Minutes
DSD Reform Leadership, Supervision & Strategic Planning Action Team
January 13, 2016, 3:30pm – 4:30pm
Location: Denver County Jail Conference Room

Present:
- Stephanie O’Malley (via phone)
- Shawn Smith
- Captain Chris Brown
- Captain Frank Rolando
- Division Chief Connie Coyle
- Sergeant Steve Koch
- Deputy Denise VanDyke
- Deputy Calvin Willingham
- Sheriff Patrick Firman (via video)

Agenda:
1. Approval of Minutes
2. Status Updates
3. Next Steps/Open Forum

Discussion:
The meeting opened with a review of the minutes from the Action Team meeting that was held on January 6, 2016, which were approved by the team with no changes.

Division Chief Connie Coyle reported that she is planning to meet with OHR representatives to inform development of an implementation plan for recommendation 1.11 and to ascertain whether there are opportunities using internal city resources to assist the DSD in identifying potential leaders during the application process. Chief Coyle then reviewed draft implementation plans for recommendations 1.2 through 1.6, indicating that upon approval of Sheriff Firman, she would forward them to Shawn Smith for review and feedback from Hillard Heintze. Mr. Smith asked how recommendation 1.6 would be implemented in light of the existing Code of Conduct; Sheriff Firman responded by indicating that the current code of conduct will be reviewed and updated in conjunction with the strategic plan. Captain Frank Rolando reported that the Department Order supporting implementation of recommendation 1.12 has been updated and he will bring an updated copy for the Action Team’s review during the next meeting. Mr. Smith then requested the Action Team’s plan for recommendation TFT.19, which suggested an evaluation of whether to continue CALEA membership. The Action Team discussed the recommendation and Captain Rolando volunteered to draft a response to the recommendation on behalf of the Action Team.

Action Items
1. Implementation Plans for recommendations 1.2-1.6
2. Response for Recommendation TFT.19

Next Meeting: January 27, 2016, 3:30pm – 4:30pm
County Jail Conference Room