

# PUBLIC WORKS

# RULES & REGULATIONS

OF THE MANAGER OF THE DEPARTMENT OF PUBLIC WORKS, CITY & COUNTY OF DENVER

Adopted Pursuant to Article II of the Charter of the City & County of Denver and Section 2-91 et seq. of the Revised Municipal Code

GOVERNING OFFICIAL CITY

BUSINESS PARKING PERMIT

PROGRAM

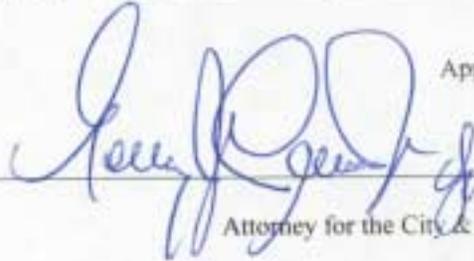
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Date Advertised November 26, 29 and 30, 1999  
In (Publication) Rocky Mountain News  
Public Hearing Date December 20, 1999

Approved as to form:



Daniel E. Muse  
Attorney for the City & County of Denver

Approved & Adopted



Richard J. Brasher  
Manager of Public Works

12/21/99

Effective Date

**CITY AND COUNTY OF DENVER  
RULES AND REGULATIONS  
GOVERNING  
OFFICIAL CITY BUSINESS PARKING PERMIT PROGRAM**

1. These Rules and Regulations are adopted and issued by the Manager of the Department of Public Works of the City and County of Denver in accordance with the authority contained in Article 11 of the Charter of the City and County of Denver and Section 54-421 of the Revised Municipal Code of the City and County of Denver and in accordance with provisions of Article VI Chapter #2 of the Revised Municipal Code.
2. The Manager of Public Works has determined that the prompt and efficient performance of City business by certain City officers, officials, employees and appointees, and the public health, safety, and welfare requires a program for the issuance of City business permits, hangtags, or other designated insignia to such persons partially or wholly exempting them and their vehicles, whether City-owned or privately-owned, from compliance with certain parking ordinances or regulations while they are solely engaged in the performance of City business. Such a program affecting the use of on-street or off-street parking spaces shall be conditioned so as to:
  - a. Balance the functional operating efficiencies and reduction of auto emissions, noise, trash and refuse to be obtained for the City with the public's need for accessibility to on-street parking opportunities;
  - b. Be based on the actual business needs of the City officer, official, employee or appointee;
  - c. Be consistent with adopted City plans regarding parking and access; and
  - d. Provide for equitable enforcement of the program.
3. As of July 25, 1994, all previously issued Official City Business (OCB) parking permits become null and void. New OCB hangtags, issued by the Parking Management Section, ("Parking Management") will go into effect July 5, 1994.
4. There will be the following new types of OCB hangtags:
  - \* Type A, to be issued to full-time elected officials of the City and County of Denver, except judges.
  - \* Type B, to be issued to Cabinet members, to City employees or officials appointed by the Mayor, to agency heads, and to those inspectors, investigators, and other City employees whose jobs involve field work:

- \* Type C, to be issued to each agency for shared use by employees not included in one of the above categories.

Permits of Types A and B will be issued to individuals for their use solely while engaged in Official City Business. Permits of Type C will be issued to agencies for use by their employees solely while engaged in official City business. Since these Type C permits are to be shared among employees, their initial distribution will be as determined by the Manager, excluding those people who would be eligible for Type A or B hangtags under these procedures. Every agency shall receive at least two hangtags of Type C. Additional Type C permits shall be issued by Parking Management upon a showing of need by the agency. Type A and Type B hangtags will not be issued to individuals who have been assigned City owned vehicles.

5. Only the following parking privileges will be granted to authorized individuals displaying the hangtags from their vehicle rear view mirrors:
  - \* Type A hangtags will entitle the individuals described above to park for unlimited periods of time at parking meters free of charge, and to park for unlimited periods of time in signed time-restricted zones. Such hangtags will allow three hours of free parking per day in the Court Place Lot if space is available;
  - \* Type B and Type C hangtags will entitle the individuals described above to park free of charge at parking meters up to the time limit posted on the meter. Three (3) hours of free parking per day in the Court Place Lot will also be permitted if space is available.
  - \* These privileges will be honored City-wide, except that no free OCB parking Type B and Type C will be allowed at parking meters on the following blocks: **1400 blocks of Bannock Street and Cherokee Street; 1300 block of Bannock Street; 100 and 200 blocks of West 14th Avenue; 1300 block of Court Place; and 200, 300, and 400 blocks of 14th and 1500 Block of Cleveland.**
6. Except as provided in paragraph five above, OCB hangtags will not permit the parking of vehicles contrary to the traffic and parking enforcement ordinances or regulations of the City and County of Denver.
7. Parking citations or notices received will be adjudicated or resolved according to the procedures established by the Manager of Public Works and the County Court, as the same may be amended, modified, or revised from time to time.
8. Except as provided by the implementation of paragraph seven above, the registered owner of the vehicle shall be responsible for the payment or other disposition of such parking citations or notices.
9. All employees of the City and County of Denver parking on official business at either on-street or off-street location and incurring parking costs shall be reimbursed for such costs by their employing agency to the extent and in the manner provided by Executive Order.

10. Members of the public who are not City employees but who are serving on City boards, commissions, and the like shall not be eligible for OCB hangtags, but they will be eligible for parking reimbursement to the extent and in the manner provided by Executive Order. Such persons, while solely engaged in official City business, shall also be eligible to park at no charge in the Court Place Lot under a parking validation system established by Parking Management.
11. Solutions for special situations shall be approved by the Manager prior to implementation.

File Code: OCB.R&R