



DENVER WORKFORCE INVESTMENT BOARD
Denver Metro Chamber of Commerce
1445 Market Street, 4th Floor Board Room, Denver CO 80202
Friday, May 8, 2015
Meeting Minutes

Attendance

Yes	No		<u>Board Members</u>	<u>Category</u>
Y		1	Stephanie Van Cleve, Colorado Hotel & Lodging Association (CHAIR)	Business
Y		2	Sid Basu, Ernst & Young LLP	Business
Y		3	Mary Broderick, IBEW Local #68	Labor
	R	4	(Lindsey Pacheco for) James Crowe, CO Dept of Vocational Rehabilitation	Workforce Partner
Y		5	Jenna Espinoza, Hispanic Chamber of Commerce of Metro Denver	Economic Development
	R	6	Raymond A. Garcia, Jr., DRG Construction Corp.	Business
	R	7	Mark Genkinger, Denver Health	Business
Y		8	Megan Huffnagle, Smashburger (YC)	Business
	N	9	Kelli Kelly, Parsons (YC)	Business
Y		10	Margaret Kirkpatrick, Colorado Dept of Education	Education, Workforce Partner
	N	11	Stephanie Klein, Experience Factor	Business
	R	12	Elise Lowe-Vaughn, CO Dept of Labor & Employment	Workforce Partner
	R	13	Sherry Martin, Denver Public Schools	Education
	R	14	Melissa Martinet, Lakeshore	Business
Y		15	Clarence McDavid, Rose Medical Center	Business
Y		16	Mark Miller, Pipefitters #208	Labor
Y		17	B. Solomon Muwanga, Wells Fargo	Business
Y		18	Turid Nagel-Casebolt, Denver OED	Economic Development
Y		19	Lynne Picard, Denver Housing Authority (YC)	Workforce Partner
Y		20	Caren Swales, Collbran Job Corps Center (YC)	Workforce Partner
	R	21	Sandra Wagner, AARP	Workforce Partner
Y		22	Marcus Weaver, DenverWorks	Nonprofit Corporation
Y		23	Katrina Wert, Community College of Denver	Education, Workforce Partner
Y		24	Leanne Wheeler, Wheeler Advisory Group LLC	Business
15	9	24	63% (15/24) of the Voting Members (VM) attended	
		VM	QUORUM: Yes BUSINESS QUORUM: No (6/15)	

Legend: Y=Present; R=Regrets/Excused; N=Absent; YC=Youth Council & Board Member

Agenda Items

1. Call to Order, Welcome & Introductions

- Board Chair Stephanie Van Cleve called the meeting to order at 11:40 p.m., welcomed everyone, and invited all members, guests, and staff to introduce themselves.
- Stephanie extended a warm welcome to all **24** guests, which included: **Sonia Adame**, Arrupe Corporate Work Study Program (Youth Council); **John Altland**, Community College of Denver; **Gwen Cagle**, RK Mechanical; **Kelly Causey**, Mile High Youth Corps; **Dory Dannettell**, Community Educational Outreach; **Bret Defnet**, Creek Side Properties; **Lindsey Finklang**, Goodwill Industries of Denver; **Ginger Garite**, Goodwill Industries of Denver; **Geoffrey Herrig**, Pipefitters Local Union #208; **Brian Kell**, Merrill, Lynch, Pierce, Fenner & Smith Inc.; **Vanessa Kirn**, Emily Griffith Technical College; **Antonio Martinez**, Dental Careers of Colorado; **Erika Reyes Martinez**, North

Denver Cornerstone Collaborative; **Tom Morgan**, Colorado Department of Labor & Employment; **Martin Ngwa**, Jobs for Thy Neighbor; **Hillary Prag**, Colorado Refugee Services Program; **Leslie Proudfoot**, GRID Alternatives Colorado; **Stephanie Rodriguez**, Dental Careers of Colorado; **Wilbur Sanchez**, Rocky Mountain Human Services; **Paula Schriefer**, Spring Institute; **Elizabeth Shupe**, Colorado Department of Education; **Daniel Tan**, Goodwill Industries of Denver; **Ashley Walker**, Center for Work Ethic Development; and **Tina Yankee**, Jobs for Thy Neighbor. Denver OED staff in attendance included: Rebecca Balu, Denise Bryant, David Ford, Tom Haslee, Lisa Martinez-Templeton, and Dana Williams.

