for public housing developments. Examples of topics include: policy’s include, but not limited to: Admissions and Occupancy Terms, Section 8 Administrative Plan Annual Capital Fund Performance and Evaluation, and resident/public comment.
DHA, in conjunction with the Resident Council Capital Fund Committee, prioritizes capital improvement items primarily on statutory requirements as determined by HUD, health and safety of residents, infrastructure and related housing quality standards.

As such, DHA develops and solicits resident and management input into the capital needs of their respective public housing developments for development of its Capital Fund Plan and Annual Plan submission to HUD. The DHA Capital Fund Plan and Agency Annual Plan are a regular agenda item of DHA local resident councils (LRC) and the established Resident Council Board (RCB) Capital Fund Committee. Based on resident, management, LRC, and RCB input and contingent upon funding and within capital fund budget, DHA staff then incorporates recommendations within the Capital Fund Plan and Annual Plan.
FOR IMMEDIATE RELEASE

Denver solicits proposals for neighborhood development, housing, and improvement projects
Office of Economic Development issues notice of funding availability for 2016

DENVER, CO — Monday, July 13, 2015 — The Denver Office of Economic Development (OED) today announced that it is accepting proposals for a wide range of neighborhood, housing, and improvement projects to be funded in 2016.

Through its Notice of Funding Availability (NOFA), OED is soliciting proposals from organizations that provide services to Denver residents in the following program areas:

- Neighborhood Public Service Programs
- Housing Support Services - Housing Counseling
- Down Payment Assistance
- Tenant/Landlord Rights and Related Housing Information and Referral Services
- Rental Housing Access Modification Program
- Emergency Home Repair
- Single Family Rehabilitation Program
- Tenant-Based Rental Assistance
- Community Housing Development Organizations
- Housing Opportunities for Persons With AIDS

Programs must be ready to implement in the first quarter of 2016. Selected projects and activities are funded by the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program, Home Investment Partnerships Program (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) Program.

A question and answer session for NOFA applicants will be held Thursday, July 16, 2015, 3:30 - 5 p.m., at the Wellington E. Webb Municipal Office
The deadline to submit funding applications in response to the NOFA is Friday, July 31, 2015, at 4 p.m.

In addition, throughout the year and contingent on funding availability, OED will also accept online applications for CDBG-funded projects in the following program areas:

- Neighborhood Improvement Projects
- Public Facility & Improvement Projects
- Brownfield Environmental Clean-Up Projects

Programs must be ready to implement shortly after funds are awarded.

Additional information and the online application forms for both the NOFA and the ongoing funding are available at denvergov.org/oed.

For more information, contact Cindy Gaertner at cindy.gaertner@denvergov.org.

###
Denver housing and community development
draft action plan to be presented at public
meetings
Residents invited to comment on 2016 action plan

DENVER, CO — Wednesday, Sept. 30, 2015 — The Denver Office of
Economic Development will present a draft of its 2016 Action Plan,
required for the city to receive federal housing and community
development funding, during the following upcoming public meetings:

Thursday, October 15
6-7:30 p.m.
Denver Police Station, District 2
3921 Holly St., Community Room

Wednesday, October 28
3-4:30 p.m.
Wellington E. Webb Municipal Office Building
201 W. Colfax Ave., Room 4.G.2

The 2016 Action Plan is the fourth action plan of the city’s five-year
Consolidated Plan (2013–2017). The plan is required for the city to
receive housing and community development federal funding. The plan
identifies proposed activities to be funded through the following federal
programs:

- Community Development Block Grant Program
- HOME Investment Partnership Program
- Housing Opportunities for Persons with AIDS Program
- Emergency Shelter Grant programs

The Action Plan includes information about the overall goals and
objectives for the upcoming year with a description of available
resources and proposed actions to address identified needs. All
proposed activities and projects are intended to principally benefit
Denver residents who have extremely low, low and moderate incomes, as well as special needs populations including the elderly, homeless populations, individuals with disabilities and those with HIV/AIDS.

Denver’s Consolidated Plan has funded homeownership and rental assistance programs, construction of community centers, sidewalk and alley improvements, economic development programs and programs that assist special needs populations. 

The draft plan is available for public comment through October 28, 2015. The final draft will be available in January 2016.

For additional information regarding the meetings, call 720-913-1549.

The Denver Office of Economic Development (OED) is dedicated to advancing economic prosperity for the City of Denver, its businesses, neighborhoods and residents. Working with a wide variety of community partners, OED operates to create a local environment that stimulates balanced growth through job creation, business assistance, housing options, neighborhood redevelopment and the development of a skilled workforce.

###
You are invited to attend a

PUBLIC MEETING

to discuss the City and County of Denver’s Draft 2016 Action Plan & HUD 5-Year Consolidated Plan

Attend one of the following sessions:

Thursday October 15
6 - 7:30 p.m.
Denver Police Department
District 2
3921 Holly St,
Denver, CO 80207
Community Room

Wednesday, October 28th
6 - 7:30 p.m.
Wellington Webb Building

The 2016 Action Plan is the fourth action plan in the city’s five-year Consolidated Plan (2013-2017). The Plan is required by the U.S. Department of Housing & Urban Development (HUD) and covers the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG) annual grant programs.

The Action Plan includes information about the overall goals and objectives for the coming year with a description of the available resources and proposed actions to address identified needs. All proposed activities and projects are intended to principally benefit Denver residents who have extremely low, low, and moderate incomes, and special needs populations including the elderly, homeless populations, individuals with disabilities, and those with HIV/AIDS. The draft plan will be available for public comment for 30 days, beginning September 23 through October 23, 2015. The final draft will be available in January 2016.

Other questions or needs?
A sign language interpreter or Spanish language translation will be provided on request with five days’ notice prior to the scheduled meeting. Please contact Monique Johnson, 720-913-1549 or monique.johnson@denvergov.org.

\textit{The City and County of Denver does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in, its federally assisted programs or activities.}
PUBLIC HEARING
CITY AND COUNTY OF DENVER

2016 Draft Annual Action Plan

Wellington Webb Building
201 W. Colfax Ave Rm. 4.G.2
Denver, CO 80202

10/28/2015

AGENDA

6:00-6:10 Greetings and Introduction
6:10-6:15 Purpose of the Action Plan
6:15-6:30 2016 Action Plan
6:30-6:50 Denver Housing Plan, Housing Denver
6:50-7:15 Your Input! Q & A
7:15-7:30 Wrap up

How to participate in the Denver Public Hearing Process

- Tell us what you think today!
- Call the City: Monique Johnson @ 720-913-1549.
- Send E-mail to monique.johnson@denvergov.org.
- Send a letter to:
  Monique Johnson
  ATTN: 2016 Action Plan
  City & County of Denver
  201 W. Colfax Ave., Dept 204
  Denver, CO 80202

PUBLIC HEARING  
CITY AND COUNTY OF DENVER  

2016 Draft Annual Action Plan  

Wellington Webb Building  
201 W. Colfax Ave Rm. 4.G.2  
Denver, CO 80202  

10/28/2015  

AGENDA  

3:00-3:10 Greetings and Introduction  
3:10-3:15 Purpose of the Action Plan  
3:15-3:30 2016 Action Plan  
3:30-3:50 Denver Housing Plan, Housing Denver  
3:50-4:15 Your Input! Q & A  
4:15-4:30 Wrap up  

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- Send E-mail to monique.johnson@denvergov.org.  
- Send a letter to:  
  Monique Johnson  
  ATTN: 2016 Action Plan  
  City & County of Denver  
  201 W. Colfax Ave., Dept 204  
  Denver, CO 80202  
Office of Economic Development

Housing and Neighborhood Development
Draft 2016 Action Plan

Public Meeting

October 28, 2015

3:00-4:30pm
Agenda

- 3:00-3:10 Greetings and Introduction
- 3:10-3:15 Purpose of the Action Plan
- 3:15-3:45 2015 Action Plan
- 3:45-4:15 Your Input! Q & A
- 4:15-4:30 Wrap up
Introduction and Meeting Rules

To ensure that everyone in attendance has a chance to voice their opinion:

• Please limit your comments to 2 minutes on each subject. This will give everyone an equal chance to make comments.

