March 12, 2018
AGENDA
12:00 TO 4:15 PM

1. **12:00 pm – Working Lunch and Introductions:** Ken Nim, Workforce Compliance Manager and Emily Chea, Workforce Compliance Officer; City and County of San Francisco *(30 minutes)*

2. **12:30 pm - Construction Pipeline Training and Career Pathways (1 hour)**
   a. Pre-apprenticeship training – CityBuild Academy
      i. Recruitment and Job Readiness Training
      ii. Training Certifications and Curriculum
      iii. Vocational English as a Second Language
      iv. Case management, career counseling, and retention services
      v. Academy Partners
   b. Construction Administration and Professional Services Academy
   c. Peer to Peer Mentorship
   d. Lessons Learned

   **Break & Refreshments (15 minutes)**

3. **1:45 pm - Next Steps/Phase II – Hands-on Demonstration & Building the Database (1.5 hours)**
   a. Certified Payroll System
      i. Tracking Compliance with Reports on Workhour data
   b. Intro to *Tradesforce* – CityBuild’s CRM Database
      i. Modules Walkthrough
      ii. Employment Networking System and Placement Tracking
      iii. Dynamic Reports
   c. Building the Database
      i. Design/Training/Rollout Timeline
   d. Lessons Learned

4. **3:15 pm - Open Forum Q&A (1 hour)**
   a. Sustainability