

PUBLIC MEETING NOTICE

Denver Subregional Forum

On **November 1st, 2018 from 2:00pm-4:00pm**, the public is invited to attend and provide comment at the Denver / Denver Regional Council of Governments (DRCOG) Subregional Forum Meeting. The purpose of the Subregional Forum is to develop and implement a process to provide a recommended package of projects to the full DRCOG Board for funding from the 2020-2023 Transportation Improvement Program (TIP). The meeting location shall be in the Denver City and County Building, 1437 Bannock Street, Room 391, Denver, CO 80202.

AGENDA

- 1) Public Comment
- 2) Review of Minutes from 9/14 SRF Meeting
- 3) Subregional Application, Process and Near-Term Schedule
- 4) Status Update on the Regional Share Review Process
- 5) Other Business

ADJOURN

Visit <https://www.denvergov.org/content/denvergov/en/denver-department-of-public-works/projects/subregional-forum.html> for a link to the full agenda packet posted for November 1st as it becomes available, and any future Denver Subregional Forum meetings as they are scheduled.

If you are unable to attend this or any future meetings of the Denver Subregional Forum and would like to provide feedback, written comments will be accepted and may be sent to:

City and County of Denver
ATTN: Justin Begley, Project Manager
201 W Colfax Avenue, Dept. 509
Denver, CO 80202
DenverTIPpublicworks@denvergov.org

Special Accommodations:

Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, or those who may require translation services, should contact the City and County of Denver within at least three (3) business days prior to the meeting at 720-913-1743.

Minutes from Denver Subregional Forum (SRF) on 9/14/2018

Background

The Denver Subregional Forum met on September 14th, 2018 from 1-3pm in the Denver City County Building in Room 391. The minutes are a summary representation of the attendees, activities, and discussion of that meeting.

Action Requested

Suggest revisions, if any, and approve the 9/14 minutes.

DRCOG TIP Subregional Forum Minutes

Thursday, November 1, 2018 2:00-4:00 PM
CCD City and County Building, Room 391
1237 Bannock St., CCD, CO

The sixth CCD / Denver Regional Council of Governments (DRCOG) Subregional Forum Meeting was held on September 14, 2018 and was open to the public. The purpose of the Subregional Forum is to develop and implement a process for recommending a package of projects to the full DRCOG Board for funding from the 2020-2023 Transportation Improvement Program (TIP).

Attendees

CDOT: Jay Hendrickson, Elizabeth Kemp

Denver City Council: Jolon Clark, Kevin Flynn (Chair)

DOF: Laura Perry, Emily Snyder

DRCOG: Todd Cottrell

PW: Justin Begley, Janice Finch

Parks: Jason Coffey

CPD: David Gaspers

NDCC: Chris Pacheco

RTD: Chris Quinn

- I. **Public Comment:**
 - a. No public comment
- II. **Review of Minutes**
 - a. Minutes from 8/30 SRF discussed and adopted by the Forum
- III. **Review & Discussion of Intersubregional Support Requests**
 - a. Begley recapped that Denver opened a call for Intersubregional Support requests from 8/30 which concluded 9/10
 - i. 3 proposals were submitted by the deadline, one came in the morning of 9/14
 - b. Adams County Subregional Forum presented I-270 & Vasquez
 - i. Commerce City is the sponsor, the project is to receive a decision document and make interim operational improvements in the area
 - ii. \$16.6 million project with a \$800,000 request of Denver
 - c. Arapahoe County submitted a request for \$150,000 to fund a \$3,000,000 PEL Study on US 85
 - i. Councilman Clark asked if this was for local or subregional dollars, the request for local dollars

- d. Jefferson County submitted a previously presented request for \$750,000 towards a \$30,000,000 project in Clear Creek area on Pikes to Plains Trail
- e. Arapahoe Forum submitted a late application for US 285 Congestion Management Study, \$97,000 from Denver

IV. Intersubregional Project Support Discussion and Vote

- a. Adams County was unanimously supported for a \$800,000 Denver SRF contribution in the event the project is funded from the Regional Share.
 - i. A condition placed on this is that the funds be used to fund the portion of the project on Vasquez used by Elyria / Swansea residents who access the Walmart for shopping at Vasquez
- b. The Forum unanimously voted to support the US 85 PEL Study with \$150,000. However, the commitment would be from the Subregional Share rather than local funds requested as this body has no control over those funds.
- c. The Forum unanimously agreed to provide only a letter of support for the Jefferson County project.
- d. The Forum unanimously agreed to provide only a letter of support at this time for the US 285 study. The Forum would be open to providing financial support for this project at a later date should additional coordination identify areas of shared interest in the study.
- e. Begley will draft letters of support for Chair Flynn's signature.

