Scope. This policy establishes the requirements for using independent third-party roofing inspections to verify code-compliant installation of new roofing for Type-Approved projects. Independent third-party roofing inspections may also be used for the inspection of re-roofing of existing one- and two-family dwellings and their accessory structures. This optional inspection path is currently and will remain available indefinitely.

Policy. An owner has the option to use the traditional inspection process, where a Building Inspection section, Construction Inspector performs the roofing inspections, or, the owner may choose to use an independent third-party inspector consistent with this policy. An owner must select the independent third-party inspector from our list of approved third-party roof inspectors, found at the end of this policy. The independent third-party inspections cannot be performed by an employee of the building owner or contractor that completed the roofing construction work being inspected.

Inspector qualifications. To be an independent third-party inspector, the individual must meet one of the following requirements:

1. Be a Colorado registered design professional that has experience and expertise in the installation and inspection of roofing systems of the type being installed,
2. Hold a current Registered Roof Consultant (RRC) certification and have five years’ experience in the type of roofing being inspected,
3. Hold a current Building or Combination Inspector certification issued by the International Code Council or other inspector certification subject to the approval of the Building Official,
4. Been previously employed by a building department or other recognized inspection services company to perform roofing inspections on the type of roofing system being installed, or
5. Be an authorized representative of the roofing system manufacturer that inspects the installation and is responsible for issuance of the manufacturer’s warranty certificate.

Inspection company. An independent third-party inspection company shall provide to the owner documentation of its experience and expertise to perform inspections on roofing systems of the type being installed. The inspection company shall demonstrate that it has provided adequate training for its inspector(s) and has a supervisory and quality control process in place to oversee the work being performed by their inspection personnel. Inspections performed by persons not individually qualifying as inspectors shall be supervised by a qualified inspector as noted in the above inspector qualifications.
Owner responsibilities. The owner electing to use the independent third-party inspection alternative shall secure a Roofing permit, obtained by a contractor licensed in the City & County of Denver, and submit inspection reports to the Chief Trades Inspector – Construction Section within seven days of the final inspection. The independent third-party inspector or company shall be employed by the owner.

Inspection reports. The independent third-party inspector / inspection company shall submit a written inspection report to the Building Inspection section, Construction Inspector after the inspections are completed, noted deficiencies have been rectified, installation has been completed, and approved by the inspecting company. A separate inspection report shall be submitted for each roofing permit, containing the following information:

1. Address of the building,
2. Permit number and date of issue of the roofing permit,
3. Date that the inspections were completed and approved,
4. Name and contact information for the inspectors and the independent third-party inspector / inspection company performing the inspections,
5. Printed / typed name and signature of the owner or authorized representative,
6. Name(s) and signature(s) of the independent third-party inspector and the inspection supervisor, and
7. Copy of the signed manufacturer’s warranty shall be attached to the report.
8. Verification that the roof has been installed in accordance with all code requirements. Refer to attached sample checklist (format may vary, but all items must be verified at a minimum) and roof guidelines which shall be incorporated into the report.

Note: The Third-Party Roof Inspection Form and sample roofing checklist (if used) are located at the end of this policy and must be submitted to the Chief Trades Inspector-Construction Section within seven days of the final inspection.
# Third-Party Roof Inspection Form

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Permit Number</th>
<th>Permit Issued Date</th>
</tr>
</thead>
</table>

**Owner Information**

<table>
<thead>
<tr>
<th>Property Owner Name</th>
<th>Main Roofing Type</th>
<th>Number of Roofing Squares</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Property Owner Address</th>
<th>Roofing Manufacturer</th>
<th>Secondary Roofing Type</th>
<th>Secondary Roofing Squares</th>
<th>Secondary Manufacturer</th>
</tr>
</thead>
</table>

*To add any additional information, please use overflow space on back.*

**Inspector Information**

<table>
<thead>
<tr>
<th>Inspection Company</th>
<th>Company Address</th>
<th>Inspector Name</th>
<th>Inspector Contact Info.</th>
</tr>
</thead>
</table>

**Inspector Qualifications**

- Colorado Registered Design Professional with required roofing expertise
- Current Registered Roof Consultant (RRC)
- Current ICC Building or Combination Inspector Certification
- Previous authority having jurisdiction (AJ) roofing inspector
- Previous recognized inspection services inspector
- NRCA Roof Inspector
- InterNACHI Roofing 101 Certificate with at least 5 years of roofing experience
- Installed roofing manufacturer’s Warranty Certificate Authorized Representative
- Other (explain here) ____________________________________________________

**Inspector Statement of Acknowledgement**

“I hereby acknowledge the roofing system for the referenced building has been inspected and found to be in general compliance with the minimum requirements of the Denver Building Code and in general conformity with the manufacturer’s recommendations and specifications.”

