



POLICY COUNCIL MEETING

**Tuesday, April 24, 2018
5:45 - 7:15 p.m.**

**Clayton Educare
3751 MLK St
Denver, CO 80205**

POLICY COUNCIL PARTICIPANTS:

**Vera Atilano
Katie Beckmann
Brandan Burns
Anthony Chavez
Giovanna Clay
Yvette Evans
Jennifer Garcia Rosendo
Lila Hailey
Marilyn Halpern**

**Martina Hinojosa
Geoff Horsfall
Kate Hotchkiss
Dr. Tricia Hudson
Sherryll Kraizer
Mayra Maldonado
Anna McDaniel
Karina Mendez
Jamila Tamayo**

ALTERNATES:

**Maria Diaz
Elinor Dvir
Michelle Fayne
Alejandra Garcia**

**Maria Moreno
Shatoria Nelson
Adrienne Pouengui**

I. ROLL CALL

II. SEATING OF NEW MEMBERS

POLICY COUNCIL ATTENDANCE/ASISTENCIA
 PROGRAM YEAR 2017-2018

POLICY COUNCIL MEMBER	SITE	TYPE	11/28	12/19	01/23	02/27	03/27	04/24	05/22	06/26	08/21	09/25	10/23
Community Representatives													
Vera Atilano	Mayor	CR	X	E	X	X	X						
Yvette Evans	CCoun	CR	X	X	X	X							
Jennifer Garcia Rosendo	Mayor	CR	E	A	E	E							
Marilyn Halpern	CCoun	CR	X	X	X	X							
Martina Hinojosa	Mayor	CR	E	X	E	X							
Tricia Hudson	Mayor	CR	X	X	X	X							
Sheryll Kraizer	CCoun	CR	E	A	X	X							
Geoff Horsfall	CCoun	CR	X	X	X	X							
Parent Representatives													
Katie Beckmann	CC	PR	X	X	X	X	E						
Brandon Burns	CC	PR	X	X	X	X							
Anthony Chavez	FS	PR	X	X	E	X							
Giovanna Clay	DPS	PR	X	A	X	X							
Lila Hailey	VOA	PR	X	X	X	X							
Kate Hotchkiss	MHEL	PR	A	X	X	X							
Mayra Maldonado	VOA	PR	X	X	X	X							
Anna McDaniel	CL	PR	X	X	X	X							
Karina Mendez	DPS	PR	-	-	X	X							
Jamila Tamayo	MHEL	PR	-	-	-	-							
Parent Alternate Representatives													
Maria Diaz	DPS	APR	E	E	X	E	X						
Elinor Dvir	VOA	APR	X	X	X	X							
Alejandra Garcia	CC	APR	A	A	A	A							
Michelle Fayne	DPS	APR	E	A	X	X							
Maria Moreno	CL	APR	E	A	A	A							
Shatoria Nelson	CL	APR	X	A	E	A							
Adrienne Pouengui	VOA	APR	X	E	X	X							

X: Present
E: Excused
A: Absent
APR: Parent Alternate Representative
NM: No Meeting
PR: Parent Representative
CR: Community Representative
CC: Catholic Charities
CL: Clayton Family Futures
VOA: Volunteers of America
DPS: Denver Public Schools
MHEL: Mile High Early Learning
FS: Family Star

Section 4 – Quorum: A quorum for voting purposes shall be at least seven (7) members, of whom at least four (4) must be parent members.

Quorum Established: Yes No



III. APPROVAL OF AGENDA

Moved: _____

Seconded: _____



Policy Council Agenda

Tuesday, April 24, 2018

5:45pm - 7:15pm

Clayton Educare

3751 MLK St. Denver, CO 80205

	Information	Discussion	Action
I. Roll Call: (5 minutes)			
II. Seating of New Members: if applicable			
III. Approval of Agenda: (2 minutes)	x	x	x
IV. Approval of Minutes (March 27, 2018): (4 minutes)	x	x	x
V. Financial Briefing: (5 minutes)	x	x	
VI. New Business:			
a) OCA Overview (10 minutes)	x	x	x
b) Conscious Discipline Overview (10 minutes)	x	x	
c) Trauma Informed Care (10 minutes)	x	x	
d) Updated Universal Selection Criteria (5 minutes)	x	x	x
e) Delegate Agency Reports (6 minutes)	x	x	
VII. Other:			
a) Program Content Area Reports (4 minutes)	x	x	
VIII. Mileage and Child Care Reimbursement: (2 minutes)	x		
IX. Meeting Adjourned/New Meeting Date and Time: (2 minutes)	x		x

Upcoming events:

- | | |
|----------|--|
| April 27 | Health Services Advisory Meeting |
| May 3 | Family Services Meeting |
| May 16 | Disabilities/Mental Health Coordinator Meeting |
| May 22 | Education Coordinator Meeting |
| May 22 | DGKHS Policy Council Meeting |

Vision

To prepare Head Start children to enter kindergarten confidently with the social, physical, emotional and cognitive skills and competencies necessary for continuing school success.



**IV. APPROVAL OF MINUTES
(March 27, 2017)**

Moved: _____

Seconded: _____

Policy Council Minutes

March 27, 2018

Page 1 of 3



- Attendees:** *Parent Representatives:* Brandan Burns (Catholic Charities), Anthony Chavez (Family Star), Giovanna Clay (Denver Public Schools), Lila Hailey (Volunteers of America), Kate Hotchkiss (Mile High Early Learning), Mayra Maldonado (Volunteers of America), Karina Mendez (Denver Public Schools),
Parent Alternates: Maria Diaz (Denver Public Schools), Elinor Dvir (Volunteers of America), Michelle Fayne (Denver Public Schools),
Community Representatives: Vera Atilano, Yvette Evans, Dr. Tricia Hudson, Sherryl Kraizer, Geoff Horsfall
- Excused:** *Parent Representatives:* Katie Beckmann (Catholic Charities), Anna McDaniel (Clayton),
Community Representative: Jennifer Garcia-Rosendo, Marilyn Halpern, Martina Hinojosa
- Absent:** *Parent Representatives:* DiAngelao Prince Sr (Mile High Early Learning)
Parent Alternates: Alejandra Garcia (Catholic Charities), Maria Moreno (Clayton), Shatoria Nelson (Clayton), Adrienne Pouengui (Volunteers of America), Jamila Tamayo (Mile Early Learning)
Guests: Allison Keough (Catholic Charities), Shelly Anderson (Clayton), Angela Durlin (Family Star) Miguel Diaz
- Staff:** Chris Auer, (Head Start Disabilities Director), Al Martinez, Ph.D. (Head Start Executive Director), Lori Medina (Head Start Health Service Director), Lila Medina (Senior Financial Management Analyst) Liane Martinez (Head Start School Readiness Director), Adella Arredondo (Head Start Family Services Director), Alicia Boyd, (Five by Five Director), Caridad Nevarez (Head Start Office Manager)
- Minutes:** Caridad Nevarez (Head Start Office Manager)

I. WELCOME/ROLL CALL:

At 5:45 pm. The meeting was called to order by Yvette Evans Policy Council Chair. Roll call was taken by Kate Hotchkiss. Quorum was established.

II. SEATING OF NEW MEMBERS

III. APPROVAL OF AGENDA

A motion to approve the agenda was made by Anthony Chavez and seconded by Karina Mendez the motion carried.

IV. MINUTES FOR APPROVAL (Minutes from February 27, 2018).

A motion to approve the minutes from February 27, 2018 was made by Giovanna Clay and seconded by Michelle Fayne. The motion carried.

V. FINANCIAL BREIFING

Lila Medina New Senior Accountant to the Office of Children's Affairs gave an overview of the financial report. The financial report was part of the meeting packet. Please refer to it for further details.



VI. NEW BUSINESS

A. DGKHS Grant

Chris went over Denver Great Kids Head Start grant application with the Policy Council. Chris held a discussion with the policy council and answered the council's questions. The Grant was part of the meeting packet. Chris requested the council's approval.

