



# BICYCLE PARKING APPLICATION

## Denver Bicycle Parking Program

Bicycle parking is an important element to Denver's transportation system. Providing parking for bicycles near employment, retail, and other destinations ensures equitable options for this non-motorized mode of transportation. Adequate bicycle parking is good for business, increases ridership, offers an alternative to driving, and decreases the demand for automobile parking.

## Contact Information

### Property Owner Information

Name: \_\_\_\_\_  
Email: \_\_\_\_\_

### Applicant Information (best contact)

Business & Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### Bike Rack Location

Address: \_\_\_\_\_  
\_\_\_\_\_

## How do I apply for bicycle parking?

There are two ways to get bicycle parking in the public right-of-way. In both cases, this application is the first step. Denver Public Works will approve applicants to install bicycle parking or award and install bicycle parking to applicants that apply for City-funded bicycle parking. \*City-funded bicycle parking applications are accepted twice a year, in September & March.

- STEP 1** COMPLETE THIS APPLICATION  
 Attach a site plan and photograph of the proposed location and sign page 2.
- STEP 2** SUBMIT APPLICATION  
 Email completed application and site plan to [BikeParking@denvergov.org](mailto:BikeParking@denvergov.org).
- STEP 3** PUBLIC WORKS REVIEW  
 Bike Parking Staff will respond to verify receipt and timeline.

### Location Characteristics:

How many bicycle racks if any currently exist on the same side of the block as the requested location?

0    1-5    6-10    11-15    >15

How many bicycles are typically parked on the same side of the block during your busy time of the day?

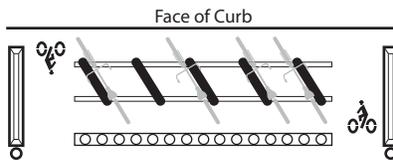
0    1-5    6-10    11-15    >15

How many bicycle racks are you requesting? \_\_\_\_\_ Are you requesting City-funded bicycle parking? [YES] or [NO]

What type of rack is requested? Please check one of the following (please note that Denver Public Works will not install an alternate to the standard bicycle rack or corral).



Standard Inverted U-type



Standard On-street Corral\*  
\*a \$1,000 five year permit will be applied



Any Alternate to the Standard



Parking Operations  
201 W Colfax Ave, Dept 508  
Denver, CO 80202

denvergov.org/bikeparking  
BikeParking@denvergov.org  
720.913.1735

# Attachments to Application

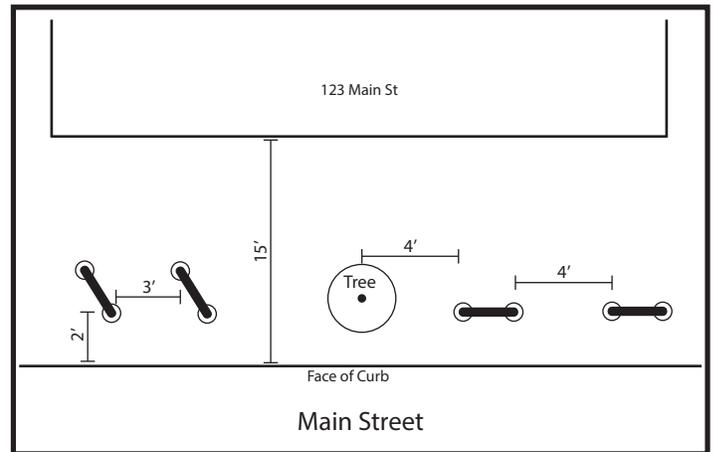
Attach a site plan of your proposed location along with a photograph of the existing conditions. The site plan should include:

- Location of proposed bike rack(s) or corrals
- Location of curbs
- Street names
- Measurements to:
  - Sidewalk
  - Buildings
  - Trees
  - Other elements and objects in the right-of-way

Please review the Site Plan Example (to right) and reference Bicycle Parking Program Rules and Regulations as well as the Bike Parking Standards and guidelines. These documents can be found at

<http://denvergov.org/bikeparking>.

Site Plan Example



# Maintenance and Permit Holder Agreement

1. Bicycle parking permit holders are responsible for maintaining and insuring the bicycle parking equipment.
2. Bicycle parking permit holders are responsible for keeping the bicycle parking facility open to the public.
3. Bicycle parking facilities shall not display advertising without the permission of the Executive Director of Public Works, or designee, and shall comply with DRMC Section 3-1.
4. If the bicycle parking equipment is owned by the City, the permit holder is responsible for the following light maintenance items:
  - A. Snow removal in accordance with current rules and regulations. Snow must not be moved into the traffic lane, adjoining parking lane, or sidewalk area.
  - B. Debris and litter removal to keep the space clean to the standard of the adjacent parking lane.
  - C. Timely notification to the City of any equipment failures that would pose a public safety risk or accelerate the deterioration of the equipment.
5. If the bicycle parking equipment is owned by the permit holder, the permit holder is responsible for the aforementioned light maintenance items as well as the following heavy maintenance items:
  - A. Removal of the bicycle parking equipment if requested by the City. Requests include, but are not limited to, a public safety hazard or for paving purposes. When it becomes necessary to remove bicycle parking equipment, all items in the ROW must be removed including but not limited to the anchoring system. The permittee will be liable for any equipment damage caused by the bicycle parking equipment.
  - B. Replacement or refurbishment of any bicycle parking equipment that poses a public safety risk or degrades its functionality. Equipment includes all items specified in the approved standards and permit conditions for Inverted U-Racks and Bicycle Corrals.
6. At the program's discretion, additional permittee responsibilities may be stated on the bicycle parking permit. The City is not liable for damages to permitted bicycle parking equipment.
7. No modification shall be made to any bicycle parking installation that was authorized by a bicycle parking permit without prior approval from the City Traffic Engineer. Failure to maintain approved bicycle parking equipment in conformance with the approved plans or modification of approved equipment without obtaining prior approval from the City Traffic Engineer shall cause immediate revocation of the permit without further action by the City Traffic Engineer. Within 7 days of revocation, the permittee shall remove the bicycle parking equipment from the ROW and restore the ROW condition to the satisfaction of the City Engineer.
8. A \$1,000 removal fee will be assessed to the bicycle parking permit holder if the permit holder fails to remove the bike parking equipment upon request.
9. Failure to adhere to these permittee responsibilities may result in the issuance of administrative citations, the removal of the bicycle parking equipment, and revocation of the bicycle parking permit. Following revocation, the rights to the bicycle parking facility are relinquished.

# Indemnity Agreement

As a condition of the permit requested, the permit holder agrees to defend, indemnify, reimburse and hold harmless City, its appointed and elected officials, agents and employees for, from and against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or relating to the work performed under the permit ("Claims"), unless such Claims have been specifically determined by the trier of fact to be the sole negligence or willful misconduct of the City. This indemnity shall be interpreted in the broadest possible manner to indemnify City for any acts or omissions of the holder of the permit or its subcontractors either passive or active, irrespective of fault, including City's concurrent negligence whether active or passive, except for the sole negligence or willful misconduct of City.

By submitting this application, I understand and agree to the above agreements as conditions of the permit requested.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Applications must be signed to be reviewed by Public Works Staff