<table>
<thead>
<tr>
<th>Inspector:</th>
<th>Date:</th>
</tr>
</thead>
</table>

**Property Owner Statement of Acknowledgement**

“I hereby acknowledge that I am the owner of the building referenced above and I give my consent for the listed third-party inspection company to perform my roof inspection in lieu of the City and County of Denver inspection.”

<table>
<thead>
<tr>
<th>Property Owner/Agent:</th>
<th>Date:</th>
</tr>
</thead>
</table>

This original document, as well as the roofing checklist, must be submitted to the Chief Trades Inspector – Construction Section within seven days of the final inspection.

**Drop-off in Person**

Inspections Counter, 3rd floor of the Webb Building
201 W. Colfax Ave., Denver, CO 80202
7 a.m. - 3:30 p.m., M-F

**Submit via Email**

Building.inspectionservice@denvergov.org

Revised 11/28/2016
Overflow Space or Notes

___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
NOTE: For all permits issued after September 12, 2016, the effective code is 2016 DBCA/2015 IBC/2015 IRC.

1. Permits and Scope of Work
   A. If repairs are more than 10% of the roof square footage or two roof squares (whichever is smaller), then the repair needs a roofing permit.
   B. All new roof penetrations require a permit (e.g., skylight, rooftop units, pipes, solar, etc.).
   C. Partial roofs that end at a natural edge may be replaced under a permit, but not partial slopes.
   D. Roof coatings do not require a permit.

2. Underlayment
   A. Ice and Water Shield Requirements
      i. Self-adhering bitumen installed at the eaves and rakes to two feet inside the exterior wall is NOT required per 2016 DBCA (see highlighted column in Table R301.2(1) below).
   B. For specific underlayment requirements, see Tables R905.1.1(1), R905.1.1(2), R905.1.1(3) governing underlayment types, applications, and attachments in the 2015 IRC or request a copy of these tables from Building Inspections.

3. Roof Decking
   A. Existing roofs must be removed to deck and replaced where two or more layers of any roof covering exist.
   B. No continuous opening between boards can be greater than ½” regardless of manufacturer’s recommendations. If manufacturer requires a smaller gap, then the manufacturer’s requirement prevails.
   C. Asphalt Shingles
      i. For maximum gap definition on 1X decking sheathed roofs, consult the manufacturer’s installation instructions for the product being installed, with the caveat that no opening can be greater than 6 square inches regardless of manufacturer’s recommendation. Openings smaller than this dimension can be covered with 26-gauge metal.

4. Low-slope Roofs
   A. Membrane roofs must be installed by a D-Roof Covering/Waterproofing licensed contractor.
   B. If membrane is less than 10% of the entire roof or two roof squares (whichever is smaller), it can be installed by a D-Roof Shingles licensed contractor on shingle projects that have some low-slope areas (porches and patios, for example).
5. Wind Speed Requirements
   A. Wind Resistance of Asphalt Shingles (per the 2015 IRC - Section R905.2.4.1)
      i. All shingles shall be tested and labeled to comply with the requirements of ASTM D 7158.
      ii. If the brand of shingles is not included in the scope of ASTM D 7158, then the shingles must be
tested and labeled to comply with ASTM D 3161.
   B. Wind Speed Zones for Denver (per the 2015 IBC Section 1609)
      i. Areas east of Federal Blvd. – 115 mph min. rating
      ii. Federal Blvd. to Sheridan Blvd. – 125 mph min. rating
      iii. Sheridan Blvd. to Kipling St. – 140 mph min. rating

6. Attic Venting
   A. New Construction (per the 2015 IRC Section R806 Roof Ventilation)
      i. Unvented attic assemblies require air-impermeable insulation (minimum of R-20, per IRC R.806.4).
The total insulation R-value must meet 2015 IECC.
   B. Re-roofing Existing Construction
      i. Venting is not inspected on re-roof projects, if the venting meets the building code in effect at the
time of original construction.
      ii. Optional: Venting can be added to meet manufacturer’s warranty requirements, as per
manufacturer’s installation instructions.