• Please do not interrupt or debate others. There are no right or wrong answers in our discussion today!

• If you have more to say or have very detailed questions about programs, visit us after the hearing.
Purpose of the Action Plan

- An action plan is required by HUD for each program year of the Consolidated Plan 2013-2017
  - 2016 is the 4th Program Year of the 5 Year Plan

- It provides information about the overall goals and objectives for the 2016 program year.

- It provides description of the available resources and proposed actions to address identified needs.
OED Funding Priorities

- Housing
- Children/Education
- Jobs
- Justice
- Customer Service

- Low/moderate income benefit
- Address slum and blight
- Urgent community need

*Funded outside of the HAND NOFA process
OED/HAND Funding Priorities

OED has 3 specific funding priorities program areas:

*Housing, Neighborhood Development and Economic Development.*

**Housing**

- **Affordable Housing:** Provide housing for our community’s most vulnerable residents, which may also include providing supportive services to address individual needs

- **Workforce Housing:** Provide housing opportunities for Denver’s growing workforce that allows them to live and work in the City and County of Denver

- **Housing Preservation:** Provide for activities and services that focus on preserving and maintaining affordable housing for low income residents
**NEIGHBORHOOD DEVELOPMENT**

- **Healthy Food Access**: Increase the number of Denver residents with access to fresh food and expand the variety of food available.
- **Youth**: Increase the number of youth with access to summer and after school programming or increase the quality of the programming.
- **Homeless**: Increase the number of homeless and at-risk populations with access to services and increase the quality of the programming offered to them for basic life functions.

**ECONOMIC DEVELOPMENT**

- **Retail**: Stabilizing existing neighborhood businesses while creating new and diverse retail opportunities.
- **Business Improvement Districts (BID)**: Transition BSOs to become self-sustaining over 3 year period.

**Entrepreneurism**: Work with businesses to identify, recruit and fund promising new retail start-ups.
What does Denver anticipate receiving from HUD?

<table>
<thead>
<tr>
<th>Program Funding Source</th>
<th>2016 Projected Funding</th>
</tr>
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<tbody>
<tr>
<td>Community Development Block Grant (CDBG)</td>
<td>$6,368,876</td>
</tr>
<tr>
<td>HOME Investment Partnership Program (HOME)</td>
<td>$2,222,535</td>
</tr>
<tr>
<td>Housing Opportunities for Persons with AIDS (HOPWA)</td>
<td>$1,545,607</td>
</tr>
<tr>
<td>Emergency Solutions Grants Program (ESG)</td>
<td>$582,503</td>
</tr>
<tr>
<td><strong>Total Projected 2016 Allocation</strong></td>
<td><strong>$10,719,521</strong></td>
</tr>
<tr>
<td>Program Income (CDBG &amp; HOME)</td>
<td><strong>$3,200,000</strong></td>
</tr>
<tr>
<td><strong>Total 2016 Allocation</strong></td>
<td><strong>$13,919,521</strong></td>
</tr>
</tbody>
</table>
OED released a Notice of Funding Availability (NOFA) to the public in July 2015 for the 2016 Program Year. The NOFA consisted of three HUD funding sources, each source is designated by HUD for the following general activities:

<table>
<thead>
<tr>
<th>CDBG ($6.0M)</th>
<th>HOME ($1.5M)</th>
<th>HOPWA ($1.4M)</th>
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<tbody>
<tr>
<td>Housing Support</td>
<td>Housing Production*</td>
<td>Supportive Services</td>
</tr>
<tr>
<td>Economic Development</td>
<td>Rental assistance</td>
<td>Rental Assistance</td>
</tr>
<tr>
<td>Neighborhood</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities/Improvements</td>
<td>Single Family Rehabilitation</td>
<td></td>
</tr>
<tr>
<td>Neighborhood Public Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lending*</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

• Lending and housing development proposals are considered year round and not subject to the NOFA process.
• ESG Funds are administered through Denver Human Services Department
Collective Impact occurs when organizations from different sectors agree to solve a specific social problem using a common agenda, aligning their efforts, and using common measures of success.”

Collective Impact is the development strategy OED will adopt to help make greater and more meaningful impacts for Denver’s underserved neighborhoods.

Activities culminating with the CI strategy:

- Revised NOFA/RFP
- Gentrification Study
- Community Needs Assessment
- Housing Plan
- Jumpstart Plans
Priority consideration will be given to projects or programs in the following neighborhoods:

- Westwood
- Sun Valley
- Globeville/Elyria Swansea
- NE Parkhill
- Montbello
• National Objectives: LMI Benefit
  – Criteria for Activities to Qualify as LMI Benefit:
    i) Area Benefit
    ii) Limited Clientele
    iii) Housing
    iv) Jobs
HUD National Objectives

- benefiting low- and moderate-income persons, (most commonly used)
- aiding in the prevention or elimination of slums or blight, or
- meeting a community development need having a particular urgency that a community is unable to finance on its own.
## HUD Annual Action Plan Goals

<table>
<thead>
<tr>
<th>Program</th>
<th>Fund Source</th>
<th>Amount Estimated</th>
<th>Indicator</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Community Housing Development Organization-CO</td>
<td>HOME</td>
<td>$200,000</td>
<td>NA</td>
<td>-</td>
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<tr>
<td>Community Housing Development Organization- SA</td>
<td>HOME</td>
<td>$570,000</td>
<td>NA</td>
<td>30</td>
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<tr>
<td>Downpayment Assistance for Homeownership</td>
<td>CDBG</td>
<td>$316,000</td>
<td>Households</td>
<td>37</td>
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<tr>
<td>For-Sale Housing Development and Preservation</td>
<td>HOME</td>
<td>$270,000</td>
<td>Housing Units</td>
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</tr>
<tr>
<td>Housing Access and Modification</td>
<td>CDBG</td>
<td>$180,000</td>
<td>Housing Units</td>
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<td>Housing Public Service</td>
<td>CDBG</td>
<td>$175,000</td>
<td>Households</td>
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<td>Rental Housing Development and Preservation</td>
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<td>$3,150,000</td>
<td>Housing Units</td>
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<td>Emergency Rehabilitation</td>
<td>CDBG</td>
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<td>Housing Units</td>
<td>50</td>
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<tr>
<td>Single Family Rehabilitation</td>
<td>HOME</td>
<td>$500,000</td>
<td>Housing Units</td>
<td>24</td>
</tr>
<tr>
<td>Tenant Based Rental Assistance</td>
<td>HOME</td>
<td>$750,000</td>
<td>Households</td>
<td>84</td>
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</table>

*Based on 5 year HUD Consolidated Plan*
<table>
<thead>
<tr>
<th>Program</th>
<th>Fund Source</th>
<th>Amount Estimated</th>
<th>Indicator</th>
<th>Goal</th>
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<tbody>
<tr>
<td>Economic Development</td>
<td>CDBG</td>
<td>$1,630,000</td>
<td>Jobs</td>
<td>46</td>
</tr>
<tr>
<td>Revolving Loan Fund</td>
<td>CDBG</td>
<td>$370,000</td>
<td>Jobs</td>
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<td>Neighborhood Business Revitalization</td>
<td>CDBG</td>
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<td>Businesses</td>
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<tr>
<td>Economic Development Initiative</td>
<td>CDBG</td>
<td>$520,000</td>
<td>Pub. Fac./People</td>
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<td>Neighborhood Public Improvements</td>
<td>CDBG</td>
<td>$130,000</td>
<td>Pub. Fac./People</td>
<td>2/15,000</td>
</tr>
<tr>
<td>Neighborhood Facilities and Improvements</td>
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<td>$870,000</td>
<td>People/LMA</td>
<td>20,000</td>
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<tr>
<td>HOPWA</td>
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<td>People</td>
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<td>Supportive Services</td>
<td>HOPWA</td>
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<td>Households</td>
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<tr>
<td>Tenant Based Rental Assistance</td>
<td>HOPWA</td>
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<td>Households</td>
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<td>Short Term Rent Mortgage Utility Assistance</td>
<td>HOPWA</td>
<td>$120,000</td>
<td>Households</td>
<td>150</td>
</tr>
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</table>
Emergency Solutions Grant- The ESG program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless. For more information and resources about ESG, go to HUD’s OneCPD website at www.OneCPD.info.