V. Other Business

ADJOURN

Subregional Application, Process & Near-Term Schedule

Background

The DRCOG 2020-2023 TIP Policy requires Subregions to formalize criteria, an application and conduct a call for projects for TIP eligible recipients. DRCOG has supplied an application for each of the Subregions to use and permitted modifications of criteria and scope to better determine project selection based on local priorities.

Current Status

Multidepartmental staff has met to identify what, if any, criteria should be added as well as how they should be weighted. Recommendations were made to reweight the MV objectives higher, supplementing with Denver specific references requested in that area. The Technical Subcommittee advanced these recommendations and requested additional inclusion of Denver plan questions throughout the application. Supplemental forms have been added to better vet assumptions about scope, schedule and budget.

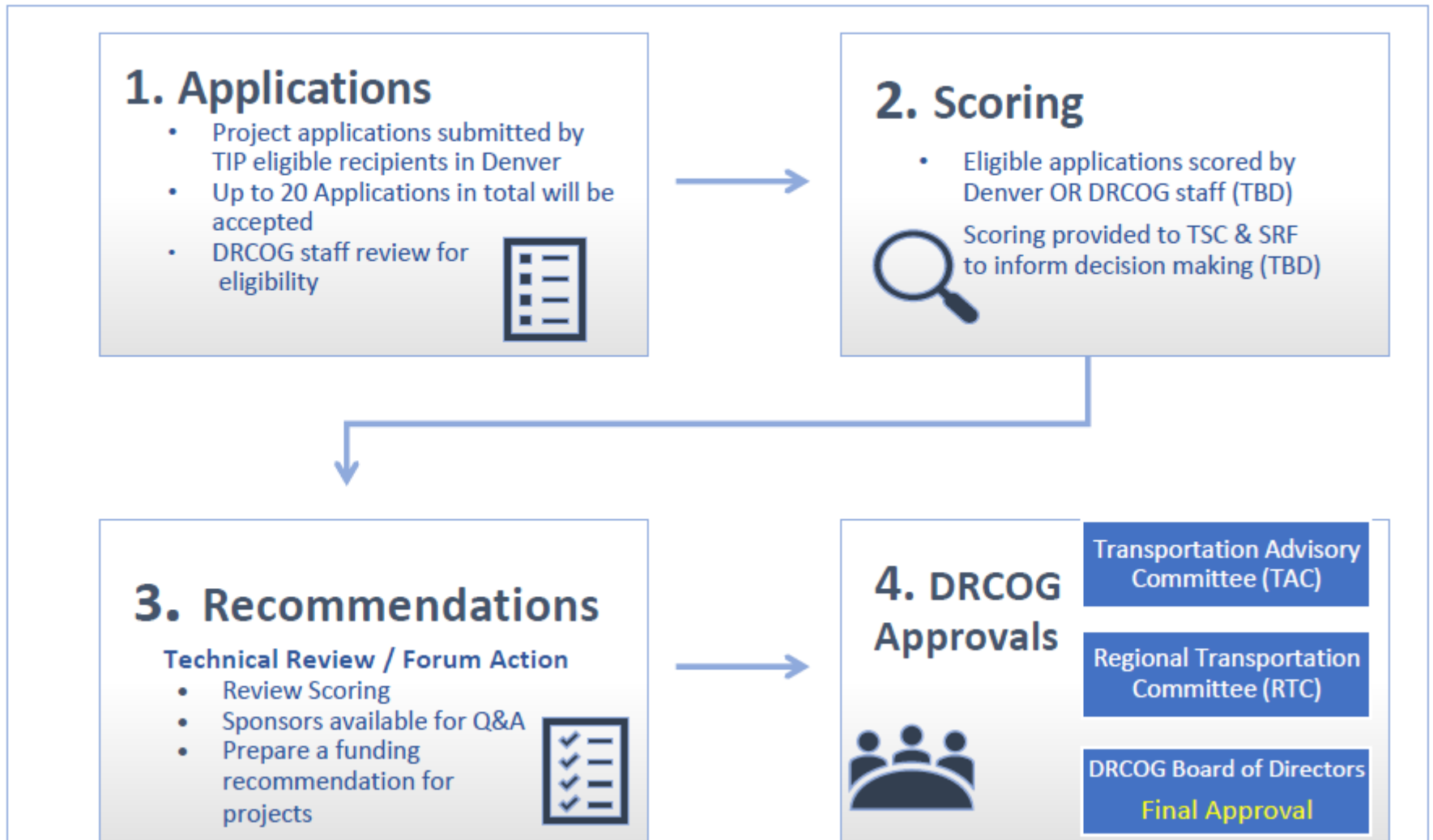
Staff Request

Approve the application, process and budget.