- Chair’s Remarks. Stephanie reminded everyone, especially newcomers, that the Board’s Vision, Mission, Purpose, and Engagement Opportunities are listed on the back of the agenda for their reference and use. A new special two-page “Denver Workforce Investment Board Opportunities for Board Member Involvement” matrix of information on upcoming engagement opportunities will be distributed monthly and is in this month’s agenda packet. These opportunities consist of participating in industry-focused workshops and sector strategies industry partnerships, providing feedback on workforce services, referring job seekers and businesses, using our Business Services Team for recruitment purposes, and providing staff with various training opportunities. Members of the Executive Committee have met with members of the Mayor’s staff to examine certain processes and composition of the Board and are scheduled to meet again. The new Workforce Innovation and Opportunity Act (WIOA) will require some changes.
- Board Member Profile of the Month – Solomon Muwanga. Solomon has spent the last 20 years of his career in banking in Colorado and is currently Vice President and Senior Business Relationship Manager in the Business Banking Division of Wells Fargo. He credits a kind gentleman in the former Employment Service office on 17th Avenue with helping him make a decision to go into banking as a career 20 years ago. Solomon moved to Colorado from Uganda 24 years ago with just \$700 in his pocket. He graduated from Makerere University in Uganda with a Bachelor’s Degree in Economics, and after working as a personal banker and managing a loan portfolio with Bank of the West, he also worked for US Bank, Washington Mutual, and Community Banks of Colorado before landing at Wells Fargo in 2012. Solomon’s true passion is a love of teaching young people and coaches youth soccer and basketball clubs; he also enjoys skiing. Solomon has been married for 17 years and has three children. Solomon was appointed to the Board by Mayor Hancock in August 2014.
- Board Member Announcements. Sadly, Stephanie Van Cleve announced that two people will be leaving the Board later this month. **Margaret Kirkpatrick** is retiring as the Director of Adult Education with the Colorado Department of Education after serving on the Board since December 7, 2010. **Caren Swales** is being transferred from her Job Corps position to another position in the US Forest Service. Caren has dutifully served on the Board since February 2002, also filling roles as Youth Council Chair and Executive Committee member. Both members will be missed and were presented framed Certificates of Appreciation for their many years of service to the citizens and businesses of Denver. Stephanie also related that the Metro Volunteers’ BoardMatch event will be held on May 20, where Megan Huffnagle, David Ford, and she will meet with prospective board members.

Margaret Kirkpatrick (l) receives her Certificate of Appreciation from Board Chair Stephanie Van Cleve.



Caren Swales (l) receives her Certificate of Appreciation from Board Chair Stephanie Van Cleve and Workforce Board Director Denise Bryant (r).



2. Business and Information Items

- Committee Reports. There were no committee meetings today. Continuous Improvement Committee Chair **Katrina Wert** reported that her committee is looking at the nomination and appointment process for Board members. Sector Strategy Committee Chair **Mark Genkinger** talked about the updated opportunities matrix that his committee developed and emphasized that there are a lot of opportunities for involvement and engagement on the list. Youth Council Chair **Megan Huffnagle** said that the Youth Council is on hiatus for May and June and will reconvene in July at the regular Board meeting. There will be no more separate meetings.
- Approval of Minutes. **Margaret Kirkpatrick** moved and **Mark Miller** seconded a motion to approve the minutes of the April 10, 2015, Board meeting as presented.
 Action Taken: The minutes were approved unanimously by all Board members present.
- Annual Plan Approval. Since the annual plan is due at the end of the month and is still being drafted, Caren Swales and Megan Huffnagle moved and Clarence McDavid seconded a motion to delegate approval of the PY15 Local WIOA Transition Plan to the Board's Executive Committee when they meet on May 27.
 Action Taken: The motion was approved unanimously by all Board members present.
- Director/Staff Report. Denver Workforce Director Denise Bryant related that WIOA is coming and to stay tuned. Denise will be briefing the Mayor on May 19 and will have more details to share with the Board soon. In response to the recent uptick in local gang violence in Denver, Denise reported that she has been the workforce development representative on the Mayor's Impact Team and had a similar experience in Chicago during its Summer of Violence. Lisa Martinez-Templeton reviewed the latest quarterly Dashboard with Board members and Dana Williams explained the latest reports on Individual Training Accounts (ITAs) and the Assessment and Training unit's activities. Denver will be launching its own Eligibility Training Provider List (ETPL), which will have more stringent criteria than the State's list. Denver is looking at \$16-18 per hour wages for self-sufficiency reasons and will have new measures for training providers. There will be more information on the Denver ETPL in July. Denver will conduct training provider orientations. Training providers must be listed on the State's Division of Occupational Training Schools provider list to be considered for the Denver ETPL. In addition, Dana Williams was recently promoted.