<table>
<thead>
<tr>
<th>Emergency Solutions Grant-2016</th>
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</thead>
<tbody>
<tr>
<td>Administration</td>
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<tr>
<td>Administration HESG $36,165</td>
</tr>
<tr>
<td>N/A</td>
</tr>
<tr>
<td>People</td>
</tr>
<tr>
<td>Preventive</td>
</tr>
<tr>
<td>Prevention HESG $60,276</td>
</tr>
<tr>
<td>People</td>
</tr>
<tr>
<td>Rapid Re-Housing</td>
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<tr>
<td>Rapid Re-Housing HESG $241,103</td>
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<tr>
<td>People</td>
</tr>
<tr>
<td>Shelter</td>
</tr>
<tr>
<td>Shelter HESG $144,662</td>
</tr>
<tr>
<td>People</td>
</tr>
<tr>
<td>-</td>
</tr>
</tbody>
</table>
How to Participate in the Action Plan Process...

Call the City: Monique Johnson at 720.913.1549
Send an e-mail to: monique.johnson@denvergov.org
Send a letter to:

Monique Johnson
ATTN: 2016 Action Plan
City & County of Denver
201 W. Colfax Ave., Dept 204
Denver, CO 80202

The Draft 2016 Action Plan will be available for comment at: www.denvergov.org/oed (see Reports and Studies) until October 28th, 2015.
• Thank you for your participation!

• Questions?
2016 Draft Annual Action Plan
Q&A

Q: Is there collaboration with Downtown Denver Partnership for funding opportunities. HUD is on the verge of loosing money?

A: Yes we actually fund DDP and are currently seeking other funding sources to better leverage HUD funds.

Q: How are we dealing with the Urban Camping ban?

A: The Urban Camping ban is legislation through our City Council, OED takes no stand on this issue.

C: To address homelessness there is an event on 11/17/15 called Project Connect, this is an opportunity to address homelessness in the city.

Q: There is a shelter proposed in the neighborhood I live in, where does the money come to support this shelter?

A: OED is not a funder of this project as this is a private development.

C: All of the money that is being spent to transport homeless individuals is a misallocation of funds. Also, the amount of money spent on lunches could be evaluated as there are more resourceful ways to provide lunches.

C: More needs to be done to support permanent housing opportunities for the homeless.
Appendix B

2016 OED Jumpstart Strategic Plan
A MESSAGE FROM THE MAYOR

Denver, we have positioned ourselves at the vanguard of progress and the whole world is noticing. Through a focused strategy, we are consistently bringing new job growth, business recruitment and expansion, transit and transportation, and entrepreneurship to the city. Our natural and built environment offers a smart, vibrant lifestyle for the many who want to come here, be here and stay here. Denver’s quality of life here is second to none and the pride of this great city.

Creating tens of thousands of new jobs and thousands of new businesses since 2011, Denver has gained great economic momentum. But we will not sit idle with this achievement. Every resident deserves a good job with the opportunity to improve their economic status. Denver’s employers increasingly demand a skilled workforce, and working families face the challenge of finding safe and affordable housing. Progress on these fronts is being made, but such challenges are far from solved.

For all our successes, Denver hasn’t defeated the barriers that our most vulnerable residents still face. More affordable housing. Access to economic mobility. Neighborhood vibrancy without displacement. Denver will address the challenges ahead as we always have, with determination and collaboration. And so, our work continues undeterred.

In the ever changing new economy of the 21st century, Denver will lead the way. We will continue to build on the successes we’ve achieved together while we attend to the challenges that remain head on in advancing economic mobility. I could not be more confident in, or more proud of, Denver’s resourceful capacity to prevail at both.

Michael B. Hancock
Mayor
A MESSAGE FROM THE EXECUTIVE DIRECTOR

The Denver Office of Economic Development is privileged to be the steward of significant city as well as state and federal dollars, supporting people, businesses, and housing initiatives. Even as allotments of federal funds are dropping, the total resources we manage represent a major investment in the local economy—more than $40 million last year alone.

We are constantly reviewing opportunities to stretch and leverage investments, using partnerships and aligned activity across government, private and nonprofit sectors. Public investment may fill the gap for social and economic needs when private dollars aren’t likely to be in play, but there is still a critical role for us in minimizing risk and calculating benefit.

As our agency’s strategic plan, JumpStart is a compass that guides our investment decisions—a detailed signal of our priorities to the communities we serve. We invite you to review this plan as not merely a program of work but as our investment blueprint. You will also find a three-year roadmap for OED which directly supports Mayor Hancock’s priorities through 2018.

The prize is less about a fiscal return than it is about creating a figurative platform. We reinvest program income every year, but the true goal of OED’s civic investment portfolio is a stronger, wider, more easily accessible platform to opportunity for all who live here.

Our legacy ledger’s bottom line is never going to be cash, but in fact something far more valuable. It is a vibrant and diverse economy with optimism to spare. We look forward to realizing the rewards with you in the months to come.

Paul Washington
Executive Director
Denver Office of Economic Development
Vision

Our economic strategy must be boldly ambitious, with innovative, forward-thinking policies that are intent upon delivering a world-class city where everyone matters.

Mission

The Denver Office of Economic Development (OED) will be a driving force that advances economic prosperity for the City of Denver, its businesses, neighborhoods and residents through purposeful and intentional economic development that: (1) broadens the tax base; (2) stimulates balanced economic growth through business assistance, neighborhood revitalization and the development of a skilled workforce; and (3) focuses on innovation, sustainability & education.
As an annual roadmap for the city’s strategic economic development, JumpStart strives to both describe a broad vision for multi-year catalytic investments as well as provide detail about implementation over the next 12 months.

On the following fold-out page, you will find an overall three-year perspective that will guide OED efforts through 2018. The subsequent pages provide a more tactical guide through our immediate plans for business development, small business advocacy, housing, neighborhoods, and workforce development in the year ahead.

In the annual pages, each primary program heading is indicated by an icon as shown below. Because many tasks have a direct bearing on other aspects of OED’s program of work, initiatives that involve several disciplines and/or are designed to effect outcomes under multiple headings are noted with small icons throughout.
OBJECTIVES

Meeting the Workforce, Affordable and Homeless Housing Challenge

1.1 Establish an expanded range of housing services for affordable housing

1.1.1 Identify and manage capital resources for the strengthening of the Denver Housing Authority’s (DHA) underwriting capacity

1.1.2 Align funding with child care providers and social services to address immediate housing needs

1.2 Ensure a range of affordable housing options in Denver’s neighborhoods

1.2.1 Foster small-scale, high-quality, affordable housing development

1.3 Develop and implement a comprehensive affordable housing preservation strategy

Growing Denver’s Next-Generation Economy

2.1 Provide Denver as a global city of intelligence, business and community

2.1.1 Implement the Peak Performance Lean process throughout all departments to better serve residents

2.2 Broaden the tax base, with a focus on sustainable, recurring funding levels

2.2.1 Continue utilization of the administration’s convening and networking abilities to open business-to-business and international networking opportunities

2.3 Develop large-scale, high-potential, infill developments

2.3.1 Continue large-scale infill developments

Growing Economic Mobility and Opportunity for All

3.1 Increase economic mobility through targeted investment in workforce development and education

3.1.1 Develop and lead the key partnerships and relationships in the workforce development and education sectors

3.2 Align workforce and education outcomes

3.2.1 Develop the systems and partner-reporting for monitoring all training, apprenticeships and employment levels, educational attainment and safety