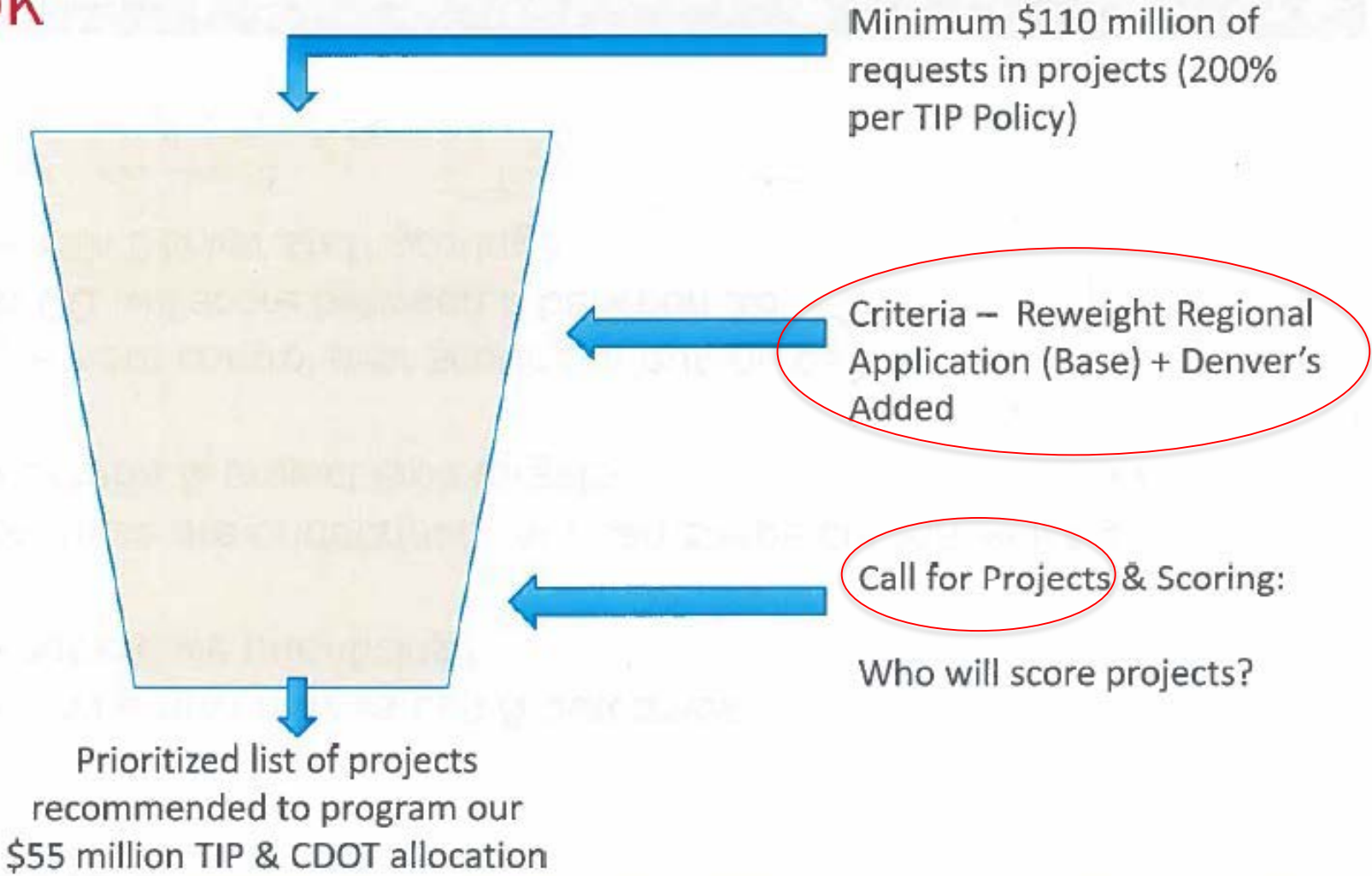
Subregional Application, Process & Near-Term Schedule