7. Energy Code Requirements
   A. New roofs must comply with the 2015 IECC.
   B. Existing roofs without insulation in the cavity and where the sheathing or insulation is exposed during
reroofing shall be insulated either above (R-30ci) or below (R-38 Flat/R-49 Attic) the sheathing.

8. Asbestos: Must follow the Colorado Department of Public Health and Environment’s (CDPHE) requirements
for a certified asbestos inspection and removal, and may be required to show proof of the inspection.

9. Inspections Required for Roofing and Siding Permits
   Use the “205,” “206,” or “201” inspection code when requesting an inspection by phone at 720-865-2501.

<table>
<thead>
<tr>
<th>3-Digit Inspection Code and Type of Roof System</th>
<th>205 – Pre-Inspection Commercial (New or Re-roof)</th>
<th>206 – Other (Mid-roof, Roof Insulation, Meeting)</th>
<th>201 – Roof (Final)</th>
</tr>
</thead>
<tbody>
<tr>
<td>One- and Two-Family Asphalt Shingles</td>
<td>No</td>
<td>If Needed*</td>
<td>Yes</td>
</tr>
<tr>
<td>Townhomes</td>
<td>Yes</td>
<td>If Needed*</td>
<td>Yes</td>
</tr>
<tr>
<td>Commercial Asphalt Shingles</td>
<td>Yes</td>
<td>If Needed*</td>
<td>Yes</td>
</tr>
<tr>
<td>Low-slope Roofs</td>
<td>Yes</td>
<td>If Needed*</td>
<td>Yes</td>
</tr>
<tr>
<td>Tile</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

* A mid-roof inspection may be required when the pre-inspection identifies items that need to be completed,
but will not be visible for inspection at the final.
## General Roof and Re-roof Requirements