3.3 Enhance community and public education resources

3.3.1 Connect businesses to business partnerships in ways that link career opportunity with student development

Providing Effective and Efficient Program Services and Outcomes

4.1 Deliver the highest level of customer service in the most efficient and cost-effective manner

4.1.1 Ensure ultimate customer satisfaction through focused and targeted training, job opportunities, information exchange

4.2 Develop and maintain information to support strategic and program decisions

4.2.1 Include science and evidence-based frameworks as the basis for decision making

4.3 Effectively communicate the economic development opportunities and accomplishments of Denver and the DHA

TASKS

Meeting the Workforce, Affordable and Homeless Housing Challenge

1.1.3 Coordinate with Child Care, Inc. and DHA to align housing priorities and ensure a consumer focusing approach

1.2.2 Develop a strong working relationship between Denver, DHA and Mayor’s Office to coordinate and support services for low-income populations

1.3.2 Establish a mutually beneficial participatory model that aligns affordable housing to existing market demands

Growing Denver’s Next-Generation Economy

2.1.3 Meet the Workforce, Affordable and Homeless Housing Challenge

2.2.2 Develop systems for focused business and marketing strategies for focused business and marketing efforts

2.3.3 Provide access to resources and expertise to business and industry leaders within the Denver area

Growing Economic Mobility and Opportunity for All

3.1.3 Create sustainable, scalable programs to encourage minority youth participation in pre-apprenticeship programs

3.2.4 Develop scalable programs with key employers to fill entry-level positions

3.3.4 Continue to develop summer youth employment programs that demonstrate impact on participants’ school attendance, grades and behavior

Providing Effective and Efficient Program Services and Outcomes

4.1.2 Increase DHA’s affordability through emphasis on employment opportunities, incentives, education, partnership and sustainable development

4.1.3 Research and solicit additional funding sources and sponsorship to support programs and service delivery

4.2.3 Update information on business and public information hubs to increase efficiencies and effectiveness

4.3.3 Enhance the communication and cooperation between city departments to foster collaborative solutions

This document contains the strategic plan for three years. It outlines objectives and tasks for various areas including workforce, affordable and homeless housing, economic mobility, and program services.
ACRONYM REFERENCE & DEFINITIONS

3 x 5  A challenge made by Mayor Hancock in 2013 for Denver’s development community to add 3,000 net-new affordable housing units by 2018.

Accion  A global microfinance organization, Accion operates in Colorado where it increases access to business credit, makes loans and provides training.

B2G  B2Gnow is diversity management software used to administer the MWBE and other business certifications.

BDR  An OED Business Development Representative is an industry-specific professional ready to coach existing and new firms to tap into available programs as well as navigate rules and regulations.

Blueprint Denver  A long-range city planning document, Blueprint Denver is an integrated land use and transportation plan that addresses areas of change and areas of stability, multi-modal streets, and mixed-use development. Adopted in 2002, Blueprint Denver is undergoing a comprehensive update in 2016.

CAMA  The Colorado Advanced Manufacturing Alliance.

Career Pathways  An integrated collection of programs and services intended to tenuously develop students’ core academic, technical and employability skills in order to place them in high-demand, high-opportunity jobs, accomplished through partnerships among community colleges, primary and secondary schools, workforce and economic development agencies, employers, labor groups and social service providers.

CDH  The Colorado Division of Housing.

CDHS  The Colorado Department of Human Services.

CDLE  The Colorado Department of Labor and Employment.

CDOT  The Colorado Department of Transportation.

CHFA  The Colorado Housing and Finance Authority.

CO4F  The Colorado Fresh Food Financing Fund (CO4F) improves access to healthy food in underserved Colorado communities by financing grocery stores and other forms of healthy food retail.

CO-Active  CO-Active is a new trade association dedicated to fueling the growth of active lifestyle manufacturers throughout the city and state.

Collective Impact  The goal of a cross-discipline, cross-sector approach to capacity building and community investment in a targeted area over time, including investments that inspire other funders, and that causes a much greater total positive effect (jobs created, affordable housing, healthy food access, parks, etc.) than individual, discrete investments or loans can make.

Commons on Champa  Located at 1245 Champa St. and founded by the City and County of Denver, CTA and DDP, The Commons on Champa is a public campus for entrepreneurship offering high-quality programming, advanced technology, networking and other resources at low-to-no-cost for all entrepreneurs.

Connecting Colorado  ConnectingColorado.com is the statewide employment website offered through CDLE and the Colorado Workforce Centers. The site serves as an employment portal for job seekers and employers.

Co-op  An autonomous association of people who voluntarily cooperate for their mutual social, economic, and cultural benefit.

CPD  Denver’s Department of Community Planning and Development.

CTA  The Colorado Technology Association, a trade group comprised of telecommunications, data management, hardware and software interests.

DDP  The Downtown Denver Partnership is a nonprofit business organization that plans, manages and develops downtown as the unique, diverse, vibrant and economically healthy core of the region.

Denver’s Road Home  A comprehensive plan to end homelessness in Denver.

DHA  The Denver Housing Authority is a quasi-municipal corporation with a portfolio of affordable units and housing choice vouchers that provide affordable housing to very low, low, and middle-income individuals.

DHS  Denver’s Department of Human Services.

DIA  Denver International Airport is the fifth busiest airport in the country.

DPL  The Denver Public Library.

DPS  The Denver Public Schools.

DSBO  OED’s Division of Small Business Opportunity certifies a range of disadvantaged applicant firms to help them compete for government contract opportunities.

DSST  Denver School of Science and Technology, or DSST, is a public, charter STEM school with six campuses in partnership with Denver Public Schools.

DU  The University of Denver.

DURA  The Denver Urban Renewal Authority.
**Economic Zone**
A defined area, determined by income and population factors, that is a focal point for catalytic investment involving a spectrum of housing, employment, business lending, neighborhood projects, health care, education, and healthy food access.

**EGTC**
Emily Griffith Technical College in Denver.

**Enterprise**
Enterprise Community Partners, a national organization, creates and advocates for affordable homes in thriving communities linked to jobs, good schools, health care and transportation.

**EPA**
The Environmental Protection Agency.

**ESOP**
Employee stock ownership plan.

**FFN**
Toward the goal of developing and improving access to licensed, high quality, affordable early childhood care in lower income neighborhoods, one approach is to foster the success and continued expansion of Family Friend and Neighbor (FFN) caregivers and small child care centers.

**FourFront**
FourFront Colorado is a public-private partnership focused on accelerating the growth and resiliency of manufacturers across Colorado’s advanced industries, with a particular emphasis on advancing the state’s defense sector.

**Gazelles**
OED’s annually designated Denver Gazelle companies are high-growth, customer-facing firms. A total of 19 firms have been honored since 2012.

**Gentrification Study**
This OED study examined involuntary displacement and provided recommendations of City strategies to mitigate negative impacts of involuntary displacement while still capturing the positive impacts of neighborhood reinvestment.

**GES**
Denver’s Globeville, Elyria and Swansea neighborhoods.

**GES Non-Profit Collaborative**
Grassroots committees originally formed to address the impacts and potential benefits of the I-70 transition have been expanded under this collective impact-driven umbrella of the Mile High United Way to address a wide array of commercial, social, educational, and cultural initiatives that can align and amplify resources around broader GES issues such as healthy food access, entrepreneurship, employment and housing.

**GIS**
Geographic information systems are designed to capture, store, manipulate, analyze, manage and present all types of geographically referenced data.

**Housing Denver**
Housing Denver is the city’s long-range affordable housing plan, spanning from 2015-2019.

**HUD**
The U.S. Department of Housing and Urban Development.

**IHO**
Denver Inclusionary Housing Ordinance, designed to help counter market forces with the needs of workforce and low-income residents.