Denver Subregional Forum
November 1st, 2018

PROPOSED 2020-2023 Subregional Share Process



Outlook



REFRESH – What DRCOG Requires

- DRCOG Subregional Share Application Must be Used
 - Denver proposing modifications
- Process Must Result in at Least 200% of Available Funds that are Submitted will be Ranked
- Window for call is January 2nd through February 27th, 2019
- Eligibility = Regional Share + Primary Arterials

To Finalize Today

- 1 **Minimum & Maximum Asks & Eligibility**
- 2 Additive Criteria and Weighting
- 3 Supplemental Information Required with Application
- 4 Schedule

Project Ask Minimum, Maximums & Eligibility

	SRF Request	
	Minimum	Maximum
Capital Construction	\$5 million	\$25 million
Plans & Studies	\$150,000	\$5 million
Non-Capital Programs	\$150,000	-----

- Not proposing to restrict eligibility further than from what is Regionally eligible + Primary Arterials
- 20% Non-Federal match required, project elements of similar type can be ‘bundled’
- Require concurrence from CDOT, RTD & CCD where applicable

- 1 Minimum & Maximum Asks
- 2 **Additive Criteria and Weighting**
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<u>Regional</u>	40%
Why is this project important to the sub-region (Denver)? Does the proposed project cross and/or benefit multiple municipalities? If yes, which ones and how? Does the proposed project cross and/or benefit another subregion(s)? If yes, which ones and how? How will the proposed project address the specific transportation problem described in the Problem Statement How will the completed project allow people and businesses to thrive and prosper? How will connectivity to different travel modes be improved by the proposed project? Describe funding and/or project partnerships (other subregions, regional agencies, municipalities, private, etc.) established in association with this project.	
<u>TIP Focus Areas</u>	30%
Describe how the project will improve mobility infrastructure and services for vulnerable populations (including improved transportation access to health services). Describe how the project will increase reliability of existing multimodal transportation network. Describe how the project will improve transportation safety and security	
<u>MV Objectives</u>	20%
Contain urban development in locations designated for urban growth and services. Increase housing and employment in urban centers. Improve or expand the region's multimodal transportation system, services, and connections. Improve air quality and reduce greenhouse gas emissions. Connect people to natural resource or recreational areas. Increase access to amenities that support healthy, active choices. Improve access to opportunity. Improve the region's competitive position.	
<u>Leverage</u>	10%

Existing Subregional Criteria



TSC Subregional Criteria Recommendation



<u>Regional</u>	30%
Why is this project important to the sub-region (Denver)? Does the proposed project cross and/or benefit multiple municipalities? If yes, which ones and how? Does the proposed project cross and/or benefit another subregion(s)? If yes, which ones and how? How will the proposed project address the specific transportation problem described in the Problem Statement How will the completed project allow people and businesses to thrive and prosper? How will connectivity to different travel modes be improved by the proposed project? Describe funding and/or project partnerships (other subregions, regional agencies, municipalities, private, etc.) established in association with this project.	
<u>TIP Focus Areas</u>	30%
Describe how the project will improve mobility infrastructure and services for vulnerable populations (including improved transportation access to health services). Describe how the project will increase reliability of existing multimodal transportation network. Describe how the project will improve transportation safety and security	
<u>MV & Denver Objectives</u>	30%
Contain urban development in locations designated for urban growth and services. Increase housing and employment in urban centers. Improve or expand the region's multimodal transportation system, services, and connections. Improve air quality and reduce greenhouse gas emissions. Connect people to natural resource or recreational areas. Increase access to amenities that support healthy, active choices. Improve access to opportunity. Improve the region's competitive position. Describe how project is consistent with Denver Goals, Objectives & Plans	
<u>Leverage</u>	10%

TSC Recommendation

*Update the Application with secondary questions that would include references to specific plans and initiatives that the City has led

- Vulnerable Populations & Equity Principles – Blueprint Denver
- Reliability of the Multimodal Transportation Network – Mobility Action Plan
- Safety & Security – Denver’s Vision Zero Action Plan
- Growth & Urban Centers – Blueprint Denver
- Multimodal Transportation Connections – Denver Moves Plans
- Air Quality & GHG – 80x50 Climate Action Plan
- Connect People to Natural Resource & Recreation – Game Plan



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Approach for Unique Grants Process

- Programming known funds
- Given recent history, need additional effort invested in ensuring scope, schedule, budget are as accurate as possible, particularly given funds may not be available for 2-4 years
- Propose to conduct more like last CIP with respect to construction asks
- Issues related to federalization with better costing required on capital construction projects

