



# Adopt-A-Spot Program Guidelines



1. Keep Denver Beautiful (KDB) a program of Denver Solid Waste Management has established the Adopt-A-Spot (AAS) program to provide opportunities for community-spirited businesses, organizations, groups and individuals to enhance Denver neighborhoods by removing debris (and possibly illegal signs and graffiti) from designated "Spots." "Spots" will be identified by KDB and or suggested by interested volunteers.
2. Volunteers recognizing the need for and desirability of litter-free neighborhoods, shall apply for an AAS location, and if their application is approved, accept responsibility for maintaining that Spot and promoting a litter-free environment. KDB will determine whether an application is approved based on need, access and availability.
3. The volunteer group will agree to adopt a location for a minimum of 12 (twelve) months and conduct a minimum of 6 (six) cleanups during that time period.
4. Participating groups have the option of receiving special recognition for their contribution in the form of a semi-permanent sign at their Spot. The City and County of Denver will provide the sign, determine its specific placement, and maintain the sign.
5. Adopting groups agree to submit to KDB at least 1 (one) "before-and-after" photo of cleanup site and/or volunteers engaged in cleanup activity during the 12-month time period. Once submitted, the photo(s) become the property of the City and County of Denver/Keep Denver Beautiful and may be used in materials promoting the City's programs and or services.
6. When bagged debris and other large items requiring pick up have been left at the cleanup site, the location of the debris will be reported immediately following the cleanup by calling 303-446-3557.
7. Group leaders will submit a completed **project report** upon the completion of each cleanup.
8. KDB recommends that all participants/volunteers be at least 6 (six) years of age. The adopting group must provide one adult supervisor for every eight volunteers between 13 and 17 years of age and one adult supervisor for every four volunteers between the ages of 6 and 12.
9. Group leaders will review the "Cleanup Safety Guidelines" (provided) with all participants prior to each cleanup.
10. Volunteers acknowledge that potential dangers may be involved in cleanups, such as contact with confrontational people, hazardous or unsafe items , including but not limited to:
  - a. Glass, broken glass, hypodermic needles, sharp metal and/or other broken or sharp objects
  - b. Liquids, powders, gels, oils
  - c. Filled or partially filled containers (e.g., oil drums, bottles, jars)
  - d. Firearms
  - e. Loose dogs, other animals, rodents and/or insects
  - f. Dead animals, birds, etc.

The City and County of Denver is not responsible for injuries incurred during Adopt-A-Spot cleanups.

11. The group leaders will appropriately provide for any volunteer(s) requiring medical or emergency care while participating on these projects.
12. The group leaders will be aware of the location of the nearest emergency room or emergency care facility in case of serious accident or injury involving a volunteer.
13. If hazardous conditions are encountered, group leaders agree to immediately clear the area of all volunteers and call 3-1-1 to report the conditions (item or situation and location).
14. The possession, consumption, or being under the influence of alcohol or drugs during cleanups is prohibited.
15. Cleanups will take place during daylight hours and during fair weather.
16. While performing activities on the right-of-way, participants must not distract, disrupt, or adversely affect traffic. Participants must not display messages or carry banners.
17. Volunteers agree to stay clear of traffic on the right-of-way.
18. Volunteers will refrain from wearing clothing or other items which limit the individual's hearing or vision during cleanups.
19. Volunteers will refrain from unsafe or otherwise distracting activity or behavior (e.g., playing loud music, horseplay, pushing, shoving, etc) during cleanups.

