

Dear Volunteer Applicant:

Thank you for your interest in joining the Denver Police Department Volunteers in Police Service Volunteer program!

This application packet contains all the necessary documents you will need to begin the process of joining the VIPS program. Please complete and sign all of the following paperwork and return it to the VIPS office. You will receive confirmation once we have received your application. Please keep in mind that due to the sensitive and confidential nature of police work, the process is thorough, and can take four to six weeks to complete.

Applications can be returned via:

Post or in person:
Denver Police Headquarters
VIPS Unit Room 110
1331 Cherokee St.
Denver, CO 80204

Email:
dpdvip@denvergov.org
Fax:
(720) 913-7019

The following is a checklist of all materials required to successfully complete an application. If at any time you have questions, please do not hesitate to contact us.

Application Paperwork Checklist

- Completed Application
- Background Clearance Check form
- ID Request form
- Copy of Driver's License or Government

**Please note: applicants must be 18 years or older to apply.*

**Applicants may be disqualified, after review, at the discretion of the VIPS Administrator.*

**There is NO appeal process for disqualification from the VIPS program.*

**Acceptance into the program does not guarantee further permanent employment.*

Overview

The Denver Police Department Volunteers in Police Service unit is designed to have police officers and community volunteers working together to adequately address the administrative, community policing, and time demand issues facing the Police Department.

The VIPs unit seeks first-rate volunteers to take on tasks in partnership with the men and women of the Denver Police Department serving the citizens of the Denver Metropolitan area. We seek to provide volunteers with rewarding and challenging positions, which enhances the capacity of the Police Department to make Denver a better and safer city.

Mission Statement

The Volunteers In Police Service Program is committed to developing a spirit of cooperation and partnership within the community to enhance the Denver Police Department's ability to serve the city of Denver.

Message from the Chief of Police

Thank you for your interest in applying to be a Denver Police Volunteer! Our volunteers are vital to the Department and contribute in significant and meaningful ways to our success. As Chief of the Denver Police Department (DPD), it is my belief that service to others makes Denver a world class city and thanks to people like you, who give of themselves to help others, our community and department will continue to prosper.

In the words of Elizabeth Andrew, "Volunteers don't necessarily have the time, they just have the heart." Please know that I, along with the members of DPD, strongly value our Volunteer in Police Services Program and know the service you provide is invaluable.

Again, thank you for considering being a part of something that has a direct and positive impact, not just on the community we serve, but also on yourself.

Sincerely,



Paul M. Pazen
Chief of Police



Please print legibly or type

*If you have questions, feel free to contact us. Applications take 4-6 weeks to be processed.
Incomplete applications will be placed on hold.*

Personal Information			
Full Name (First, Middle, Last):			
Are you over 18? Yes: _____ No: _____		Last 4 numbers of your SSI #:	
Home Address:		City:	Zip Code:
Phone #:		Alternate Phone #:	
Email Address (required):			Men's T-Shirt Size:
List any social networking sites you belong to and include the user names:			
Previous Addresses (last 5 years)			
1.			
2.			
3.			
Education Background			
Highest level of education completed:			
Personal References			
<i>Family members may not be used as references. Please do not duplicate employment references. Please make sure contact information is accurate.</i>			
Name:		Phone Number:	Relationship:
1.			
2.			
3.			
Current Employment			
Current or most recent employer:		Occupation:	From: To:
Contact Name:	Title:	Phone:	Email:

****Acceptance into the program does not guarantee further permanent employment.***

Employment for the past seven (7) years:			
<i>Attach a separate sheet if necessary. Please make sure information is accurate.</i>			
Company Name:	Contact Phone:	Supervisor:	Dates Employed:
1.			
2.			
3.			
4.			
Volunteer Profile			
<i>Please note, some positions may require additional training</i>			
Why do you want to volunteer for DPD?			
What skills and qualifications can you bring to DPD?			
What type of volunteer work would interest you the most and why?			
Which district/unit would you prefer to volunteer in? _____			
How did you hear about the program? _____	Are you fluent in any foreign languages? Yes ____ No ____ If yes, which? _____		
Criminal History			
Have you ever been found guilty of ANY law violations other than parking tickets or juvenile offenses? Records do not cause automatic disqualification but are reviewed as related to job(s) applied for. If you have any convictions, list them here:			
Availability			
We require 30 hours of service per year to be considered an active volunteer. Some volunteers come in several times a week, and some come in a few times a year. Please tell us what kind of time commitment you are looking for.			
<i>By signing, I do hereby certify that all information contained in this application is correct and accurate to the best of my knowledge. If accepted to perform volunteer duties for the Denver Police Department, I understand I may be privy to confidential information and promise to respect and maintain that confidentiality.</i>			
Signature: _____			Date: _____
Printed name: _____			

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NEW VOLUNTEER IDENTIFICATION CARD REQUEST

This Form must be completed and forwarded to or accompany the applicant to the Identification Bureau. Be advised that the identification card issued is the sole property of the Denver Police Department and may be revoked at any time. The identification card **MUST** be worn at all times while on Denver Police Property.

All requests for Identification cards will be processed through the Identification Bureau and must have the approval of a Commander or higher. The Office of the Deputy Chief of Administration reserves the right to exclude parties from entering a managed facility based upon this record check.

(Applicant) Last Name: _____ First Name: _____ MI: _____

Maiden Name, AKA or Other Names Used: _____

Race: _____ Sex: () Male () Female

Date of Birth: ____/____/____ Place of Birth: _____

Social Security Number: xxx-xx-_____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Glasses? ____ Yes ____ No Contact lenses? ____ Yes ____ No

Mustache? ____ Yes ____ No Beard? ____ Yes ____ No

Current Address: _____

Applicant Signature: _____ Date: _____