A motion to approve the 2018-2019 Denver Great Kids Head Start grant application made by Lila Hailey, seconded by Mayra Maldonado.

13 members voted in favor.

0 members were opposed.

The motion carried.

B. DGKHS Self-Assessment

Chris went over highlights of Denver Great Kids Head Start Self-Assessment with the policy council members. After a brief discussion Chris asked the council for approval of the Self-Assessment. The Self-Assessment was part of the meeting packet.

A motion to approve the 2017-2018 Self-Assessment was made by Karina Mendez, seconded by Anthony Chavez.

13 members in favor

0 members were opposed.

The motion carried.

C. Delegate Agency Reports

Delegate agency reports were presented by representatives or staff from each agency in attendance. All the Delegate Agency reports were part of the meeting packet. Please refer to them for more details.

VII. OLD BUSINESS

A. RMECC Report Out

Karina, Michelle, Lila, Giovanna, Elinor, Yvette, Kate and Mayra all attended the RMECC conference at the Convention Center. They each gave a verbal presentation to the policy council on the different sessions they attended. They went over key highlights and experiences they had while attending the conference.

VIII. OTHER

A. Program Content Area Reports

Chris, Lori, Adella and Liane presented their content area reports to the Policy Council. Content area reports were included in the meeting packet. Please refer to them for more details.

Policy Council Minutes

March 27, 2018

Page 3 of 3



IX. MILEAGE AND CHILD CARE REIMBURSEMENT

Yvette Evans asked parents to provide reimbursement forms to Caridad for reimbursements.

X. MEETING ADJOURNMENT /NEXT MEETING DATE AND TIME

A motion to adjourn the meeting was made Anthony Chavez and seconded by Lila Hailey. The meeting adjourned at 7:19 p.m. The next Policy Council meeting is April 24, 2018 at Clayton Educare.

Approved by: _____ Date: _____
Policy Council Chair

Approved by: _____ Date: _____
Al Martinez, Ph.D. Head Start Director

For further clarification, minutes are recorded. Recordings are available at the City Office.

V. FINANCIAL BRIEFING

POLICY COUNCIL
Meeting of April 24, 2018
Junta del 24 de abril del 2018



FINANCIAL REPORT



Denver's Great Kids Head Start Financial Report July 1, 2017 thru June 30, 2018 Grant Award Year - March 2018

Assigned to:	COLA / Reprogrammed		Total Budget	% Grant Award	March Expenses	YTD Expenses	Remaining Available	% Budget Spent	% Year Elapsed	% Variance	
	Budget	Budget									
Personnel (Salaries)	Accounting Services	642,839.00	21,269.36	664,108.36	7.23%	73,570.65	495,945.18	168,163.18	74.68%	66.67%	8.01%
Fringe Benefits	Accounting Services	191,127.00	(7,300.00)	183,827.00	2.00%	25,408.46	144,689.59	39,137.41	78.71%	66.67%	12.04%
Staff Local Travel	Accounting Services	2,000.00		2,000.00	0.02%	113.44	847.39	1,152.61	42.37%	66.67%	-24.30%
General Supplies	Cari Navarez/Dr Al Martinez	9,000.00		9,000.00	0.10%	251.37	9,962.81	(962.81)	110.70%	66.67%	44.03%
Disabilities Supplies	Chris Auer	1,500.00		1,500.00	0.02%	-	166.92	1,333.08	11.13%	66.67%	-55.54%
Other General Admin	Cari Navarez/Dr Al Martinez	15,000.00	6,096.64	21,096.64	0.23%	216.00	7,922.17	13,174.47	37.55%	66.67%	-29.11%
Child Care	Cari Navarez/Dr Al Martinez	6,800.00		6,800.00	0.07%	440.00	3,740.00	3,060.00	55.00%	66.67%	-11.67%
Mileage / Transportation	Cari Navarez/Dr Al Martinez	1,900.00		1,900.00	0.02%	171.90	1,080.03	819.97	56.84%	66.67%	-9.82%
Subtotal		870,166.00	20,066.00	890,232.00	9.69%	100,171.82	664,354.09	225,877.91	74.63%	66.67%	7.96%
Committee Support											
Policy Council	Cari Navarez/Dr Al Martinez										
- Food		8,000.00		8,000.00	0.09%	1,031.84	7,539.45	460.55	94.24%	66.67%	27.58%
- Facilities		1,400.00		1,400.00	0.02%		90.00	1,310.00	6.43%	66.67%	-60.24%
Health Services Advisory Committee - Food	Lori Medina	1,500.00		1,500.00	0.02%	389.31	785.21	714.79	52.35%	66.67%	-14.32%
School Readiness -Food	Liane Martinez	500.00		500.00	0.01%	22.35	193.54	306.46	38.71%	66.67%	-27.96%
Health non-HSAC - Food	Lori Medina	500.00		500.00	0.01%	22.35	337.16	162.84	67.43%	66.67%	0.77%
Disabilities - Food	Chris Auer	500.00		500.00	0.01%	22.34	183.90	316.10	36.78%	66.67%	-29.89%
Family Services - Food	Adella Arredondo	500.00		500.00	0.01%	22.34	1,002.05	(502.05)	200.41%	66.67%	133.74%
Subtotal		12,900.00	-	12,900.00	0.14%	1,510.53	10,131.31	2,768.69	78.54%	66.67%	11.87%
Communication & Community											
Translations & Interpretation	Cari Navarez/Dr Al Martinez	7,500.00		7,500.00	0.08%	45.84	3,448.76	4,051.24	45.98%	66.67%	-20.68%
Head Start Annual Report	Cari Navarez/Dr Al Martinez	2,400.00		2,400.00	0.03%		2,100.00	300.00	87.50%	66.67%	20.83%
Comprehensive Community											
- Printing	Cari Navarez/Dr Al Martinez	1,000.00		1,000.00	0.01%		467.00	533.00		66.67%	-66.67%
- Recruitment	Adella Arredondo	15,000.00		15,000.00	0.16%		4,898.79	10,101.21	32.66%	66.67%	-34.01%
Subtotal		25,900.00	-	25,900.00	0.28%	45.84	10,914.55	14,985.45	42.14%	66.67%	-24.53%
City Office Training and Professional Development											
City Head Start Staff	Dr. Al Martinez	14,000.00		14,000.00	0.15%		3,475.74	10,524.26	24.83%	66.67%	-41.84%
City Controller's Office Staff	Accounting Services	6,000.00		6,000.00	0.07%		5,443.85	556.15	90.73%	66.67%	24.06%
Subtotal		20,000.00	-	20,000.00	0.22%	-	8,919.59	11,080.41	44.60%	66.67%	-22.07%
Content Area Training											
School Readiness	Liane Martinez	4,500.00		4,500.00	0.05%		2,328.95	2,171.05	51.75%	66.67%	-14.91%
Health	Lori Medina	4,500.00		4,500.00	0.05%		2,333.50	2,166.50	51.86%	66.67%	-14.81%
Disabilities	Chris Auer	4,500.00		4,500.00	0.05%		4,794.00	(294.00)	106.53%	66.67%	39.87%
Family Services	Adella Arredondo	4,500.00		4,500.00	0.05%	884.00	3,624.00	876.00	80.53%	66.67%	13.87%
Policy Council	Adella Arredondo	11,000.00		11,000.00	0.12%		-	11,000.00	0.00%	66.67%	-66.67%
Parent Training	Adella Arredondo	12,000.00		12,000.00	0.13%	191.25	8,918.56	3,081.44	74.32%	66.67%	-7.65%
Subtotal		41,000.00	-	41,000.00	0.45%	1,075.25	21,999.01	19,000.99	53.66%	66.67%	-13.01%
Program Support											
5 BY 5 Program	Alicia Boyd	17,500.00		17,500.00	0.19%	(36.64)	3,310.55	14,189.45	18.92%	66.67%	-47.75%
Transitions	Liane Martinez	18,000.00		18,000.00	0.20%		-	18,000.00	0.00%	66.67%	-66.67%
Dance & Movement_CM Dance	Liane Martinez	60,000.00		60,000.00	0.65%	15,380.00	46,820.00	13,180.00	78.03%	66.67%	11.37%
Health & Wellness_UC Denver	Lori Medina	36,000.00		36,000.00	0.39%	4,085.83	9,426.62	26,573.38	26.19%	66.67%	-40.48%
CLASS Training	Liane Martinez	3,000.00		3,000.00	0.03%		839.23	2,160.77	27.97%	66.67%	-38.69%
Math Enhancement_Erikson	Liane Martinez/Chris Auer	45,000.00		45,000.00	0.49%	12,721.80	38,618.93	6,381.07	85.82%	66.67%	19.15%
Financial Literacy	Adella Arredondo	20,000.00	(5,000.00)	15,000.00	0.16%		683.49	14,316.51	4.56%	66.67%	-62.11%
Health Literacy	Lori Medina	10,000.00		10,000.00	0.11%	1,007.52	2,561.92	7,438.08	25.62%	66.67%	-41.05%
Subtotal		209,500.00	(5,000.00)	204,500.00	2.23%	33,158.51	102,260.74	102,239.26	50.01%	66.67%	-16.66%
Comprehensive Services (Contractual Services)											
Disabilities_Sewell	Chris Auer	242,400.00		242,400.00	2.64%		125,173.33	117,226.67	51.64%	66.67%	-15.03%
Mental Health/Health/Dental_Denver Health & Hospitals Authority	Chris Auer / Lori Medina	431,961.00	1,547.00	433,508.00	4.72%	69,528.90	207,396.68	226,111.32	47.84%	66.67%	-18.83%
Nutrition_Nutrition Consultants	Lori Medina	62,240.00	2,300.00	64,540.00	0.70%	2,425.69	46,172.52	18,367.48	71.54%	66.67%	4.87%
Hearing and Language_Marion Downs	Lori Medina	17,628.00		17,628.00	0.19%	532.00	15,451.75	2,176.25	87.65%	66.67%	20.99%
Subtotal		754,229.00	3,847.00	758,076.00	8.25%	72,486.59	394,194.28	363,881.72	52.00%	66.67%	-14.67%



