



**DENVER**  
THE MILE HIGH CITY

**Development Services**

201 W Colfax Ave  
Denver, CO 80202  
Phone: 720-865-2790  
www.denvergov.org/DS

### Access Control Permit Input Form

Property Address: \_\_\_\_\_ Bldg Dept Log #: \_\_\_\_\_

Class of Work: (check one)    **New Bldg**            **Addition**            **Repair/Replace**            **Alteration/Tenant Finish**

Contractor License #: \_\_\_\_\_ Company Name: \_\_\_\_\_

Supervisor Certificate #: \_\_\_\_\_

Site Contact to Gain Entry for Inspection: (please print) \_\_\_\_\_ Phone #: \_\_\_\_\_

Landmark/historic district?    Yes            No            Email: \_\_\_\_\_

Use of Building: (check one)    **Single-family Res.**            **Duplex**            **Garage**            **Multi-family Res.**            **Commercial**

Scope of Work: \_\_\_\_\_

#### Type of Activity:

|                             |            |                          |       |
|-----------------------------|------------|--------------------------|-------|
| High Rise                   | <b>Yes</b> | Designer:                | _____ |
| # of Stories                | _____      | Electrical PE:           | _____ |
| Sprinkler                   | _____      | Fire Alarm Designer:     | _____ |
| Elevator Lobby Refuge Area  | <b>Yes</b> | Access Control Designer: | _____ |
| Fire Alarm Panel Connection | <b>Yes</b> | Elevator Designer:       | _____ |
|                             |            | Other:                   | _____ |

Designer/Contractor License #: \_\_\_\_\_

#### Access Control Panel

|                                |            |
|--------------------------------|------------|
| Separate Power Supply          | <b>Yes</b> |
| Plug-in Transformer (Class II) | <b>Yes</b> |
| Manufacturer                   | _____      |
| Model                          | _____      |
| Power Supply Mfr:              | _____      |
| Power Supply Model:            | _____      |
| # of Power Supplies:           | _____      |

#### Hardware

|                             |                  |
|-----------------------------|------------------|
| Emergency Lights            | <b>Yes</b>       |
|                             | (number of each) |
| Failsafe Strikes:           | _____            |
| Card Readers / Keypads:     | _____            |
| Fail Safe:                  | _____            |
| Electric Locks:             | _____            |
| Magnetic Locks:             | _____            |
| Fail Secure Strikes:        | _____            |
| Elevator Readers:           | _____            |
| Manual Pull Boxes:          | _____            |
| Emergency Phones:           | _____            |
| Fail Secure Electric Locks: | _____            |
| Other Approved Locks:       | _____            |

#### Delayed Egress (DE) System

|                               |       |
|-------------------------------|-------|
| # of Doors w/ Delayed Egress: | _____ |
| Mfr. DE System:               | _____ |
| Model DE System:              | _____ |

Valuation of Work: (INCLUDE: labor, profit, overhead, materials, equipment & install)    \$ \_\_\_\_\_

Contractor Remarks: \_\_\_\_\_

FOR CITY SERVICES VISIT **DenverGov.org** | CALL **311**