**Innosphere**
A nonprofit incubator in Ft. Collins focused on supporting entrepreneurs who are building potential high-growth companies in software, hardware, biosciences, digital health, and cleantech.

**Innovation Award Winners**
In OED’s annual JumpStart BizPlan Awards, a field of applicants is reviewed and up to 10 outstanding businesses are selected to submit full business plans for further consideration. These 10 semifinalists are also designated “Innovation Award” winners. Three finalists are ultimately invited to make pitch presentations at a live event, at which the sole winner is named.

**International Advisory Council**
A cross-sector group of businesses, business services, nonprofit and government leaders with expertise in international commerce who can advise OED in its policy and program efforts to promote Denver firms as they develop new markets globally.

**ITA**
An Individual Training Account may be awarded to a job-seeker through an application process, used specifically to gain or improve skills for employability.

**LCP Tracker**
An internal software system used by a number of city agencies and divisions, including Finance, OED, and the Denver Auditor.

**Lean**
Lean is a methodology for process improvement available to Denver employees to help them fulfill the Mayor’s charge to become better, faster and stronger.

**Lease Expiration Database**
The Lease Expiration Database is a staff tool developed by OED that identifies the expiration dates of commercial leases within Denver.

**Metro Denver EDC**
The Metro Denver Economic Development Corporation, an affiliate of the Denver Metro Chamber of Commerce.

**Middle Skill Employment**
Middle Skill Employment sectors encompass growth industries with high concentrations of open positions that pay a livable wage and require a year or less of formal training after high school.

**Mile High Connects**
A Denver-based partnership of private, philanthropic and nonprofit organizations committed to developing inclusive, affordable, livable communities within walking distance of transit.

**MWBE**
A minority- or woman-owned business enterprise certified by OED in order to increase the inclusion of such firms in public construction and construction-related projects.
Section 3

A business that is majority owned by Section 3 residents or a third of its full-time employees are Section 3 residents, among other criteria. A Section 3 resident is a resident of public housing or low- or very-low income person.

Sun Valley District

One of the eight neighborhoods of the West Denver Renaissance Initiative, designated as an eco-district as defined by a national initiative and therefore specifically focused on improving the infrastructure and physical, built environment of Sun Valley.

Super Sophomore

A second-semester freshman in the Denver Public Schools who is deemed by the faculty to be one of the brightest at-risk students, with good grades, steady attendance and a great attitude.

TEC-P

The Technology Employment in Colorado Partnership is a regional program to connect the long-term unemployed and underemployed with information technology and advanced manufacturing careers. OED serves as the fiscal agent of this four-year project, which is funded through a $6.2 million federal grant.

Textura

A financial software system used by the city and at DIA to manage electronic payments.

TiE Rockies

TiE Rockies is the Colorado chapter of the TiE network, a global organization that fosters entrepreneurship.

TOD

Transit-oriented development refers to mixed-use areas, generally blending commercial and residential, designed to maximize access to public transportation.

UCD

The University of Colorado at Denver.

Unit Affordability

Measured in years, Unit Affordability shows the level of affordability produced through affordable housing investments. Unit Affordability is equivalent to the number of affordable units multiplied by number of years covered under affordability covenants.

USDA

The U.S. Department of Agriculture.

West Denver Renaissance Initiative

A new collective impact and multi-neighborhood redevelopment partnership for which OED is providing administrative/staff funding and that includes the DHA, the Gates Foundation, The Denver Foundation, and Mile High Connects.
Business Development

Through both public and private investment, the coming revitalization of the National Western Center will globally brand Denver as the hub of 21st century agribusiness research and education. It is this same, timeless theme of planting and cultivation that also defines our community-wide philosophy of recruiting, rewarding and retaining all companies here. Every turn of the season brings forth fresh opportunity to grow our employer base, enrich opportunities for job growth, invite new companies into the mix, and ensure a robust future for the businesses already strongly rooted to this place.

Just as Denver has exceeded even its own predictions for growth in recent years, so must our efforts toward balancing old strategies with new approaches while investing in critical infrastructure that will sustain this rich environment for business. The technology industry continues to thrive in Denver, attracting eager young talent as it creates exciting, lucrative jobs that literally didn’t exist a decade or two ago.

Economic development is a steady, constant discipline of applied fundamentals—listening to every employer, grooming our talent pool for tomorrow, making and using connections throughout the commercial spectrum, and always scanning the landscape for opportunities.

RETENTION

**Strategic Relationships**
Identify and prioritize up to 500 firms that contribute to Denver’s core economy (Strategic Firms) and assign them to a BDR to regularly monitor and strengthen OED’s relationship with them

**Annual Reception**
Co-host an annual reception inviting CEOs of Denver’s largest employers to an event at one of Denver’s premier venues

**Civic Engagement**
Encourage and facilitate greater civic engagement by Denver’s corporate leadership

**Lease Expiration Database**
Switch the existing Lease Expiration Database from quarterly CoStar database to ongoing OED lease expiration database that: (i) tracks the top 500 Strategic Firms; (ii) includes tenant mapping; and (iii) is incorporated into an early warning system

**Gazelles**
Continue the Gazelle program, which recognizes Denver’s fastest growing and most promising companies

**Board Representation**
Continue strategy to encourage and increase women representation on Denver-based corporate boards

OUTCOMES

- Maintain at least 415 firms with greater than 500 employees
- Develop a contact and relationship database of Strategic Firms with trackable next steps

PARTNERS

DDP, B-Labs, Colorado Women’s Chamber of Commerce, Women’s Leadership Foundation, Metro Volunteers, Denver Office of Strategic Partnerships, Mayor’s Office, CTA, local commercial property owners, developers, and brokers
RECRUITMENT

Opportunity Leads
- Develop a Google Alerts tool, process and personnel that alerts BDRs of significant events that can lead to potential business recruitment opportunities
- Identify and outreach to international companies looking to expand into the United States
- Determine specific target companies to recruit based upon an analysis of Denver’s core industry concentration strengths

Growth Industries
Actively recruit within the Active Lifestyle, Outdoor Recreation, Digital Health and Agribusiness industries

Landlords & Commercial Brokers
Continue to strengthen strategic relationships with Denver’s largest landlords, commercial brokers and real estate developers and designate one point of contact at OED

Lease Expiration
Obtain lease expiration data in competing cities outside of Colorado; and send recruitment marketing materials to companies headquartered in such competing cities that are in any of Denver’s top 10 industry clusters and whose leases are expiring within 24 months

Industry Trade Groups and Chambers of Commerce
Active participation by BDRs in all major chambers of commerce and industry trade groups of Denver’s largest industry sectors

Site Selection
Maintain strategic relationships with leading site selectors

- Actively pursue at least three companies from targeted growth industries resulting from proactive leads

INTERNATIONAL

Attract Foreign Direct Investment
Develop and market an economic zone by incorporating existing and new federal, state and local tax incentives and programs in specific areas of the city to encourage global business development

Increase Exports
- Identify opportunities for, and encourage the development of a manufacturing and innovation hub in Denver
- Support the development of a collaborative workspace with digital and traditional fabrication tools, classes, events, and professional consulting services
- Support efforts that address the real estate needs of manufacturers and suppliers that are attracted to Denver due to the prevalence of manufacturing training programs at local trade and community colleges
- Identify export-ready companies that currently provide the types of goods or services in high demand within any of Denver’s top five trading partners (Export Companies); actively assist such Export Companies at gaining access to international trade markets; and publish a white paper for other Export Companies to utilize for their own international growth strategies

Connectivity
Continue to partner with, and support DIA’s international route development strategy

Welcoming Environment
Support and facilitate the work of the International Advisory Council to make Denver a more globally competitive, connected and welcoming city

- Export Company begins export activities into targeted foreign market
- Begin construction of a manufacturing hub in Denver
- Recruit at least one international company to an economic zone

PARTNERS

Metro Denver EDC, Denver Metro Chamber of Commerce, local trade and business organizations, innovation/expansion centers and groups, CO-Active, CTA, OEDIT, local commercial property owners, developers, brokers, national and local site selectors and commercial real estate firms, key business partners and leaders, CPD, Dept. of Finance

International Advisory Council, DIA, OEDIT, World Trade Center, EGTC, Community College of Denver, Metropolitan State University, CAMA, Fourfront, U.S. Department of Commerce, University of Denver, University of Colorado at Denver, Denver Public Works
“If you’re starting up, start here!” is the rallying cry of The Commons on Champa, the exciting public-private collaborative space for entrepreneurs that opened last year with the Downtown Denver Partnership, Colorado Technology Association and OED as founding partners. But, the same slogan could well serve as our community-wide philosophy around a range of small business-boosting initiatives.

