Minutes
DSD Reform Implementation Team
6/1/2015, 3:00pm-5:00pm
Location: EDOS Conference Room #302

Present:
- Stephanie O’Malley
- Sheriff Elias Diggins
- Nick Mitchell
- Scott Martinez
- Brendan Hanlon
- Councilman Paul Lopez (via phone)
- Mike Jackson
- Shawn Smith
- Rob Davis
- Al LaCabe
- Daelene Mix
- Simon Crittle

Agenda:
1. Introduction of Team
2. Implementation Structure
3. Communication(s)
4. Next Steps

Discussion:
The meeting opened with introductions of members and welcome by the Executive Director of Safety followed by a discussion pertaining to the purpose and goals of the team to implement recommendations developed by various groups to date. The team discussed the importance of ensuring the public is aware of the work being completed in support of this effort and the need to define short-, medium- and long-range goals. The discussion also included the plan for providing status updates to the public every 30 days detailing work that had been completed. Discussion then turned to activities related to recruitment of a new Sheriff, including the process, estimated timeframe and management of that effort.

The team discussed a plan to ensure community involvement in work engaged in by work action subgroups that will be tasked to implement specific recommendations identified within each prioritized consideration as categorized by Hillard-Heintze/OIR. It was agreed to integrate recommendations from the task forces, from the Auditor’s 2015 jail operations audit, and from the Independent Monitor into the categories established by Hillard-Heintze/OIR. Additionally, the team discussed the commitment to hold an additional community meeting for discussion of the contents and recommendations of the Hillard-Heintze/OIR report.

Discussion then moved toward developing an implementation structure to guide the work of the team using the categories identified in the Hillard-Heintze/OIR report to help guide decision-making efforts in the coming months. The implementation team collectively prioritized its initial focus and attention to the following categories and recommendations:

1. Use of Force/Internal Affairs
2. Staffing and Performance Optimization
3. Leadership and Supervision
4. Training
5. Technology
6. Human Resources
7. Community Engagement (As specifically discussed by Hillard-Heintze/OIR)

It was further agreed that many of the recommendations in the category of Jail Management and Operations include items that can be addressed immediately or in the very short term and that the Interim Sheriff will shepherd this process. Additionally, team members volunteered to lead the individual subgroups that would work on implementation of the 380+ recommendations. The team also discussed importance of community involvement in the work to be undertaken by the various subgroups. The meeting ended with a visit by the team to the proposed working room to be used for the duration of this effort.

**Action Items:**


**Next Meeting:** June 8, 2015, 3:00pm-5:00pm
   EDOS Conference Room #302