<table>
<thead>
<tr>
<th>#</th>
<th>Chapter Section</th>
<th>Building Code</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>R908.2 1511.2</td>
<td>Structural and construction loads</td>
<td>Structural roof components shall support the roof covering system and the materials and equipment loads encountered during installation.</td>
</tr>
<tr>
<td>2</td>
<td>R908.3.1.1(3) 1511.3.1.1</td>
<td>Roof replacement</td>
<td>Existing roof covering must be removed down to deck unless re-covering a single layer.</td>
</tr>
<tr>
<td>3</td>
<td>R903.2 15.03.2</td>
<td>Flashing</td>
<td>Flashing shall be installed to prevent moisture from entering the roof and wall.</td>
</tr>
<tr>
<td>4</td>
<td>Pitch pans</td>
<td>Required if multiple penetrations are intended to be flashed together, or for equipment support legs.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Duct and pipe jacks</td>
<td>Pipe and duct penetrations shall be flashed using roof flashing (jacks) intended for the specified roof system.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Flues/ducts</td>
<td>B-vent pipes must have a metal boot of the same gauge of the pipe and have a storm collar installed to protect the metal boot to pipe connection. Vent caps shall be in good shape and fitted for proper venting.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>R903.2.1 150.3.2.1</td>
<td>Locations</td>
<td>Flashing shall be installed at wall and roof intersections, change in roof slopes, and roof openings.</td>
</tr>
<tr>
<td>8</td>
<td>R903.2.2 1503.2.2</td>
<td>Crickets and saddles</td>
<td>All vertical projections on sloped roofs greater than 30° require a cricket or saddle made of sheet metal or of the same material as the roof covering.</td>
</tr>
<tr>
<td>9</td>
<td>DBCA R903.2.3</td>
<td>Flashing</td>
<td>Single-ply Flashing for single-ply roof systems shall be installed per manufacturer’s current recommendations.</td>
</tr>
<tr>
<td>10</td>
<td>R908.5</td>
<td>Reinstallation of materials</td>
<td>Existing flashings shall be replaced where rusted, damaged, or deteriorated.</td>
</tr>
<tr>
<td>11</td>
<td>R903.3 1503.3</td>
<td>Coping</td>
<td>Parapet walls shall be properly coped with non-combustible, weatherproof materials of a width not less than the thickness of the wall and be sealed at every joint with an overlap of no less than 2”.</td>
</tr>
<tr>
<td>12</td>
<td>R903.4</td>
<td>Roof drainage</td>
<td>Unless roofs are sloped to drain over roof edges, roof drains shall be installed at each low point on the roof.</td>
</tr>
<tr>
<td>13</td>
<td>R903.4.1 1503.4.1</td>
<td>Secondary drains or scuppers</td>
<td>Where roof drains are required, secondary (overflow) drains and scuppers are required where parapets are present and entrapped water cannot drain when primary drains back-up. Overflows shall be the same size and installed 2” above the main drain. The installation and sizing of the drains shall comply with the IPC. Overflow drains cannot connect to the primary drain.</td>
</tr>
<tr>
<td>14</td>
<td>1503.4.2</td>
<td>Scuppers</td>
<td>Emergency overflow scuppers shall be sized and located to prevent the depth of ponding water from exceeding the designed roof load. Scuppers shall have a minimum 4” opening.</td>
</tr>
<tr>
<td>15</td>
<td>R908.1(2) 1511.1(2)</td>
<td>For roofs that provide positive drainage, re-covering or replacing an existing roof covering shall not require the secondary (emergency overflow) drains or scuppers of Section R903.4.1 to be added to an existing roof.</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>DBCA R903.4.2</td>
<td>Equipment on roof</td>
<td>Equipment on the roof shall be installed on 8” legs bearing on decking or be installed on an 8” curb bearing on decking which can be flashing in properly. Placing the equipment on resonator pads or slip sheets is not allowed.</td>
</tr>
<tr>
<td>17</td>
<td>R905.1.1</td>
<td>Underlayment</td>
<td>Must meet the specifications in Tables R905.1.1(1), (2), and (3) regarding underlayment types, application, and attachment.</td>
</tr>
<tr>
<td>18</td>
<td>DBCA R903.2.6 1507.10.5</td>
<td>Stucco</td>
<td>Exterior wall finishes must terminate a min. of 8&quot; above the finished roof of a low-slope roof or a min. of 2&quot; above a shingle, shake, or tile roof.</td>
</tr>
</tbody>
</table>

**Asphalt Shingle Roof Requirements**

| 19 | R905.2.1 | Sheathing | Roof decking shall be solidly sheathed (new construction only). |
| 20 | R905.2.2 1507.2.2 | Slope | Asphalt shingles shall be used only on roof slopes of 2:12 or greater. For slopes 2:12 up to 4:12, double underlayment is required. (See underlayment tables: Tables R905.1.1(1), R905.1.1(2), R905.1.1(3) in the 2015 IRC.) |
| 21 | R905.2.4.1 | Wind resistance | Asphalt shingle classification shall be ASTM D 7158 D, G or H depending on wind zone. |
| 22 | R905.2.6 | Attachment | As required by manufacturer or minimum of four nails per shingle for all roof slopes up to 21:12. |
| 23 | R905.2.8.2 | Valleys | All materials must comply with the ASTM’s listed in R905.2.8.2. |
| 24 | 1507.2.9.2 (1) Open metal | Open valleys lined with metal shall be a minimum of 24" wide and corrosion-resistant. |
| 25 | (2) Open roll | Open valleys lined with two plies of rolled roofing shall be permitted where the bottom layer is at least 18" wide and the top layer is at least 36" wide. |
| 26 | (3) Closed roll | Closed valleys shall be a minimum of 36" wide of either 1) one ply of smooth roll roofing or 2) self-adhering modified bitumen. |
| 27 | DBCA R905.2.8.2 (3) Closed metal | Metal is not allowed in a closed valley. |
| 28 | R905.2.8.3 | Sidewall flashing: Headwall | Continuous flashing shall be a minimum of 4" x 4" and all flashing shall be counter flashed with metal or exterior finish and properly sealed. |
| 29 | Step | Step flashing shall be a minimum of 4"x 4" piece per shingle, and all flashing shall be counter flashed with metal or exterior finish and properly sealed. |
| 30 | Kick-outs | Kick-outs at the end of the sidewall step flashing shall be turned out in a manner that directs water away from the wall onto the roof or into a gutter. |
| 31 | R905.2.8.4 | Other flashing | Flashing against a vertical wall, soil stack, vent pipe and chimney. |
| 32 | R905.2.8.5 1507.2.9.3 | Drip edge | Drip edge shall be provided at eaves and rake edges:  
  - Installed with a minimum of 2" overlap for segments, extend a minimum of ¼" below roof sheathing and a minimum of 2" onto roof deck;  
  - Mechanically fastened at a minimum of 12" o.c.; and  
  - Underlayment shall be installed over drip edge along eaves and under drip edge along rakes. |