Growing jobs organically is the perfect strategy to complement corporate recruitment and retention, since together they ensure a rich tapestry of opportunities for a growing population. Our unwavering goal is that everyone can engage with this economy to their fullest potential, from sole proprietor to a small crew or the major division of a global entity, from service provider or senior executive.

A vibrant startup climate is self-perpetuating, continually re-inventing itself with tireless energy, since growing firms and successful entrepreneurs naturally mentor new smaller firms. Our resources launching Colorado’s newest business association for leisure outdoor manufacturers is a prime example of seeding this fertile climate, as is our focus on quantifying and celebrating our appeal for venture capital.

We guide small, disadvantaged businesses to a wider world of contracting opportunities; a portion of the work on public construction projects must go to small, minority- and women-owned companies. We’re also opening new doors internationally with market research on behalf of firms ready to go global.

**ACCESS TO CAPITAL**

**Venture Capital**
(i) Publish the Denver Venture Capital Report to include an analysis and strategy of increasing early-stage capital attraction to Denver startups; and (ii) continue to support the Colorado Venture Summit with personnel resources

**Biz Plan Competition**
Significantly enlarge the funds for the JumpStart BizPlan Awards and increase participation by actively recruiting companies to compete for cash and in-kind services

**Small Business Loan Fund Pilot**
Pilot a near-equity fund that can be leveraged with institutional early stage venture funds to support Denver-based startups

**SBIC funding**
Encourage the creation of a local/statewide SBIC program with local venture and funding partners, including the potential coordination with other existing business development funding approaches

→ Underwrite at least two loans from near-equity fund pilot

**PARTNERS**


**OUTCOMES**

**Small Business Advocacy**

...
**PARTNERS**

**TECHNICAL RESOURCES**

**JumpStart Academy**
Identify up to 20 startup company entrepreneurs, including Innovation Award Winners, and organize a system of partner organizations to provide the following resources: business strategy, mentoring, finance and marketing

**Business Innovation Center**
Fully activate The Commons on Champa by partnering with service providers and developing 40 hours/week of business resource programming

**Resource Directory**
Complete a citywide business services scan of public and private resources that provide customer acquisition, business planning or workforce development assistance (Technical Assistance); and partner with education, foundations, banks/lenders and service providers to implement a strategy that addresses any existing gaps in business Technical Assistance

**Active Lifestyle Business Sector**
(i) Foster Denver’s active lifestyle sector, through coordination and participation in business support organizations and by working directly with lifestyle sector businesses; (ii) develop tools and strategies to meet business needs; and (iii) identify business recruitment targets

**Technical Support and Assistance**
After pre-review, an OED lending specialist (and the Client’s BDR) will work with the small business to identify capital needs and technical resources to meet the business’s goals

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**ACCESS TO CUSTOMERS**

**MWBE Program**
- Develop the systems and capability to track, project and publish, on a monthly basis, the MWBE participation rates, by certification type, on all substantial projects
- Develop a comprehensive compliance program to train DSBO staff on B2G, Textura and LCP Tracker
- Partner with DIA to invest in software that enables DSBO to obtain payment information immediately from Textura so it can begin tracking MWBE participation rates more accurately and timely

**Section 3**
- Collaborate with Division of Workforce Development to: (i) define Section 3 eligible residents; (ii) develop method of tracking customers in Connecting Colorado; and (iii) post open positions in Connecting Colorado
- Develop a qualified database of MWBE firms and HUD Section 3 Business Concerns that interfaces with B2G and can be shared with sub-recipients of HUD funds to better maintain Section 3 compliance

**Supply-Chain Matching**
(i) Organize business-to-business matchmaking (B2B Matchmaking) between large companies and Denver-based suppliers; and (ii) facilitate the provision of any technical and financial resources necessary to enable the selected small business to obtain, activate and execute the supply chain contract

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**OUTCOMES**

- Grow at least 30 jobs by increasing utilization of Section 3 firms
- Increase revenues of participating small businesses through OED B2B Matchmaking program by 10% within two years

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**DIA, industry trade groups**

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**OUTCOMES**

- Fully activate The Commons on Champa as both a physical and virtual center for entrepreneurship and small business growth

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**PARTNERS**

SBA, Innosphere, Blackstone Entrepreneurs Network, CO Active
Denver’s legendary quality of life is not an accidental fact of nature. It must be continuously created and sustained for all who live here. Healthy neighborhoods and a robust range of safe, affordable housing options are two elements that establish a solid foundation for the promise of economic mobility. Add in our commitment to build tomorrow’s workforce and our programs to foster growing employers, and the ultimate sum of OED’s mission touches upon elements of what makes life here desirable: economic opportunity, safe and vibrant neighborhoods, and a place to call home.

Denver’s housing affordability gap can eclipse our economic progress, and therefore the OED is committed to the preservation, rehabilitation and creation of affordable housing. There is no one-size-fits-all, but a combination of solutions to protect existing affordable stock while we encourage the incorporation of affordable units into every development plan.

In an ironic juxtaposition of prosperity and economic inequality, Denver’s rents and housing values have risen so dramatically that some companies find it difficult to recruit talent who can afford to live here. Our goal is that safe, livable housing units exist not just for those in poverty, people with special needs, and the low-income elderly, but for every early-career professional and middle-income worker whose essential efforts fuel this economy every day.
**FINANCE**

**Preservation**
Implement a comprehensive affordable housing preservation strategy utilizing $2M of allocated general fund money

**Land Banking**
Develop and pilot financing tool(s) for land banking and identify vacant parcels in high priority areas designated by the Gentrification Study

**Project-Based Voucher**
Develop and pilot financing tool(s) for mixed-income housing opportunities similar to a project-based voucher program in which specific units are deed restricted within a larger development (Mixed-Income Housing Pilot)

**Partnerships**
Identify opportunities to collaborate with internal agencies on development and implementation of city plans and initiatives, including Blueprint Denver, Denver’s Road Home and NDCC; and improve the alignment and coordination of existing related OED investments

**Housing Agency Alignment**
Collaborate with CDH, CHFA, and DHA to align housing priorities and develop a common funding application

**Regional Housing Summit**
Host second annual Denver housing summit to report on progress made to address key housing issues identified in Housing Denver

**POLICY & INFORMATION**

**Fair Housing**
- Develop a community participation plan that supports analysis of fair housing and impact of current investments and programs on community residents
- Analyze demographics of current residents of income-restricted units, compare to demographics of cost-burdened population, and explore strategies to reach underserved populations
- Update 2006 analysis of income-restricted housing density vs. overall housing density to help guide affordable housing investment decisions
- Build on existing Preservation Database to create a housing map tool that can help guide affordable housing policy and investment decisions

**Resident Information**
Create webpage for potential residents with a variety of resources to improve residents’ access to information about the availability of income-restricted units

**Inclusionary Housing Ordinance**
- Develop a GIS-friendly database of all IHO units by address and covenant expiration date
- Develop compliance and monitoring policies for non-federal housing investments
- Develop strategy and priorities for recapturing IHO final sale funds when initial 15-year covenants expire
- Partner with the non-profit housing counseling agencies to provide customer-based education on the IHO program

**Gentrification**
Develop and formalize inter-agency collaboration around implementation of the recommendations from the Gentrification Study

- Develop a variable needs tool that identifies demands for affordable housing, categorized by neighborhood groups, bedroom count and income levels

**OUTCOMES**

- Preserve the affordability of a majority of near-term covenant restricted units
- Create at least 100 years of Unit Affordability under the Mixed-Income Housing Pilot program

**PARTNERS**

- Enterprise Community Partners, Mile High Connects, CHFA, CDH, HUD, Mayor’s Office, DHA, Denver’s Road Home, DURA, DDP, CPD, Blueprint Denver Task Force, DHS, Department of Finance

**LOCAL FINANCIAL INSTITUTIONS, HUD, MANAGERS OF INCOME-RESTRICTED UNITS, DEVELOPMENT PARTNERS, COMMUNITY PARTNERS, HOUSING COUNSELING PROVIDERS**
In parallel to investments in housing, OED makes grants and loans for a range of neighborhood projects throughout a defined target list of underserved and distressed areas. Neighborhood projects are important components to a much larger enrichment strategy.

