

COVID-19 Prevention: Tips for Parades and Processions

Every person and organization holding an event-related permit (including parades and processions) from the City and County of Denver **must comply** with State of Colorado [Public Health Orders](#) and [Guidelines](#) that are in effect at the time of the event. These Orders and Guidelines may change at any time with no prior notice. Changes in any orders may result in additional requirements to permittees and issued permits, and may result in event cancellation. The permitting agency will make reasonable efforts to provide notice to permittees of changes in orders or requirements. This document provides tips that can help support adherence to the state's orders and guidelines.

Parades and Processions are defined as a planned, organized, group of people or vehicles moving forward in an orderly fashion on public property with a designated start, route and end location in celebration of a special day or event.

The capacity number for the parade refers to the participants in the parade and does not include spectators. The number of participants in the parade should not exceed the maximum number of people allowed to gather at an outdoor event in the City and County of Denver (currently 175) and physical distancing must be maintained. Any festival areas before or after the parade should follow all City of Denver guidelines for outdoor events.

Parade and Procession Organizers

- Review the Colorado Department of Public Health and Environment (CDPHE) [Workplace Outbreak Guidance](#) and develop an event-specific plan and checklist to manage the applicable prevention and mitigation requirements and recommendations.
- Train event staff on prevention and mitigation practices.
- Collect and maintain a list of staff, volunteers and contractors to support COVID-19 contact tracing.
- Collect contact information for participants through RSVPs or sign-in sheets. Include times of arrival and departure, to help with potential exposure notification.
- Ensure 6 feet or more physical distancing between all staff, volunteers, contractors and participants:
 - Parade/procession staging areas must be carefully planned to allow each participant 6 ft of physical distance, except for those remaining in their vehicle or on a float.
 - Stagger participant arrival and departure times to avoid congregating at the staging and finish areas.
 - All parade participants must wear masks in staging and finish areas of the parade.
 - Participants should walk in formations that allow 6 ft spacing between individuals.
 - Musicians and vocal performers may remove masks once they are on the parade route. All other participants must wear masks when on the route, including those on floats and in cars.
 - Reduce or prohibit interaction between parade participants and spectators.
 - Give reminders to staff, volunteers and contractors to observe at least 6 feet social distance before, during, and after the parade/procession.

- Parade floats can have no more than 10 people on each float
- Vehicles in parade can have no more passengers than the number of functioning seatbelts.
- No swag, fliers, or promotional materials can be distributed to spectators along the route.
- No goods, merchandise, food, or beverages can be sold or distributed to spectators along the route.
- Route needs to be planned to minimize occurrences of participants facing one another—traffic should always flow in the same direction.
- Discourage gathering of spectators along the route; provide streaming options when possible.
- Follow CDPHE’s [Guidance for Cleaning](#) and sanitize common touch points.
- Install hand washing and sanitizing stations at staging areas.
- Establish a separate and isolated staging area for individuals who may become ill while onsite. Equip the staging area with chairs or cots, gloves and masks to be used while awaiting departure from site.
- Consider shorter event duration times to reduce the need for staff, volunteers, contractors and participants to use restroom facilities, which can be a source of transmission.

Communication and Guest Education

- Include the following reminders in staff trainings, community notifications and signage:
 - High risk populations should stay home
 - If you’re sick, please stay home and do not enter
 - Face coverings are required
 - Wash your hands or use hand sanitizer frequently
 - Don’t touch your face with unwashed hands
 - Cover coughs and sneezes
 - Maintain distance between yourself and others.
- Identify and address potential language, cultural, and disability barriers associated with communicating COVID-19 information to staff, volunteers, contractors, participants and spectators. Information should be easily understood by everyone.

Participants

- Messaging must go out prior to the parade participants and spectators to they follow State and City Public Health Orders, such as:
 - wearing a mask/face covering
 - maintaining physical distancing of at least 6 ft between individuals not in the same household
 - recommending that those who may be sick stay home
 - limiting spectators groups to no more than 8 individuals
 - encouraging spectators to stay home if sick or exhibiting COVID-19 symptoms or if they have been in close contact with a person suspected or confirmed to have COVID-19

Spectators

- If expecting spectators to view the parade from public property, consider setting up specific viewing areas that will allow for physical distancing to be easily indicated and maintained.
- Discourage spectators from mixing and mingling with others not in their household as much as possible.
- Encourage remote participation whenever possible.

Contact Denver Department of Public Health & Environment at phicommments@denvergov.org with questions.