

Youth Registration and Attendance Tracking

(Optional Feature)

Youth Registration

We are pleased to offer providers an online parent/caregiver registration system that is unique to each organization. Parents can register their youth for programs through an online platform or through a paper registration form (provider will need to enter data into the system). The use of this feature will allow providers to obtain required waivers and permissions, gather important health and personal data, run numerous reports and safely maintain records year after year.

Attendance Tracking

Organizations can choose to track daily attendance of each activity (programs that happens at each site) (for the most robust usage and reporting options). Alternatively, organizations can choose to upload a template of summary attendance data for each site (for basic reporting options, DAA Survey feature and OCA Grant Reporting feature). Utilizing the Attendance Tracking feature will enable organizations to monitor retention, program completion, and maintain records for safety and reporting purposes year after year.

This feature offers three options for usage (requirements for options are listed below):

Option 1: Full Registration & Daily Attendance

Fully register youth via an online registration tool or data entry. Take daily program attendance directly within DAAconnect.

Option 2: Upload Roster & Daily Attendance

Upload your student roster (first name, last name, DOB, Student ID) into DAAconnect so that you can take daily attendance.

Option 3: Upload Roster & Summary Attendance

Upload your student roster (first name, last name, DOB, Student ID) summary attendance data for the term into DAAconnect.

All Options

- An organizational Conditions of Use Form must be completed and approved
- Organizations must update DAAconnect Directory profiles at least three times per year
- Organizations must enter into an agreement with the City and County of Denver, in order to properly protect sensitive information. A certificate of insurance showing proof of cyber liability coverage will be required.

Options 2 and 3

- Organizations must utilize DAAconnect waiver language to ensure proper parental notification and approval are in effect. This includes permissions related to data sharing and survey collection.