Denver's Great Kids Head Start Financial Report July 1, 2017 thru June 30, 2018 Grant Award Year - March 2018

Assigned to:	Budget	COLA / Reprogrammed Budget	Total Budget	% Grant Award	March Expenses	YTD Expenses	Remaining Available	% Budget Spent	% Year Elapsed	% Variance
Delegates (Contractual Services)										
Catholic Charities	1,537,637.00	15,283.00	1,552,920.00	16.90%		867,510.47	685,409.53	55.86%	66.67%	-10.80%
Clayton Early Learning	1,450,071.00	(35,008.00)	1,415,063.00	15.40%	56,031.14	878,551.75	536,511.25	62.09%	66.67%	-4.58%
Denver Public Schools	1,752,809.00	17,405.00	1,770,214.00	19.27%		992,902.00	777,312.00	56.09%	66.67%	-10.58%
Family Star	216,048.00	2,146.00	218,194.00	2.37%	32,147.42	141,244.42	76,949.58	64.73%	66.67%	-1.93%
Mile High Early Learning	1,712,569.00	66,423.00	1,778,992.00	19.36%	289,046.30	1,183,085.09	595,906.91	66.50%	66.67%	-0.16%
Volunteers of America	495,734.00	4,923.00	500,657.00	5.45%	70,573.00	430,919.00	69,738.00	86.07%	66.67%	19.40%
Subtotal	7,164,868.00	71,172.00	7,236,040.00	78.75%	447,797.86	4,494,212.73	2,741,827.27	62.11%	66.67%	-4.56%
Grand Total	9,098,563.00	90,085.00	9,188,648.00	100.00%	656,246.40	5,706,986.30	3,481,661.70	62.11%	66.67%	-4.56%

Note Adjustment:

NON FEDERAL SHARE:

City Office (Private Grants- CHF, CFC, TGF)	Accounting Services	100,000.00	(6,521.75)	93,478.25	4.08%	(61,915.69)	93,478.25	-	100.00%	66.67%	33.33%
Program Support (Lity Office)	Accounting Services	198,888.00	-	198,888.00	8.68%	19,995.46	142,037.99	56,850.01	71.42%	66.67%	4.75%
5 BY 5 Program		167,388.00		167,388.00	7.31%	13,949.00	125,541.00	41,847.00	75.00%	66.67%	8.33%
Dance & Movement (CM Dance)		15,000.00		15,000.00	0.65%	929.00	6,519.00	8,481.00	43.46%	66.67%	-23.21%
Health & Wellness (CU-Denver)		9,000.00		9,000.00	0.39%	2,686.21	3,171.74	5,828.26	35.24%	66.67%	-31.43%
Math Enhancement (Erikson)		7,500.00		7,500.00	0.33%	2,431.25	6,806.25	693.75	90.75%	66.67%	24.08%
Comprehensive Services (Contractual Services)	Accounting Services	184,536.00	4,408.25	188,944.25	8.25%	11,758.46	92,976.84	95,967.41	49.21%	66.67%	-17.46%
Disabilities (Sewell)		60,600.00		60,600.00	2.65%		43,099.00	17,501.00	71.12%	66.67%	4.45%
Mental Health/Health/Dental (Denver Health)		103,969.00	4,408.25	108,377.25	4.73%	10,429.34	31,109.51	77,267.74	28.70%	66.67%	-37.96%
Nutrition (Nutrition Consultants) Hearing and Language (Marion Downs)		15,560.00		15,560.00	0.68%	1,329.12	14,361.33	1,198.67	92.30%	66.67%	25.63%
		4,407.00		4,407.00	0.19%		4,407.00	-	100.00%	66.67%	33.33%
Delegates (Contractual Services)	Accounting Services	1,791,217.00	17,793.00	1,809,010.00	78.99%	39,121.65	1,311,351.29	497,658.71	72.49%	66.67%	5.82%
Catholic Charities		384,409.25	3,820.75	388,230.00	16.95%	37,710.00	273,347.86	114,882.14	70.41%	66.67%	3.74%
Clayton Early Learning		362,517.75	(8,752.00)	353,765.75	15.45%	105,709.21	279,520.15	74,245.60	79.01%	66.67%	12.35%
Denver Public Schools		438,202.25	4,351.25	442,553.50	19.32%	(165,432.50)	442,553.50	-	100.00%	66.67%	33.33%
Family Star		54,012.00	536.50	54,548.50	2.38%	11,069.02	38,343.27	16,205.23	70.29%	66.67%	3.63%
Mile High Early Learning		428,142.25	16,605.75	444,748.00	19.42%	21,209.92	173,783.51	270,964.49	39.07%	66.67%	-27.59%
Volunteers of America		123,933.50	1,230.75	125,164.25	5.46%	28,856.00	103,803.00	21,361.25	82.93%	66.67%	16.27%
Grand Total		2,274,641.00	15,679.50	2,290,320.50	100%	8,959.88	1,639,844.37	650,476.13	71.60%	66.67%	4.93%