The latter perspective has led to an integrated approach to focus in neighborhoods like Sun Valley, Westwood and Globeville-Elyria/Swansea, where numerous concurrent projects spanning the categories of capital improvements and seed funding combine into a true and more lasting change. The desire for public investment throughout Denver is rarely in question, but the compelling proposals we respond to are those that leverage grassroots assets to create systems that are truly sustainable over time.

Mindful that cross-sector partnerships are essential, we work to identify, analyze and help redevelop brownfield sites up and down the South Platte River; our role is to remove barriers to private investment. We’re also tackling multi-dimensional issues like food insecurity and healthy food access, again with an ambitious approach to ignite community engagement around active participation in solutions rather than merely funding what we can directly.
**STRATEGY & POLICY**

**Collective Impact**
Collaborate with city agencies, nonprofit organizations, residents and foundations to develop and begin implementing a collective impact framework

**Speaker Series**
Invite national speakers to address the OED and a diverse group of the city’s top business, government and civic leaders on various economic development topics

**Community Wealth Building**
Encourage equity ownership of local residents by supporting and financing Co-ops and ESOPs

**Early Childhood Education**
Expand the capacity of current FFN caregivers to address family needs, such as home instruction support to parents of preschoolers

**Fresh Food**
- Provide technical assistance and financing opportunities to help support healthy food oriented microbusiness development in targeted communities
- Pursue funding opportunities from the USDA, EPA and SBA to leverage a healthy food business program that expands services and increases impact
- Develop and publish a comprehensive food strategy, food systems mapping tool and website to communicate details about food system planning efforts, incentives to support food businesses, and efforts to evaluate collective food system impacts

**INTENTIONAL DEVELOPMENT**

**Development Summit**
Partner with DU to showcase the city’s priority development opportunities to the development and financial community

**Aerotropolis**
Assist DIA and PESCO in executing the development of the Smart City opportunity at 61st St Station

**East Colfax**
Establish a retail incubator and storefront for immigrant-entrepreneurs to manufacture, market and sell goods and services to their Denver community

**16th Street Mall**
Partner with CPD, RTD and DDP to increase the quality of retailers, safety and positive activity along the 16th Street Mall

**Revitalizing Neighborhood Retail Centers**
Support a pilot revitalization of a retail center, focusing on meeting neighborhood shopping and dining market

**Grant Funding Opportunities**
Actively seek and pursue grant and other funding opportunities for enhancing and enlarging OED’s community economic development programs and projects

**Open Space**
Support the development of new park land and enhance amenities in existing parks within target neighborhoods

→ Raise at least $3M of outside grant funding
→ Host at least two retail opportunity events that lead to at least one retailer locating to the respective retail center

**OUTCOMES**

→ Materially increase number of meals cooked at home, and fruits/vegetables consumed for at least 3,000 GES residents

**PARTNERS**

**WalkDenver, Imbibe, Arts and Venues, RMMFI, DRI Goods, The Denver Foundation, RNOs, Denver Parks and Recreation, NDCC**
Record-low unemployment has brought critical focus to the workforce skill gaps that could threaten our economic vitality. Businesses start here, move here, and expand here due to our educated population, young professionals, and enviable lifestyle — but if employers can’t find the talent they need, the story could shift dramatically.

Students, displaced workers, mid-career transitions, veterans: today’s jobseekers need exposure to tomorrow’s sustainable careers and guidance to stackable credentials. For some, 1:1 coaching and custom training plans are the answer; for others, it may be digital literacy to compete for jobs paying a livable wage. We offer encouragement that economic mobility can be so much more than just that next paycheck, but with education and attainable goals, a genuine way forward.

We help minimize employers’ risk associated with hiring Denver’s most vulnerable populations. Our customized services to ensure successful hiring include recruitment and screening, assessing basic skills, and wage subsidies.

Our mid-year transition to a new service delivery model will be a massive undertaking involving engaging multiple contractors, blending technology platforms, defining performance standards, and establishing a new framework of internal management staff, all while maintaining a seamless level of customer service to the community.

» Transition into new service delivery model with external contractor-partners by July 1, 2016 (beginning of 2016 program year)
IMPROVE DATA SYSTEMS & METRICS

**Metrics**
- Determine key workforce development performance metrics for prior three years and establish baseline data for all current and newly proposed metrics
- In collaboration with contractor partners, determine and finalize additional performance metrics for each of their contracts
- Identify and/or develop the appropriate data collection/reporting systems technical architecture

**Integration of Data**
Implement a platform that integrates data from both CDLE’s Connecting Colorado and CDHS’ Colorado Benefits Management System

**Strategic Planning**
(i) Draft and adopt a four-year strategic plan for the Denver Workforce Development Board; (ii) draft and adopt new local and regional four-year workforce development plans; and (iii) strengthen relationship with the Denver Metro Chamber of Commerce and the Metro Denver EDC around workforce issues

**Outcomes**
- Materially and substantially improve year-to-date workforce performance metrics
- Adopt a new local four-year strategic workforce plan that includes trackable metrics
- Create a logic database with the ability to link provider outcomes and activities through program funding requirements

**Partners**
Denver Workforce Development Board; Denver Metro Chamber of Commerce; Metro Denver EDC

WORKFORCE INITIATIVES

**Career Pathways**
Continue alignment of Career Pathways for the highest demand occupations

**Customized Recruitment Service**
Pilot a scalable program with a large employer to fill entry-level positions of Middle Skill Employment and develop a scalable, repeatable and customized recruitment strategy

**Denver Public Library**
Expand the partnership with DPL to: (i) provide workforce development services at library locations in areas with workforce development service area gaps; (ii) deliver effective youth programs; (iii) connect customers to the Career Online High School; and (iv) provide technology training for the TEC-P program

**Veteran Programs**
Design customized curriculum to identify occupations and employers that are the best match for military work experience and connect veterans with jobs

**Industry-Focused Training Programs**
Continue to enhance sector partnerships in Middle Skill Employment industry sectors; and support industry-focused ITA and on-the-job training for Middle Skill Employment

**Youth**
- Continuation of the Super Sophomore program
- Partner with DSST to provide low-income, graduating seniors with a scholarship to attend coding academy
- Partner with industry and DPS to support career and technical education programs in Middle Skill Employment sectors

**Outcomes**
- At least 350 youth receiving summer employment and/or training experience
- Increase business services company partnerships for individual and customized workforce services by 30%, and increase business satisfaction survey results to at least 90%

**Partners**
DPL; Colorado Department of Corrections; DPS; DSBO; DIA; Mayor’s cabinet; DHS
Appendix C

Glossary
Glossary

**AFFORDABLE HOUSING**: Affordable housing is federally defined as housing where the occupant is paying no more than 30 percent of gross income for gross housing costs including utility costs.