**Low-slope Roof Requirements**

<p>| 33 | DBCA 140.7 | Other inspections | All commercial roofs require a “205 - Pre-Inspection Commercial” inspection. |
| 34 | DBCA R905.5.2 | Deck slope | 90 lb. roll roofing shall not be applied to roof slopes less than 2:12. Exception: Detached garages, patios and carports open on three sides may have a slope of 1:12. |
| 35 | R905.11-13.1 1507.11-13.1 | Slope | Modified Bitumen, Thermoset (EPDM), and Thermoplastic (TPO/PVC) shall have a minimum design slope of ¼:12 for drainage. |
| 36 | R905.11.3 1507.11.3 | Application | Modified Bitumen shall be installed in accordance with the manufacturer’s instructions. |</p>
<table>
<thead>
<tr>
<th>#</th>
<th>P A S S</th>
<th>2015 IRC/IBC 2016 DBCA</th>
<th>Chapter Section</th>
<th>Building Code</th>
</tr>
</thead>
</table>
| 37 | Torch Down Peel-n-Stick | Modified Bitumen shall be installed:  
• Overlap all edges a minimum of 2";  
• Edge metal flashings shall be a minimum of 2" x 4" and be fully primed;  
• Wall flashings to be independent of field sheet and properly terminated;  
• Cant Strip (if required by manufacturer). |
| 38 | R908.1 1511.1 | General exception (1) | Re-roofing shall not be required to meet the minimum design slope of ⅛:12 for roofs that provide positive drainage. |

**Metal Roof Shingles Requirements**

| 39 | R905.4.2 1507.4.2 | Slope | Metal roof shingles shall not be installed on roof slopes below 3:12. |
| 40 | R905.5.6 1507.5.7 | Flashing | Valley flashing shall:  
• Be of the same material as the roof covering;  
• Extend a min. of 8" from the centerline with a min. ¾" high splash diverter rib built-in at the flow line with sections overlapping a min. of 4"; and  
• Min. 36" Type I underlayment for slopes greater than 3:12. |

**Reinstallation of materials**

| 41 | R907.5 1511.5 | Reininstallation of materials | Existing slate, clay or cement tile can be reinstalled if not damaged, broken or deteriorated. Existing flashing shall be replaced when deteriorated, rusted or damaged. |
| 42 | R905.3.2 1507.3.2 | Slope | Clay and concrete tile shall have a minimum 2½:12 slope. For slopes 2½:12 up to 4:12, double underlayment is required. |
| 43 | R905.3.8 1507.3.8 | Flashings | Valley flashing shall:  
• Extend a minimum of 11" from the centerline with a minimum 1" high splash diverter rib built-in at the flow line with sections overlapping a minimum of 4"; and  
• Minimum of 36" Type I underlayment for slopes greater than 3:12. |

**For Denver Building Department Use Only**

| # | Corrections required of failed item numbers: |

Re-inspection required. When corrections are made, please request a new inspection.

Re-inspection fee required: $100.00.