MARCH 2018 FINANCIAL TRANSACTION SUMMARY

GR0000581 Y1002 Head Start - 2017/2018

Ledger Account	Transaction & Budget line Description	Type of Transactions	Transaction Description & Vendor	Amount
50100:Regular Compensation	Payroll Actual Accrual	(blank)	Payroll	66,216.81
503400:Premium Pay	Payroll Actual Accrual	(blank)	Payroll	525.00
521000:Retirement Pension	Payroll Actual Accrual	(blank)	Benefits	8,372.91
530800:Health Savings Account	Payroll Actual Accrual	(blank)	Benefits	457.50
540100:Social Security Taxes	Payroll Actual Accrual	(blank)	Benefits	4,837.79
541100:Employer Paid Health Insurance	Payroll Actual Accrual	(blank)	Benefits	6,356.97
541200:Employer Paid Dental Insurance	Payroll Actual Accrual	(blank)	Benefits	401.94
541300:Employer Paid Life Insurance	Payroll Actual Accrual	(blank)	Benefits	319.44
541400:Employer Paid Disability Insurance	Payroll Actual Accrual	(blank)	Benefits	181.52
601000:Professional Services	Procurement Card Transactio	PC-00015602	Breakfast for Erikson Math Training on 02/23/18	374.20
			Lunch for Erikson Math Training 02/22/18	390.00
			Lunch for Erikson Math Training 02/23/18	762.20
			Translation of PC Document.	45.84
			VIQI Meeting with DGKHS staff and delegate agency directors	107.96
			Working lunch meeting with Policy Council Executive Meeting	141.88
	Supplier Invoice	SI-00056773	Debra Speer Childcare	40.00
			Petty Cash Childcare	400.00
		SI-00057429	CMDANCE Feb	7,940.00
		SI-00058442	NUTRITION CONSULTANTS	2,425.69
		SI-00060797	MHM Jan	142,095.12
		SI-00061923	Marion Downs	532.00
		SI-00062551	Clayton	56,031.14
		SI-00062553	Denver Health and Hospital Authority	36,483.79
		SI-00063611	Volunteers of America Dec	15,634.00
		SI-00065444	CMDance March	7,440.00
		SI-00065563	Mile High Mont. Feb	146,951.18
		SI-00066317	Child Care	191.25
610100:Administrative Expense	Procurement Card Transactio	PC-00015602	Breakfast for Erikson Math Training on 02/22/18	346.10
			Breakfast for the HSAC Meeting on 02/23/18	389.31
			Dinner for the PC meeting on 02/27/18	782.00
660100:Travel Advance Account	Ad Hoc Payment	(blank)	UCLA Health Institute	361.12
661000:Travel and Transportation Employee	Payroll Actual Accrual	(blank)	Staff Local Travel	113.44
	Procurement Card Transactio	PC-00011795	United Airlines for UCLA Health Ins.	646.40
		PC-00014472	Policy Council Transportation	42.18
		PC-00015602	RMECC Registration Fees for Policy Council Parents	650.00
	Supplier Invoice	SI-00056773	Policy Council Transportation	129.72
681300:Grant Award To subrecipient	Supplier Invoice	SI-00058596	DENVER HEALTH AND HOSPITAL AUTHORITY	33,045.11
		SI-00063709	Erikson January-March 2018	9,725.00
		SI-00064375	UCD Feb	4,085.83
		SI-00065566	Volunteers of America Feb	54,939.00
		SI-00066886	Family Star JAN	32,147.42
701200:Books and Education Materials	Procurement Card Transactio	PC-00015602	Erikson Math Materials	445.60
		PC-00016620	Material for Erikson training	634.80
701600:Food Supplies	Procurement Card Transactio	PC-00015494	Food for cross content area meeting	89.38
		PC-00015497	Dessert for Meeting	234.00
		PC-00015602	Beverages for Erikson Math Training 02/22/18	33.90
		PC-00016620	Water for Erikson Math Training	10.00
701900:Office Supplies and Fixtures	Procurement Card Transactio	PC-00015499	Keyboard case	129.99
		PC-00015602	Refund for Cords to the Five by Five Scanners	(36.64)
			Tissue for Office	109.56
			To go containers for PC dinners.	11.82
930400:Billings For Services	Internal Service Delivery	ISD-00000580	HEAD START WORK COMP PREMIUM	1,778.00
		ISD-00000596	Julie Flores Benefits PPE 3/03	6.46
			Julie Flores Payroll PPE 3/03	58.38
			Lila Medina Benefits PPE 3/03	439.72
			Lila Medina Payroll PPE 3/03	1,232.06
			Michael Paben Benefits PPE 3/03	1,440.27
			Michael Paben Payroll PPE 3/03	3,242.40
		ISD-00000616	Lila Medina Benefits	795.28
			Lila Medina Payroll	2,255.62
			Valerie Clark Benefits	20.66
			Valerie Clark Payroll	40.38
	Payroll Actual Accrual	(blank)	Cell Phone	216.00
Grand Total				656,246.40

Trial Balance

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
000100:Equity In Treasury Cash & Investment	(494,644.35)	0.00	105,649.03	(600,293.38)
001000:Cash	(1,232,082.25)	0.00	707,461.75	(1,939,544.00)
020600:Undeposited Payments	0.00	0.00	0.00	0.00
022000:Grants Receivable	1,569,332.68	804,365.14	0.00	2,373,697.82
023100:Unbilled Grant Receivable	1,660,860.50	783,753.09	1,383,925.02	1,060,688.57
110100:Vouchers Payable	(531,390.68)	707,100.63	550,236.25	(374,526.30)
110200:Unrecorded Liabilities	0.00	0.00	0.00	0.00
111000:Payroll Liabilities	149.00	0.00	0.00	149.00
121100:Year End Accrued Payroll	0.00	0.00	0.00	0.00
121600:Accrued Vacation/Sick	(62,013.25)	0.00	0.00	(62,013.25)
150100:Interfund Payable	0.00	0.00	0.00	0.00
290100:Fund Balance	0.00	0.00	0.00	0.00
340000:Intergovernmental Revenue	(1,564,253.28)	584,759.01	788,952.22	(1,768,446.49)
501000:Regular Compensation	76,893.65	66,216.81	0.00	143,110.46
503100:Differential Pay	27.22	0.00	0.00	27.22
503400:Premium Pay	612.50	525.00	0.00	1,137.50
521000:Retirement Pension	9,714.25	8,372.91	0.00	18,087.16
530800:Health Savings Account	610.00	457.50	0.00	1,067.50
540100:Social Security Taxes	5,569.32	4,837.79	0.00	10,407.11
541100:Employer Paid Health Insurance	8,475.96	6,356.97	0.00	14,832.93
541200:Employer Paid Dental Insurance	535.92	401.94	0.00	937.86
541300:Employer Paid Life Insurance	318.78	319.44	0.00	638.22
541400:Employer Paid Disability Insurance	363.04	181.52	0.00	544.56
601000:Professional Services	462,888.96	417,986.25	0.00	880,875.21

	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
610100:Administrative Expense	1,036.25	1,517.41	0.00	2,553.66
611900:Dues, Licenses and Subscriptions	3,200.00	0.00	0.00	3,200.00
640100:Leases and Rentals	1,299.41	0.00	0.00	1,299.41
660100:Travel Advance Account	0.00	361.12	0.00	361.12
661000:Travel and Transportation Employee	1,835.51	1,581.74	0.00	3,417.25
681300:Grant Award To subrecipient	56,440.99	133,942.36	0.00	190,383.35
683900:Training	9,320.23	0.00	0.00	9,320.23
701200:Books and Education Materials	1,664.09	1,080.40	0.00	2,744.49
701600:Food Supplies	115.26	384.00	16.72	482.54
701900:Office Supplies and Fixtures	19.95	251.37	36.64	234.68
930400:Billings For Services	13,100.34	11,525.23	0.00	24,625.57
Total	0.00	3,536,277.63	3,536,277.63	0.00
	Total March	656,299.76	53.36	656,246.40

VI. NEW BUSINESS

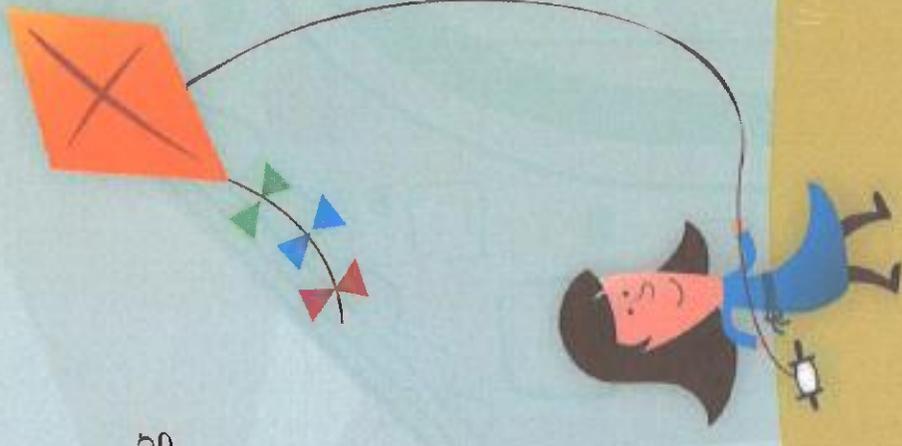
- a) OCA Overview
- b) Conscious Discipline Overview
- c) Trauma Informed Care
- d) Updated Universal Selection Criteria
- e) Delegate Agency Reports