Supplemental Information - Federalization



Denver Public Works
 Project Development & Commun
 Design

Considerations for Project Federalization

INFORMATION	
Project Name	
Project Description	
Project Sponsor	

BASED ON BEST AVAILABLE INFORMATION, DOES THE PROJECT CAUSE, AFFECT OR REQUIRE ANY OF THE FOLLOWING:		YES	NO	N/A OR UNKNOWN
A. FEDERAL NEPA TRIGGERS				
	Is any federal funding assumed for any project element or phase?			
	Is the project located on, cross or affect access to a State Highway (SH) or Interstate?			
	Is the project located within or affect a FEMA 100-year floodplain?			
	Does the project involve or affect railroad property?			
	Does the project affect RTD transit facilities other than bus stops?			
	Does the project affect any properties or features that were developed using Land Water Conservation (LWC) funds (Section 6(f) resources)?			



Supplemental Information - Federalization

A. If NEPA is triggered, is the project likely to cause resource impacts that may affect the level of NEPA clearances and state permits?

Detour Routes: Full Road Closure, Partial, or Detour

Have any hazardous materials been identified within the project area through an Initial Site Assessment or other hazmat evaluation?
Are there wetlands and/or riparian habitat within the project area?
Is there any wildlife habitat, including prairie dog colonies within the project area?

Are there trees/shrubs/grasslands or bridges that may provide nesting for migratory birds, raptors or Bald or Golden eagles?

Is there Special status species habitat (state- or federally-listed species) within or adjacent to the project area?

Will traffic impacts result that would decrease the Level of Service (LOS) to less than LOS C; is substantial traffic diversion to side streets likely?

Are sensitive noise receptors (residential, hospitals, schools, etc.) located within the project area?

Are ROW acquisitions needed? TE PE ROW DEED

Is there potential for substantial public opposition to the project?

Are there potentially historic properties or districts (50 years or older) within the project area?

Are any public recreation resources located within the project area (parks, golf courses, trails, etc.)?



2019 Conceptual Project Cost Worksheet

Purpose of project:		
<i>Why is change needed?</i>		The restrooms are not functioning properly and always requiring maintenance
<i>"Why are you requesting this project?"</i>		
<i>Current State</i>		Restrooms are always closed for maintenance due to poor plumbing functions. Restroom fixtures are always breaking due to age and disrepair.
<i>Future State</i>		Fully remodeled bathrooms providing for less maintenance and better employee and customer experience.
Project risks:		
		<i>Note: The information provided must align with BMD reporting.</i>
<i>What known risk could cause cost escalation? For example: Environmental cleanup costs, other unknowns.</i>		Possible environmental risks with asbestos and lead based paint
Risk Management:		
		<i>Note: The information provided must align with BMD reporting.</i>
<i>How will the risk be mitigated? Alternate strategies?</i>		A portion of the construction budget includes environmental testing and cleanup.
Cost Data:		
<i>What is the source of the project cost data (i.e. conceptual estimates, bids, etc.)</i>		Conceptual estimate based on a square foot cost obtained from 2014 restroom Building #2 restroom remodel and expansion.
<i>What year is the project cost data accurate as of (i.e. enter the year as a number when the cost estimates were produced, value must be less than or equal to current year.)</i>		2014

2019 Conceptual Project Cost Worksheet

Section 2- Project Budget Inputs		
Land Acquisition	Years Out	Description
Estimated # of Years Until When Land Acquisition is Needed	1.00	Enter the number of years when you will need to acquire real property (i.e. "5" would mean you will need property in 2023 if this year is 2018)
	Estimated Cost	Description
Land Acquisition	\$25,000.00	
Cost Adjustment to Bring Estimates to 2018	\$8,494.31	
Sub Total:	\$33,494.31	
Escalation @ 4.25% per Year for 1 Years	\$1,339.77	Assume 2019 Construction
Total Land Acquisition Cost	\$34,834.09	
Design	Years Out	Description
Estimated # of Years Until When Design Services are Needed	2.00	Enter the number of years when you will need to start construction design (i.e. "5" would mean you will need property in 2023 if this year is 2018)
	Estimated Cost	Description
Planning	\$5,000.00	Programming, Community Outreach
Geotechnical	\$5,000.00	
Survey	\$2,500.00	
Materials Testing / Special Inspections	\$20,000.00	Environmental testing and remediation
Commissioning		
Other	\$5,000.00	
Design	\$27,130.31	12% of Construction Cost
Design Contingency	\$1,356.52	5% of Design Fee
Cost Adjustment to Bring Estimates to 2018	\$4,216.81	Based on ENR Historical Cost Data Index
Sub Total:	\$70,203.63	
Escalation @ 4.25% per Year for 2 Years	\$6,094.11	
Total Design Cost	\$76,297.75	
Construction	Years Out	Description