Inspector: ___________________________ Date: ___________________________

Page 5 of 6 Revised January 24, 2017
<table>
<thead>
<tr>
<th>#</th>
<th>PASS</th>
<th>2015 IRC/IBC 2016 DBCA</th>
<th>Chapter Section</th>
<th>Building Code</th>
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<tbody>
<tr>
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<td>Additional Notes</td>
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<td>Additional Notes</td>
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</tbody>
</table>
4/7/20

DEVELOPMENT SERVICES MEMO:
Due to the high volume of requests for roofing permits and inspections, caused by the severe hail storms over the past year, Denver Development Services is giving customers the option to avoid potential delays by hiring third-party inspectors. Additional costs apply and may vary depending on which third-party inspector you hire.

See list below to contact an approved third-party inspector.

Visit www.DenverGov.org/buildingcode to read the complete adopted policy on independent third-party roofing inspections.

Approved Third-Party Roof Inspectors

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim Pepper</td>
<td>James R. Pepper, LLC</td>
<td>(719) 494-7768 15790 Candle Creek Dr. Monument, CO 80132 <a href="mailto:jim.pepper2013@gmail.com">jim.pepper2013@gmail.com</a></td>
</tr>
<tr>
<td>Alan Wittren</td>
<td>Burgess Construction Consultants, Inc.</td>
<td>(303) 300-4527 9033 East Easter Pl. Suite 200 Centennial, CO 80112 <a href="mailto:awittren@burgess-inc.com">awittren@burgess-inc.com</a></td>
</tr>
<tr>
<td>Josiah Flamm</td>
<td>Clearview Design</td>
<td>(720) 560-7066 4199 Timber Hollow Loop Castle Rock, CO 80109 <a href="mailto:clearviewsd@yahoo.com">clearviewsd@yahoo.com</a></td>
</tr>
<tr>
<td>Name</td>
<td>Company/Address</td>
<td>Phone/Email</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>Kraig Stanforth</td>
<td>Certified Building Consultants (CBC)</td>
<td>(720) 940-1180&lt;br&gt;11177 Cambridge Ct.&lt;br&gt;Parker, CO 80138&lt;br&gt;<a href="mailto:kstanforthcbc@gmail.com">kstanforthcbc@gmail.com</a>&lt;br&gt;<a href="mailto:tstanforthcbc@gmail.com">tstanforthcbc@gmail.com</a></td>
</tr>
<tr>
<td>Travis Stanforth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(must be signed by both)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alex Knuth</td>
<td>EVstudio</td>
<td>(303) 670-7242 Ext. 60&lt;br&gt;5335 W 48th Ave&lt;br&gt;Denver, CO 80212&lt;br&gt;<a href="mailto:alex@evstudio.com">alex@evstudio.com</a></td>
</tr>
<tr>
<td>Donald Hamilton</td>
<td>Mae’ – Lae’ LLC</td>
<td>(760) 660-9517&lt;br&gt;12305 Viewpoint Dr. Suite B&lt;br&gt;Lakewood, CO 80401&lt;br&gt;<a href="mailto:donhamilton3@hotmail.com">donhamilton3@hotmail.com</a></td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td>Also Approved for Tile Roofs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gary Manlove</td>
<td>JBA Consulting</td>
<td>(720) 443-8280&lt;br&gt;PO Box 283&lt;br&gt;Larkspur, CO 80116&lt;br&gt;<a href="mailto:gary@jbaconsulting.net">gary@jbaconsulting.net</a></td>
</tr>
<tr>
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<tr>
<td>Kraig Stanforth</td>
<td>Certified Building Consultants (CBC)</td>
<td>(720) 940-1180&lt;br&gt;11177 Cambridge Ct.&lt;br&gt;Parker, CO 80138&lt;br&gt;<a href="mailto:kstanforthcbc@gmail.com">kstanforthcbc@gmail.com</a>&lt;br&gt;<a href="mailto:tstanforthcbc@gmail.com">tstanforthcbc@gmail.com</a></td>
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<tr>
<td>Travis Stanforth</td>
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<td>(must be signed by both)</td>
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<tr>
<td>Jim Pepper</td>
<td>James R. Pepper, LLC</td>
<td>(719) 494-7768&lt;br&gt;15790 Candle Creek Dr.&lt;br&gt;Monument, CO 80132&lt;br&gt;<a href="mailto:jim.pepper2013@gmail.com">jim.pepper2013@gmail.com</a></td>
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