Office of Children's Affairs

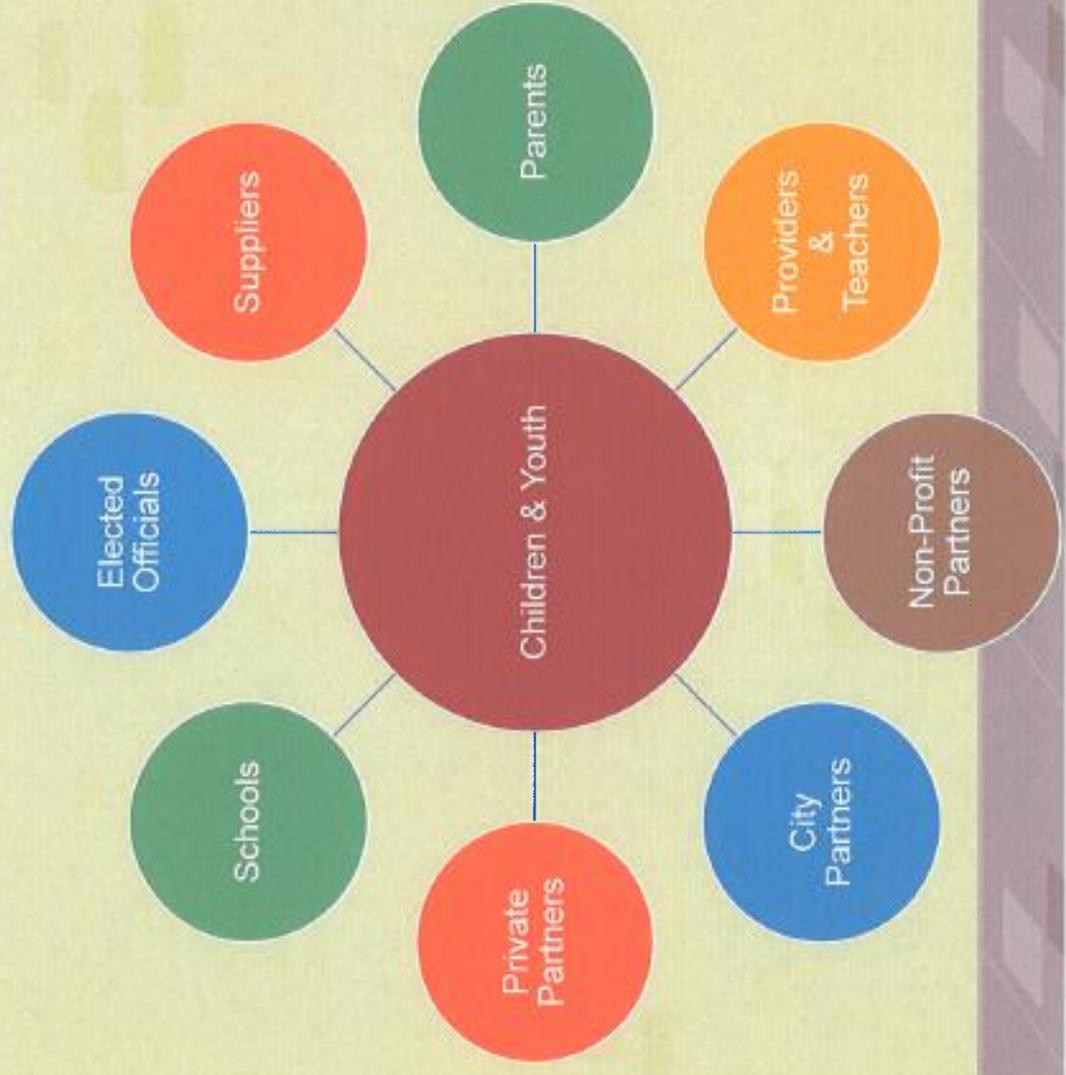
The role of the Office of Children's Affairs (OCA) is to support City agencies, the community and its service providers in achieving

three major goals:

1. Ensure that all children have their basic needs met
2. Ensure that all children are ready for kindergarten
3. Ensure that all children and youth have the opportunity to succeed academically and professionally



Office of Children's Affairs: Who we Serve



Office of Children's Affairs: Core Services

Advocacy

Coaching
Parents/Kids

Communication

Convening/
Partnership

Operations

Oversight
Councils

Planning Provider
Services

Policy
Recommendation

Program
Evaluation

Program
Monitoring

Site Visits

Technical Program
Support



Office of Children's Affairs: Our Programs and Initiatives

DGKHS

- School Readiness
- Mental Health & Disabilities
- Family Services
- Health Services
- Budget & Admin
- Grant Management

OST Initiatives

- DAA
- SEAL Initiative
- Healthy Lifestyles
- DQUAC

Five by Five

- Cultural Partnerships
- School Readiness
- Data & Tracking
- Professional Development

Basic Needs

- Healthy Meals Program/CACFP
- Summer Food
- Food Desert Policy
- Nutrition consulting & advocacy

ECE

- Countdown to Kindergarten
- Birth to Eight

Youth Success

- My Brother's Keeper
- Mayor's Youth Commission
- Mentorship
- Mayor's Youth Awards
- Mile High Scholars

Education Policy

- Birth to Eight Education Compact
- Legislative Agenda
- Education Policy

Data & Policy

- Status of Denver's Children Book Community Assessment
- Children's Cabinet
- GIS/Mapping
- OCA Dashboard

Transportation & Mobility

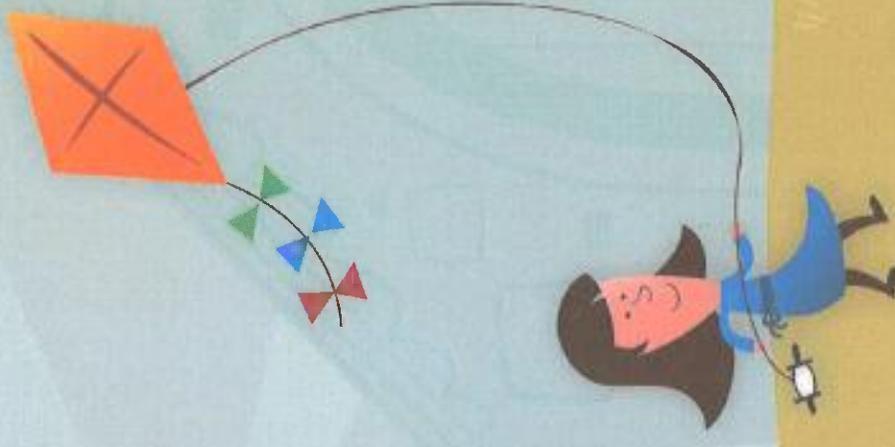
- My Ride Pilot
- RTD Youth Pass
- MY Denver Bikes
- Vision Zero

Communications

- Website Management
- Social Media
- Press/Media
- Open Records
- Recruitment
- Bulletins & Briefs

Office of Children's Affairs: Goals for Children & Youth

1. **Basic Needs**
2. **Healthy Weight**
3. **Early Childhood Education**
4. **3rd Grade Reading Levels**
5. **Post-Secondary Success**
6. **Disconnected Youth/Young Adults**





DENVER
THE MILE HIGH CITY

Denver Great Kids Head Start

Trauma Informed Care
Policy Council
April 24, 2018



DENVER
THE MILE HIGH CITY

Why?

- **Trauma is an exceptional experience in which powerful and dangerous events overwhelm a person's capacity to cope."**

Rice and Groves, 2005, p.3



DENVER
THE MILE HIGH CITY

Why?