3. Guest Presentation: North Denver Cornerstone Collaborative; Six Projects – One Vision

Erika Reyes Martinez, Communications and Community Relations Director for the North Denver Cornerstone Collaborative (NDCC), explained that the NDCC is comprised of six projects in more than 3,000 acres along Denver's nearly 23-mile "Corridor of Opportunity" and as such is one of the largest urban redevelopment projects in the nation currently. The Mayor's bold vision is to reconstruct the 3,000 acres of Denver's northern gateway entrance into the Mile High City.



The six major projects include:

- Globeville, Elyria and Swansea neighborhood plans, which were adopted in December 2014 and March 2015 respectively, with a new access road planned across the Platte River between the neighborhoods
- National Western Center, complete with a master plan with river access and over 100 new events per year in this \$865 million investment; approximately 10 year plus timeframe
- Brighton Boulevard redesign to turn into main gateway into Denver; \$25 million design; two year timeframe
- River North (RiNo) and South Platte Redevelopment; river clean up to take 20-30 years
- I-70 East Reconstruction; \$1 billion plus project to modernize a 50 year old viaduct, with the Swansea Lid, a cover over the underground portion of I-70
- RTD's Transit Oriented Development 3 transit lines and 4 stations, with openings in 2016-2018.

The Board members expressed concern over the gentrification issues in the area with the RiNo artists and others. The Board also wanted to know what it could do to help with affordable housing. The I-70 reconstruction will begin in 2017 and last about five years.



4. New WIOA Local Board Structure, Composition, Nomination and Appointment Process

David Ford and Katrina Wert led the Board members through a short discussion of the new Workforce Innovation and Opportunity Act (WIOA) requirements relating to Board structure, composition, nomination and appointment processes. Business representatives must comprise at least 51%, workforce representatives at least 20%, and the remainder is split amongst education and training, government, economic development, community development, and others. A draft Mayoral appointment process was presented for comment and will be refined and presented to the Mayor for approval. The goal is to seat new Board members by the September Board meeting.

5. Wrap-up, Upcoming Events, and Announcements

- Next Board Meeting. The next Board meeting will be on Friday, June 12, 2015, from 11:15 a.m. to 1:15 p.m. at the Denver Metro Chamber.
- Youth Council Meeting. The next Youth Council meeting will be held on Friday, July 10 during the July Board meeting. There will be no separate May and June Youth Council meetings.

6. Adjourn. The Board meeting adjourned at approximately 1:21 p.m.

Meeting Handouts:

- 5/8/2015 Agenda
- Denver WIB Opportunities for Board Member Involvement, updated 5/6/2015
- 4/10/2015 Meeting Minutes (5/6/2015 Review Draft)
- Excerpts from Monthly Economic Indicators, Metro Denver Economic Development Corporation, May 2015
- Denver Workforce Investment Board Quarterly Dashboard, May 2015
- ITA Budget Summary July 1, 2014 to April 30, 2015
- Assessment and Training Monthly Report – April 2015
- Local Board Membership Requirements, Attachment III of US DOL ETA TEG L No. 27-14, Operating Guidance for the Workforce Innovation and Opportunity Act (WIOA), April 15, 2015
- WIOA Local Board: Structure, Composition, Nomination and Appointment Process, May 8, 2015
- Metro Volunteer's BoardMatch Connection Event flyer, May 20, 2015
- Spring Institute, 3rd Annual "Spring Into Health" Wellness Challenge flyer, starting May 18, 2015
- North Denver Cornerstone Collaborative: Six Projects – One Vision, Erika Martinez presentation, 5/8/15
- Flyer and Employer Forms to participate in the Super Sophomore and Summer Youth Employment Program