**AHTF**: Affordable Housing Task Force

**ADDI**: The American Dream Down payment Assistance Initiative (ADDI) program assists low and moderate-income first-time homebuyers and those who have not owned a home in the last three years. This 2004-funded program will be implemented in 2005.

**AIDS**: Acquired Immune Deficiency Syndrome

**AIDS AND RELATED DISEASES**: The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome

**ALCOHOL/OTHER DRUG ADDICTION**: A serious and persistent alcohol or other drug addiction that significantly limits a person's ability to live independently

**AMI**: Area median income for the metropolitan statistical area established by HUD and updated annually

**ASSISTED HOUSEHOLD OR PERSON**: For the purpose of identification of goals, an assisted household or person is one, which during the period covered by the annual plan, will receive benefits through the Federal funds, either alone or in conjunction with the investment of other public or private funds. The program funds providing the benefit(s) may be from any funding year or combined funding years. A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or receives rental assistance through new budget authority. An existing homeowner is benefited during the year if the home's rehabilitation is completed. A first-time homebuyer is benefited if a home is purchased during the year. A homeless person is benefited during the year if the person becomes an occupant of transitional or permanent housing. A non-homeless person with special needs is considered as benefited, however, only if the provision of supportive services is linked to the acquisition, rehabilitation, or new construction of the housing unit and/or the provision of rental assistance during the year. Households or persons who will benefit from more than one program activity must be counted only once. To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24CFRSection 882.109)

**ASSISTED LIVING**: Housing for individuals or families who are not physically able to care for themselves full time to maintain an independent living environment

**CAP**: Colorado Aids Project

**CDBG**: Community Development Block Grant

**CFN**: Community Food and Nutrition

**CHDO**: Community Housing Development Organization
CHFA: Colorado Housing and Finance Authority

CHTF: Citizens Housing Task Force

CIPP: Capitol Improvements Program Plan

CMI: Chronically Mentally Ill

COMMMITTED: Generally, means there has been a legally binding commitment of funds to a specific project to undertake specific activities

COST BURDEN > 50% (SEVERE COST BURDEN): The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau

CRA: Community Reinvestment Act

CSBG: Community Services Block Grant

DBD: Division of Business Development

DHND: Division of Housing & Neighborhood Development

DSBO: Division of Small Business Opportunity

DWD: Division of Workforce Development

DHS: Department of Human Services

DHA: Denver Housing Authority

DHMC: Denver Health Medical Center

DOH: Colorado Division of Housing

DURA: Denver Urban Renewal Authority

EC: Enterprise Community

ECSH: Emergency Community Services for the Homeless

EHR: Emergency Home Repair

EMA: Eligible Metropolitan Area - federally defined as a metropolitan area having 2000 or more cases of AIDS, making that area eligible for an emergency funding relief program, the Ryan White Care Act. The Denver EMA consists of Denver, Jefferson, Adams, Arapahoe and Douglas counties

ESG: Emergency Shelter Grant

ETR: Expected to Reside

FEMA: Federal Emergency Management Agency
EXTREMELY LOW INCOME: Households whose incomes do not exceed 30 percent of the median for the area

FAMILY: The Bureau of Census defines a family as a householder (head of household) and one or more other person living in the same household who are related by birth, marriage or adoption

FAMILY SELF-SUFFICIENCY (FSS) PROGRAM: A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency

FEDERAL PREFERENCE FOR ADMISSION: The preference given to otherwise eligible applicants under HUD’s rental assistance programs who, at the time they seek housing assistance, are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent. (See, for example, 24 CFR 882-219)

FIRST-TIME HOME BUYER: An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the home buyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 92) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his her spouse or resided in a home owned by the spouse

FOR RENT: Year-round housing units that are vacant and offered/available for rent. (U.S. Census definition)

FOR SALE: Year round housing units offered/available for sale only

FRAIL ELDERLY: An elderly person who is unable to perform at least 3 activities of daily living (i.e., eating, dressing, bathing, grooming, and household management activities). (See 24 CFR 889.105.)

HOME: HOME Investment Partnerships Program

HOPE: Housing opportunities for people everywhere

HOUSEHOLD: All persons who occupy a housing unit

HOPWA: Housing Opportunities for Persons With AIDS is a federal grant given to the City and County of Denver, Jefferson, Adams, Arapahoe and Douglas counties. Denver currently receives $1.4 million annually

HUD: U.S. Department of Housing and Urban Development

INDEPENDENT LIVING: People living with disabilities or HIV disease, whether AIDS diagnosed, symptomatic or a symptomatic, and others who are physically capable of caring for themselves on a full time basis. Also used to define housing for the elderly without supportive services

LEAD BASED PAINT: Paint containing lead that can elevate lead levels in the blood of children and cause developmental delays
LIHTC: Low Income Housing Tax Credit

LOW INCOME: Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from local HUD offices (This term corresponds to low and middle income households in the CDBG Program)

MDHI: Metro Denver Homeless Initiatives

MEDIAN FAMILY INCOME: The income where half the families in an area had incomes above that figure and half below. This figure changes by family size.

MIDDLE INCOME: Households whose incomes are between 81 percent and 95 percent of the median income for the area, as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This definition is different than that for the CDBG Program)

MILE HIGH HOUSING TRUST FUND: Non-profit housing fund that makes low-interest loans for the development of affordable housing

MINORITY CONCENTRATION: Areas of the City where the concentration of racial or ethnic minority populations is 10 percent or greater than their total citywide representation

MOHRC: Mayor's Office of HIV Resources Coordination

NBR: Neighborhood Business Revitalization

NFI: Neighborhood Facilities & Improvements

NOFA: Notice of Fund Availability

NON–HOMELESS PERSONS WITH SPECIAL NEEDS: Includes frail elderly persons, persons with AIDS, disabled families, and families participating in organized programs to achieve economic self-sufficiency

NON–INSTITUTIONAL: Group quarters for persons not under care or custody. (U.S. Census definition used)

OCCUPIED HOUSING UNIT: A housing unit that is the usual place of residence of the occupant(s)

OED: Office of Economic Development

OTHER INCOME: Households whose incomes exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families
OTHER LOW-INCOME: Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD’s findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes

PAB: Private Activity Bond

RLF: Revolving Loan Fund

SECTION 215: Section 215 of Title II of the National Affordable Housing Act. Section 215 defines "affordable" housing projects under the HOME program

SERVICE NEEDS: The particular services identified for special needs populations, which typically may include transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services to prevent premature institutionalization and assist individuals to continue living independently

SEVERE MENTAL ILLNESS: A serious and persistent mental or emotional impairment that significantly limits a person’s ability to live independently

SHELTERED: Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter, including emergency shelters, transitional housing for the homeless, domestic violence shelters, residential shelters for runaway and homeless youth, an any hotel/motel/apartment voucher arrangement paid because the person is homeless. This term does not include persons living doubled up or in overcrowded or substandard conventional housing. Any facility offering permanent housing is not a shelter, nor are its residents homeless

SKILLED NURSING FACILITIES/HOSPICE SERVICES: Facilities for final stage living

SRO: Single Room Occupant

SSI: Supplemental Security Income

SUBSTANDARD CONDITION AND NOT SUITABLE FOR REHAB: By local definition, dwelling units that are in such poor condition that they are neither structurally nor financially feasible for rehabilitation

SUBSTANDARD CONDITION BUT SUITABLE FOR REHAB: By local definition, dwelling units that do not meet standard conditions but are both financially and structurally feasible for rehabilitation. This does not include units that require only cosmetic work, correction, minor livability problems or maintenance work

TANF: Temporary Assistance to Needy Families

TITLE I FUNDING: Refers to the Ryan White Comprehensive AIDS Resources Emergency Act of 1990

VERY LOW INCOME: Households whose incomes do not exceed 50 percent of the median for the area

YEAR ROUND HOUSING UNITS: Occupied and vacant housing units intended for year round use. (U.S. Census definition) Housing units for seasonal or migratory use are excluded