DENVER
THE MILE HIGH CITY

Why?

During 2016-2017, DGKHS served 1,467 children.

- 24% Black/African American, 49% Hispanic/Latino Origin, 38% speak Spanish as their primary language.
- In 2016-2017 - 14% of children experienced homelessness
- A survey conducted by DHHA in 2015 found that 41 percent of children referred for mental health services lived with some form of household dysfunction (mental illness, substance abuse, homelessness)
- 25% of children had experienced violence in the home, and 30% had a history of reported abuse or neglect.



DENVER
THE MILE HIGH CITY

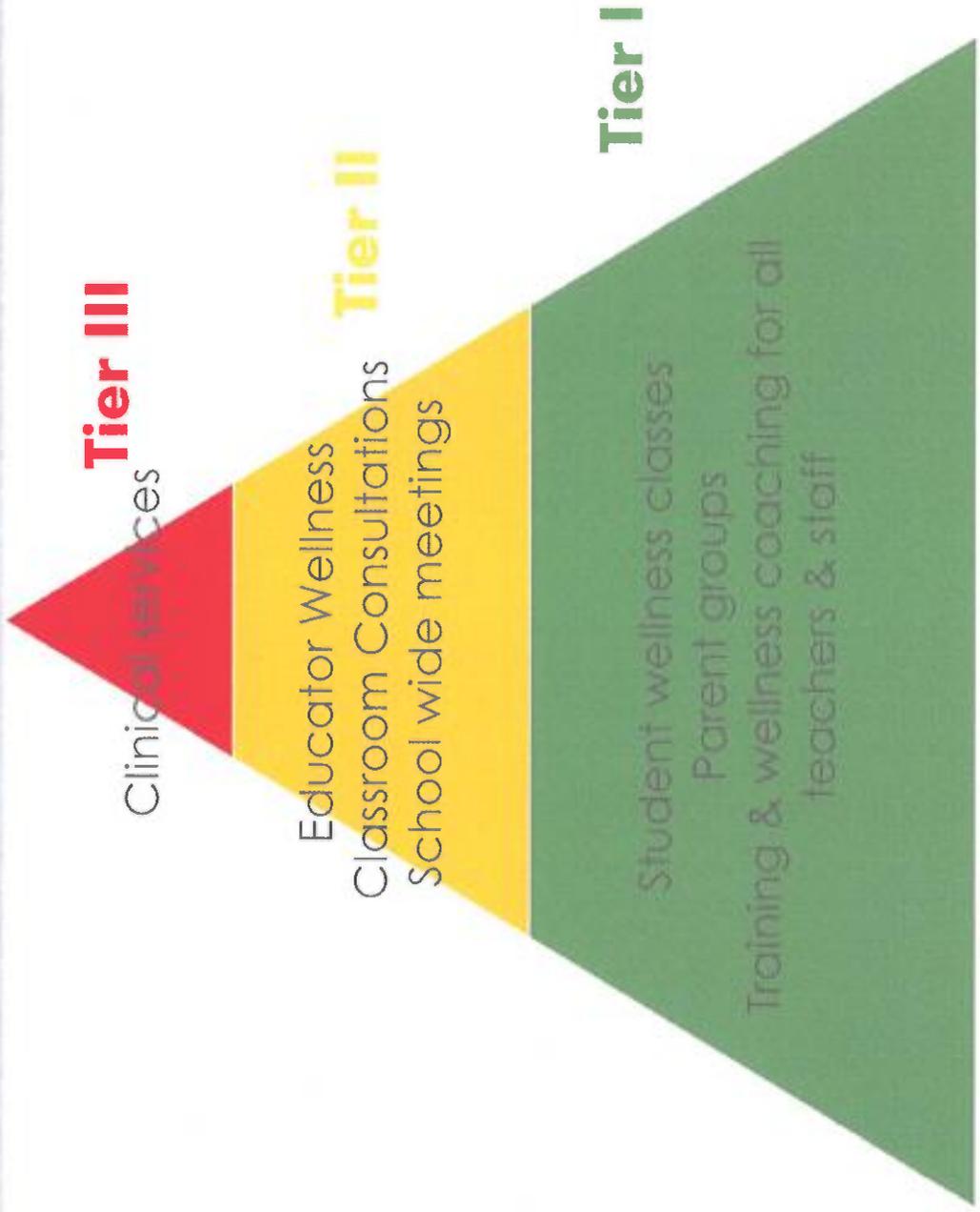
What?

- Content from HEARTS program...
- Shift from “What is wrong with you?” to
 - “What has happened to you?”
- Guiding principles
 - Understand trauma and stress
 - Establish safety and predictability
 - Foster compassionate, dependable relationships
 - Build self-management and interpersonal skills
 - Practice cultural humility and responsiveness
 - Facilitate empowerment



DENVER
THE MILE HIGH CITY

What?





DENVER
THE MILE HIGH CITY

What?

One
caring,
positive
adult

Self-
regulation
skills

Belief in
being
good at
something



DENVER
THE MILE HIGH CITY

What?

A trauma-informed system understands how chronic stress and trauma affects human beings *AND* creates safe and supportive care environments that foster strength and resiliency, so that everyone in the system can develop, grow, and thrive.



DENVER
THE MILE HIGH CITY

How?

- Continue to work on developing scope of services with proposed consultants.
- Identify interested classrooms, centers, agencies willing to undertake this work and develop written roles, responsibilities, and agreements
- Establish two-day training for DGKHS staff and interested partners in late summer/fall 2018.



DENVER
THE MILE HIGH CITY

How?

- Consultants will provide consultation and guidance to strengthen systems and administrative structures - strengthen existing components to work in a more coordinated, trauma informed approach.
- Consultants will work in tandem and partnership with mental health consultants ensure systems are working and address behavioral needs.
- Provide staff training and ongoing support.
- Provide parent training and ongoing support.



DENVER
THE MILE HIGH CITY

Questions?

- What questions do you have and how can we keep you informed and engaged?

Universal Selection Criteria- Denver Great Kids Head Start

October 15, 2015

119 out of 200 is 59.5 percent leaving agencies with 40.5 percent to develop

50 POINTS Maximum			
Select only one:			
Categorical Eligibility		Income Eligibility (include TANF and SSI)	
Homeless	(50 Point	TANF or SSI	(40 Points)
Foster Care	(50 Points)	Income Below 100 Percent of FPL	(40 Points)
		Income Between 101 and 115 Percent of FPL	(0 Points)
		Income Between 116 and 130 Percent of FPL	(-5 Points)
		Income Above 130 Percent of FPL	(-10 Points)

Other Factors

15 Points	Single Parent
15 Points	Refugee
14 Points	Confirmed Special Needs (Must have documentation)
10 Points	Teen Parent at birth of first child
10 Points	4-5 Year Old or Currently enrolled in EHS
5 Points	Child transitioning from another Head Start program

Denver Great Kids Head Start

Universal Selection Criteria

Proposed April 13, 2018

Submitted for approval to DGKHS Policy Council 4/24/18

Head Start Eligibility Factors - 50 Points Maximum (Only one criteria from this section should be selected)	
Homeless	50 Points
Foster Care/Kinship Care	50 Points
Public Assistance: TANF/SSI	40 Points
Income Below 100 Percent of FPL	40 Points
Income Between 101 and 130 Percent of FPL	20 Points
Income Between Above 130 Percent of FPL	0 Points
Other Factors	
Single Parent	15 Points
Refugee	10 Points
Confirmed Special Needs Medical and or Educational (Must Have Documentation)	19 Points
4-5 Year Old or Currently Enrolled in Early Head Start (EHS)	10 Points
Teen Parent at Birth of First Child	5 Points
Child Transitioning from Another Head Start Program	5 Points
English Second Language (ESL)	5 Points

Delegate Agency Reports



Denver Great Kids Head Start

April 2018 Catholic Charities Policy Council Delegate Report

Program Updates

Last Policy Committee Meeting Date: March 20, 2018

- **Update on last Policy Committee meeting:**
 - Training provided on the ERSEA

- **Strengths/Highlights:**
 - Head Start Home Visitors and the Director of Home Visiting Programs attended PAT training for 3-5-year old's.
 - All Staff training was provided on Cultural Diversity and Active Supervision
 - Staff members attended the Association for Positive Behavior Supports (APBS) conference in San Diego.
 - Mental Health topics were highlighted at ECE Centers including Meet and Greets with Mental Health/Disabilities staff, and a presentation adult mental health.

