Minutes
DSD Reform Training Action Team
February 24, 2016, 2:30pm-3:30pm
Location: Denver County Jail Conference Room

Present:
• Stephanie O’Malley
• Shawn Smith
• Division Chief Marie Kielar (via phone)
• Rick Stubbs (phone)
• Sergeant Lanceferd Alexander (via phone)
• Sergeant Jerry Sherrod (via phone)
• Division Chief Gary Wilson (via phone)
• Captain Jaime Kafati (via phone)
• Division Chief Elias Diggins (via phone)

Agenda:
1. Approval of Minutes
2. Subgroup Status Updates
3. Next Steps/Open Forum

Discussion:
The meeting opened with a review of the minutes from the team meeting that was held on February 3, 2016, which were approved with one change. The Action Team then reviewed the minutes from the team meeting that was held on February 10, 2016, which were approved with no changes.

Staffing & Policy Subgroup
Division Chief Gary Wilson reported that the committee reviewing less-lethal and lethal weapons in use by the Denver Sheriff Department met and continued work on developing recommendations for consideration. Chief Wilson indicated that the committee was provided information regarding a foam option for the OC spray used by DSD; this option reduces the area of contamination when the OC is activated. Chief Wilson also reported that, in addition to reviewing polices related to the TASER, the committee is also reviewing a portion of the Hillard Heintze report that relates to the use of OPNs in jail environments, which will aid in the development of recommendations. Also, the committee is considering the possibility of obtaining input from DSD staff to help inform its work. Chief Wilson noted that the committee is currently focused on non-lethal weapons and, once related recommendations are developed, it will shift to reviewing and developing recommendations pertaining to lethal weapons; the aspirational goal for a full plan to be submitted by the committee is April 30, 2016.

Chief Wilson then reported that multiple options are being evaluated in the development of an implementation plan for recommendation 5.28 with the goal of submitted the plan by February 29, 2016. Additionally, Chief Wilson indicated that after discussion with Shawn Smith, he is working with Captain Shane Grannum to revise implementation plans related to Crisis Intervention Training to ensure they are representative of the additional focus placed on this training and the department’s strategic plan for maximizing the number of employees trained on this topic in 2016.

Captain Kafati reported that he and Sergeant Alexander met with Mr. Smith and reviewed the list of recommendations for which training needs have been identified by various action teams,
which will aid in refining the 2016 In-Service Training Curriculum. Mr. Smith indicated that additional follow-up is needed on some of the recommendations and that he is working to obtain the outstanding information. Rick Stubbs then reported that, in support of 5.22 – Offsite Training, he has gathered information from several outside organizations and will meet with Sergeant Burroughs to discuss a path forward. Division Chief Elias Diggins recommended that he also contact the National Jail Leadership Command Academy for information pertaining to this recommendations.

**Curriculum & Administration Subgroup**
Division Chief Marie Kielar reported that there is still no clear path on how to move forward on the Curriculum & Administration Subgroups recommendations due to the DSD structure changes that were implemented in February. Chief Wilson indicated that he will meet with Chief Kielar again to develop a path forward. Chief Wilson also indicated that he met with Sheriff Firman, Mr. Smith, Captain Kafati, and Sergeant Alexander to discuss the status of training needs which will assist in defining the path forward on the Curriculum & Administration subgroups recommendations.

Director O’Malley encouraged Action Team members to take advantage of the bi-weekly meeting schedule in order to accomplish the tasks assigned to the Action Team and emphasized that the purpose of the new schedule is to allow greater time for work completion between reports.

**Action Items:**
1. Revised Implementation Plans - ASAP

**Next Meeting:** March 9, 2016, 2:30pm – 3:30pm
County Jail Conference Room