Contact List Published with Application

Content Area Assistance	Contact	Department	Email
General Information / Local Match / Denver Concurrence	Justin Begley or Janice Finch	Denver PW – Transportation Planning	Justin.Begley@denvergov.org Janice.finch@denvergov.org
Project Scope, Schedule, Budget, and Cost Estimate	Deborah Turner	Denver PW – Infrastructure Project Management	Deborah.turner@denvergov.org
Environmental / NEPA Requirements and Cost	Jane Boand	Denver PW – Community Design & Project Dev.	Jane.boand@denvergov.org
RTD Concurrence	TBD	TBD	TBD
CDOT Concurrence	TBD	TBD	TBD
Bike-Ped	David Pulsipher	Denver PW – Transportation Planning	David.pulsipher@denvergov.org
Traffic Counts and Crash Data	David DiGiacomo	Denver PW – Transportation & Mobility	david.digiacomo@denvergov.org
Off-Street Trails and Bike Facilities	Jason Coffey	Denver Parks and Recreation	Jason.coffey@denvergov.org
Land Acquisition / ROW Costs	Lisa Lumley	Denver Real Estate	Lisa.lumley@denvergov.org
Water Quality Requirements and Cost	Sarah Anderson	Denver PW – Water Quality	Sarah.anderson@denvergov.org
Scoping for Plans and Studies / Local Land Use Plans	Eugene Howard	Denver Community Planning and Development	Eugene.howard@denvergov.org
Transit	Ryan Billings	Denver PW – Transportation Planning	ryan.billings@denvergov.org
TDM and TMA	Stephen Rijo	Denver PW – Transportation Planning	stephen.rijo@denvergov.org
Vision Zero	Rolf Eisinger	Denver PW – Transportation Planning	John.Eisinger@denvergov.org

Summary of Requirements

- Completed DRCOG Furnished Application
- Federalization Checklist
- Conceptual Project Cost Worksheet (Construction)
- Concurrence from City and County of Denver, RTD, CDOT (dependent on originator and locations of project)

- 1 Minimum & Maximum Asks
- 2 Additive Criteria and Weighting
- 3 Supplemental Information Required with Application
- 4 **Near-Term Schedule**

Latest Proposed Schedule

Activity	Goal(s)	Date(s)
Subregional Forum	Approve Subregion Process	11/1/18
Advertise a Soft Call	Learn of Forthcoming Applications, if Any	11/5/18 through 11/19/18
Multi-Departmental Work Group	Refine Project List to No More than 20 Applications	11/12, 11/19 , 11/26
Technical Subcommittee	Recommend Applications	11/29, 12/6
Subregional Forum	Approve Project Applications	12/13
Formal Subregional Call	Submit Applications	1/2/19 through 2/27/19
DRCOG Returns Scoring	List of Scored Applications	TBD
Technical Subcommittee	Recommend Projects	TBD
Subregional Forum	Approve Subregional Projects	TBD

Regional Share Project Review Panel Update

Background

The DRCOG 2020-2023 TIP Policy Regional Share Policy states:

The intent of the Regional Share is “to select a limited number of regional, high priority projects, programs, or studies that play a crucial role in shaping and sustaining the future of individuals, cities, and counties in the DRCOG region consistent with DRCOG’s Metro Vision Plan and 2040 Regional Transportation Plan. Regional project selection should directly be guided by the established TIP Focus Areas (which supports the implementation of the policies and programs established in Metro Vision and the MVRTP) and should connect communities, greatly improve mobility and access, and provide a high return on investment to the region.”

“A project review panel will discuss and prioritize a minimum of 200% of the eligible projects for a funding recommendation to the DRCOG Board. Once project recommendations are made by the panel, its recommendation will be forwarded to TAC, RTC, and the Board (the MPO planning process) to incorporate the draft Regional Share projects into the draft TIP.”

Current Status

The Regional Review Panel has met three times. At the request of the Panel, 16th Street Mall and Broadway Station projects were presented. A final meeting on November 8th is intended to finalize the recommended list of projects. It is unclear what may emerge as the recommended package based on what has occurred to date.

Staff Request

None, informational update only.