- **Needs/Challenges:**
 - Filling open staff positions is a continuing focus for our program with an emphasis on Bi-Lingual staff and Floater Teachers.

Financial Updates

- **USDA Meals:**
 - In March We served 10,816 meals and are claiming \$21,841.43 in reimbursement.

- As of February 28, 2018, we have expended \$975,977 of our total Head Start grant award of \$1,537,637 which is 63% of the total grant.

Next Policy Committee Meeting is scheduled for April 17, 2018 from 4:30-6:00pm



Denver Great Kids Head Start



April 2018, Clayton Early Learning Policy Council/Committee Report

Program Updates

Last Policy Committee Meeting Date: 4/5/18

- **Update on last Policy Committee meeting:**
 - Standard Operating Procedures
 - Celebration of Learning Guidance
 - NAEYC Code of Ethics
 - ERSEA Report
 - Financial Update and Review
 - Federal Updates
 - None

- **Strengths/Highlights:**
 - April is Child Abuse Awareness month. We will be having different activities throughout the month which include:
 - April 6th National Wear Blue Day for families and children.
 - April 11th Wear Blue Wednesday and “I Love My Child Activity” with children and families.
 - April 18th Wear Blue Wednesday and Parent Child Activity- “ Breathe With Me” (a “make and take” for families)
 - April 25th Wear Blue Wednesday and “Walk For Awareness”

- **Trainings:**
 - Family Engagement team members will participate in a training on 4/13 about Mental Health including depression and available resources for children and families.
 - Parenting classes will be held at Clayton Early Learning starting on 4/17 for all EHS and HS families interested.
 - Clayton Staff will be attending the Educare Learning Network Annual Conference in Tulsa, OK from 4/17 to 4/19.

- **Needs/Challenges:**
 - We continue to seek supports for recruitment of children and better collaboration with Denver CCAP.



- We are working with our Health Services Advisory Committee to look at licensing regulations as they pertain to approved documentation of children's physical exams and immunizations.

Financial Updates

- USDA Meals: For March 2018 date we claimed \$13,480.59 in reimbursement and served 6307 meals and/or snacks. (No) USDA/CACFP claims reduced or rejected for any reason.
- Financial Status: As of February 28, 2018, we have expended \$795,818 for our total Head Start grant award of \$1,415,063.00 which is 56% of the total grant.
- Also we have reported \$203,275 of our non-federal share total of \$356,206.00 which is 57% of total non-federal share.

Next Policy Committee Meeting Date (May 3, 2018 @ 5:30 pm @ Clayton Educare Multipurpose Room).



Denver Great Kids Head Start

April 2018 Family Star Inc. Delegate Agency Policy Council Committee Report

Program Updates for April 2018

Last Policy Council Committee Meeting Date: 4/10/18

- **Update on last policy committee meeting:** The Home-Based team provided an overview of their program during the Policy Committee meeting and a member for the Education Committee was voted on. As part of the financial updates, the auditors presented a successful and compliant report. The program is continuing to plan and prepare for a temporary Primary classroom addition at the NW location.
- **Strengths:** The program is fully-enrolled and has a waiting list. The Self-Assessment Improvement Plan continues to be a focus for the program. In preparation for the next program year, they are currently reviewing procedures and documents such as eligibility, enrollment, transitions, and questionnaires/surveys. Construction on roof repairs at the NW campus, as the result of last year's hail damage, have begun.
- **Trainings:** An all staff professional development day happened on April 2nd that included topics such as: Communication with Families, Child Development (connections between the ELOF and the Montessori pedagogy), Emergency Preparedness, and Data Utilization. Several Family Star employees (Teacher Assistants and Administrative staff) attended a week-long Montessori training course through The Montessori Institute over Spring Break.
- **Needs/Challenges:** The program continues to conduct an international search for a Montessori trained Lead Teacher for the new Primary 4 classroom. We are interviewing two candidates from Spain but given the current climate for hiring immigrants, it is proving to be challenging. The program continues to explore it's options for immigration sponsorship. In the meantime, they believe they have identified a teacher for the temporary classroom.

Financial Updates

USDA Meals: For 3/31/18 we claimed \$8026.46 in reimbursement and served 5,657 meals and/or snacks. (NO or Yes) USDA/CACFP claims reduced or rejected for any reason.

Financial Status: As of 1/31/2018 we have expended \$141,244.42 of our total Head Start grant award of \$218,194.00 which is 65% of the total grant. Also, we have reported \$27,274.25 of our non-federal share total of \$54,548 which is 50% of total non-federal share, with a grand total award of \$272,742.50.

**Next Policy Council/Committee Date (Date, Time, Location): 5/8/18; 5:30 pm – 7:00 pm;
Northeast Center**



Denver Great Kids Head Start
April 2018

**Mile High Early Learning
Policy Committee Report**

Program Updates

- **Last Policy Council/Committee Meeting Date:** March 21, 2018
- **Update on last Policy Council/Committee meeting:** The Policy Committee had a training from the Chief Program Officer who went over the School Readiness Goals and TSG scores for the program. She detailed checkpoints, and indicated the children show consistent progress throughout the school year. Lisa also clarified that although HS uses Erickson method for teaching math, we also do literacy activities throughout the agency, individualized per center. She also told the parents that individual reports are also available to share with parents.
- **Strengths/Highlights/Trainings:** In the month of March we had our annual Professional Development Institute the week of March 26 through March 30. All the staff participated and the training was held at the Lowry Conference Center. Here is quick synopsis of the trainings. On Monday Dr. Harris presented the State of the Organization, she did a team building activity with all staff and presented the annual awards and acknowledgements. The awards and acknowledgement were for staff that successfully completed specific trainings or received a degree. The awards were also to recognize longevity in the program and to recognize staff that are retiring this year. The afternoon was breakout sessions in which the staff had the opportunity to self-select in a session of their choice. These choices included: Good to Great Instructional Support, The CLASS Overview, Meeting the Need Instead of the Label, Family Engagement, Workplace Respect, Pyramid Plus and a separate meeting for the Cooks. Tuesday the Mental Health Center of Denver Mental Health Consultants did a training Compassion Fatigue, Burnout and Self Care. Tuesday afternoon the staff returned to sites to work. Wednesday and Thursday, School Readiness Consultants facilitated our ongoing work around race and equity. We also began our first Communities of Learning around this topic. Friday staff returned to sites to work in their classrooms, attend staff and team meetings, work on TS Gold and lesson planning. All in all it was a great week full of energy and learning.
- **Needs/Challenges:** Our biggest ongoing challenge is staffing. We have several Teacher openings across the program and 2 Program Director openings.

Financial Updates

- **USDA Meals:** For February 2018 we claimed \$27,876.69 in reimbursement and served 14,683 meals and/or snacks. No USDA/CACFP claims reduced or rejected for any reason.
- **Financial Status:** As of January 2018 we have expended \$1,183,085.09 our total Head Start grant award of \$1,778,991.00, which is 67% of the total grant. Also, we have



reported \$173,783.51 of our non-federal share total of \$428,142.00, which is 41% of the total non-federal share.

