

## Excise & Licenses – Marijuana Inspections

The following is meant to be a guide to help marijuana businesses understand common requirements for Denver Excise and Licenses marijuana businesses inspections. This guide is not all encompassing, and businesses are required to comply with all city ordinances and state statutes at all times.

### For all marijuana businesses

- Verifies that “Limited Access Areas” are clearly marked on the licensed premises diagram
- Verifies that “Limited Access Areas” are marked with appropriate signage
- Verifies that the facility’s layout matches the City approved floor plan
- Checks for a valid Alarm System Permit from the City of Denver
- Verifies proper installation and use of the alarm system
- Verifies that the security surveillance system is properly installed and used
- Verifies all entry and exit points to the facility are video monitored from both the inside and outside
- Verifies the surveillance system for infused product manufacturers, cultivation facilities, and testing facilities have a minimum of 40 day recording
- Verifies all security guards on site are properly licensed
- Checks product packaging and labeling
- Checks for proper authorization, licensing, and manifest documents
- Verifies that there is no product visible from the exterior of the building
- Checks for the installation of a safe or safe room
- Verifies a proper waste disposal method is in use
- Verifies medical and retail inventory is clearly marked and separated
- Checks for proper storage of contaminants and chemicals
- Checks for proper operational permits
- Verifies that any extraction processes are properly licensed and permitted

### For Stores and Centers

- Verifies that the surveillance system has a minimum of 40 day recording retention
- Checks that any co-located/co-terminus business is being conducted in properly segregated areas
- Checks for a valid State Sales Tax License
- Checks for a valid City Sales Tax License
- Checks for posting of Hours of Operation that do not violate City regulations
- Checks for posting of proper regulatory signage
- Verifies the business is in compliance with advertising regulations
- Verifies the business is not offering any “free” products
- Verifies the business is not selling any non-marijuana products
- Verifies the restricted area access area is properly marked, and that the log is properly maintained