Next Policy Committee Meeting
May 16, 2018
5:30-7:30

Edna Oliver Early Learning Center, 2851 Tremont Place, Denver CO, 80205

VII. OTHER

a) Program Content Area Reports



Policy Council Content Area Reports

April 24, 2018

Disabilities and Mental Health By Chris Auer, Head Start Disabilities and Mental Health Services Director Office: 720-913-0894 Email: Christopher.Auer@denvergov.org	
Last meeting: March 27, 2018	Next meeting date: April 24, 2018

Disabilities and Mental Health Update:

A combined education, disabilities, and mental health meeting is scheduled for 4/24/18. Agenda items include: vendor and delegate updates, Erikson math training, transition materials, staffing, trauma informed care, conscious discipline, and training needs for upcoming year. Parenting classes have been well attended – thanks to the staff who have put these together at DPS Greenlee, Clayton, and Catholic Charities – Margery Reed. Approximately 85 parents will have participated in these sessions. VOA held a parenting session in the fall. Total participation this year is approximately 110 parents. Chris will be submitting a new grant application to the Buell foundation on May 1 to support parenting classes for 2018-2019.

Data March 10, 2018 (Data for April has not yet been received due to significant and unexpected health issues of a Sewall staff member – data report is in process by other staff and will be received this week)

Delegate	Children with IEPs	Percentage Enrolled
Catholic Charities	32	31/224 = 14%
Clayton	22 (including home-based)	22/236=9%
Denver Public Schools	33	33/302=11%
Family Star	6	6/37=16%
Mile High	22	22/269=8%
VOA	9	9/85=11%
Total	124	108/1153= 11%



Family Services

By Adella Arredondo, Head Start Family Services Director

Office: 720.913.0882 **Email:** adella.arredondo@denvergov.org

Last meeting: April 5, 2018

from 1:30-4:00pm at Blair Caldwell Library

Next meeting date: May 3, 2018

from 1:30-4:00pm at Blair Caldwell Library

Highlights from the Family Services Meeting:

COWP presented “text 2 be healthy” a new component of COWP that that’s inviting staff, families and our community to join the texting platform. Everyone who joins will receive healthy tips and updates via text messages. Two texts per week will sent related to Culture of Wellness. Missy and Karen from COWP presented and encouraged the Family Services group to join and also informed everyone on the steps to join and help families enroll. COWP plans on being able to detail the content to be more agency specific in the near future.

This meeting also included a presentation from Purposity a giving organization that supports nonprofit providers by helping them get items needed by families in need via an amazon purchase by someone who wants to give. Each agency has the opportunity to follow up to establish an MOU and start working with Purpostiy.

The Gathering Place also attended the meeting to present on the many services offered. The Gathering Place is the only daytime drop-in center in metropolitan Denver that serves women, their children, and transgender individuals who are experiencing poverty, many of whom are also experiencing homelessness. Head Start staff were encouraged to continue to work with The Gathering Place by referring families in need of services and by recruiting Head Start families at The Gathering Place.

Grantee-wide Parent Training Committee

At the beginning of 2018 Denver Great Kids Head Start in partnership with delegate agencies established the Grantee-wide Parent Training Committee. This committee is tasked with planning grantee-wide events. The most recent work of this committee includes updating the Head Start Parent of the Year Award nomination form and planning a Parent Xtravaganza for the fall of 2018. This committee meets on the second Friday of each month from 12-2pm with lunch provided at the Blair Caldwell Library: 2401 Welton Street. Please join us if your scheduled allows.



VIII. MILEAGE AND CHILD CARE REIMBURSEMENT



Reimbursement Form

Date: _____ Event Type: _____

Event Address: _____

Requestor Information

Name:	Delegate Agency:
Home Address:	Phone Number:

Reimbursement Information

Check one for each question

Are you requesting reimbursement for mileage? <i>Only one driver per vehicle will be reimbursed</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you requesting reimbursement for childcare?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Requestor signature: _____ Date: _____

INTERNAL USE ONLY

Total miles round trip: _____
Total amount of mileage reimbursement (total miles x0.535) = _____

Childcare Reimbursement total: _____

TOTAL REIMBURSMENT AMOUNT: _____

11002/0104101/Y10022017_2018

Fund/Org/Project Grant/Account (s) Mileage: 661000, Childcare: 680400

Reimbursed by: _____ Date: _____

IX. MEETING ADJOURNMENT

2017-2018 Policy Council Schedule

DGKHS Policy Council meetings are scheduled on the 4th Tuesday of the month from 5:45pm-7:15pm. The standing meeting location is Clayton Educare 3751 Martin Luther King Blvd. Denver, CO 80205



August '17

Wk	Su	M	Tu	W	Th	F	Sa
1			1	2	3	4	5
2	6	7	8	9	10	11	12
3	13	14	15	16	17	18	19
4	20	21	22	23	24	25	26
	27	28	29	30	31		

September '17

Wk	Su	M	Tu	W	Th	F	Sa
4						1	2
5	3	4	5	6	7	8	9
6	10	11	12	13	14	15	16
7	17	18	19	20	21	22	23
8	24	25	26	27	28	29	30
9	31						

October '17

Wk	Su	M	Tu	W	Th	F	Sa
10	1	2	3	4	5	6	7
11	8	9	10	11	12	13	14
12	15	16	17	18	19	20	21
13	22	23	24	25	26	27	28
14	29	30	31				

November '17

Wk	Su	M	Tu	W	Th	F	Sa
14				1	2	3	4
15	5	6	7	8	9	10	11
16	12	13	14	15	16	17	18
17	19	20	21	22	23	24	25
18	26	27	28	29	30	31	

December '17

Wk	Su	M	Tu	W	Th	F	Sa
18						1	2
19	3	4	5	6	7	8	9
20	10	11	12	13	14	15	16
21	17	18	19	20	21	22	23
22	24	25	26	27	28	29	30
23	31						

January '18

Wk	Su	M	Tu	W	Th	F	Sa
23		1	2	3	4	5	6
24	7	8	9	10	11	12	13
25	14	15	16	17	18	19	20
26	21	22	23	24	25	26	27
27	28	29	30	31			

February '18

Wk	Su	M	Tu	W	Th	F	Sa
27					1	2	3
28	4	5	6	7	8	9	10
29	11	12	13	14	15	16	17
30	18	19	20	21	22	23	24
31	25	26	27	28	29	30	31

March '18

Wk	Su	M	Tu	W	Th	F	Sa
31					1	2	3
32	4	5	6	7	8	9	10
33	11	12	13	14	15	16	17
34	18	19	20	21	22	23	24
35	25	26	27	28	29	30	31

April '18

Wk	Su	M	Tu	W	Th	F	Sa
36	1	2	3	4	5	6	7
37	8	9	10	11	12	13	14
38	15	16	17	18	19	20	21
39	22	23	24	25	26	27	28
40	29	30	31				

May '18

Wk	Su	M	Tu	W	Th	F	Sa
40			1	2	3	4	5
41	6	7	8	9	10	11	12
42	13	14	15	16	17	18	19
43	20	21	22	23	24	25	26
44	27	28	29	30	31		

June '18

Wk	Su	M	Tu	W	Th	F	Sa
44						1	2
45	3	4	5	6	7	8	9
46	10	11	12	13	14	15	16
47	17	18	19	20	21	22	23
48	24	25	26	27	28	29	30
49	31						

July '18

Wk	Su	M	Tu	W	Th	F	Sa
50	1	2	3	4	5	6	7
51	8	9	10	11	12	13	14
52	15	16	17	18	19	20	21
53	22	23	24	25	26	27	28
54	29	30	31				

Policy Council Meetings	
August 22, 2017	DGKHS Policy Council Meeting
September 26, 2017	DGKHS Policy Council Meeting
October 24, 2017	DGKHS Policy Council Meeting
November 28, 2017	DGKHS Policy Council Meeting
December 19, 2017	DGKHS Policy Council Meeting
January 23, 2018	DGKHS Policy Council Meeting
February 27, 2018	DGKHS Policy Council Meeting
March 27, 2018	DGKHS Policy Council Meeting
April 24, 2018	DGKHS Policy Council Meeting
May 22, 2018	DGKHS Policy Council Meeting
June 26, 2018	DGKHS Policy Council Meeting

Other Important Dates

November 11, 2017	DGKHS Orientation @ Clayton
March 16 & 17, 2018	Rocky Mountain Early Childhood Conference
April 23-27	National Head Start Conference